

**Meeting minutes of the Rio Terrace Community League Board
January 28th, 2015
Rio Terrace Community League Hall**

Present: James Lavoy, Ivana Turcaniova, Samantha Gullekson, Matt Harris, Gary Burton, Emma Woolner, Yves Forté, Aman Athwal, Jessica Monk, Carlene Nohas, Dawna-Lynne Duffy Power, Jessica Natrass (recording).

Call to Order: 7:31pm

1) Approval of November, 2014 Meeting Minutes

- Motion to approve minutes by Samantha, seconded by Gary, carried.

2) Approval of Agenda

- Motion to approve agenda by Yves, seconded by Samantha, carried.

3) Items for discussion

▪ **Old Business**

- i. **Spray Park subcommittee update:** The subcommittee met on January 13th. The needs assessment document has been completed and will be circulated in the next newsletter. The next meeting is scheduled for February 10th. Jessica Monk will be hosting the group at the City of Edmonton Offices.
- ii. **Babysitting course and mixer:** Emma is the lead on this. She has used the Hampton's website information as a guide for our event. She will put information together for the newsletter deadline, which is February 6th.¹ She will also provide info for Lance to put on the website.² It was discussed that a date mid March would work best and Sunday is a good day for hall availability. The plan is to host this event with another community league. Jessica Monk will forward contact info for Cameron Heights/Lynwood/Westridge communities to Emma.³

▪ **New Business**

- i. **Soccer team jerseys:** This season one of the indoor soccer teams purchased their own jerseys (as opposed to using the community jerseys). Parents voted for this option, and a sponsor was secured to pay for them. The sponsor name was on the jersey but the Rio Terrace community name was not visible. The executive determined that teams should be encouraged to use the community jerseys. If teams want to purchase their own jerseys,

our community name should be highly visible. Perry can communicate the board's preferences in his next soccer newsletter.⁴

- ii. **Illuminight:** Pastor James thanked us for our financial support for Illuminight this year. Over 320 people attended. Next year illuminight kits will be sold door to door again to increase sales.
- iii. **Learn to Skate:**
 1. Matt is helping with this program. One week was cancelled due to warm weather, but otherwise there has been great attendance. Matt has brought music outside to play during the sessions and has made coffee. The sound system in the hall is older and this might be something that we want to update. We could also use for future events (indoor and outdoor). We need to investigate what we currently have, but we all agreed that we should pursue further. Matt will bring options on sound systems to the next meeting.⁵
 2. Matt also noted that there is no first aid kit that is easily accessible in the hall. Learn to skate program instructors have first aid training, the rink is use at your own risk, and we have insurance, but we should have a stocked kit in a dedicated area. The kit that we have currently needs to be replaced.

MOTION by Gary Burton:

To spend up to \$200 to purchase one first-aid kit to be placed in the hallway near the rink

Seconded by Samantha, carried.

4) Reports

- **Social:** Ivana has no major updates but had concerns with the state of the sidewalks around the hall and schools.
- **Membership:** There have been a few memberships sold over the last month. Mostly family memberships purchased for soccer/skating. Matt provided the information to Yves for his records. We will be recognizing Mac's for their help with membership sales. Yves has offered Mac's the opportunity to place an ad in our newsletter for free. For people who have lost memberships, Matt has been taking photos of their receipt and sending it to them to use for programs and free swims. We agreed it would be good to put a reminder in the newsletter of the benefits of holding a membership⁶.
- **Programs:** Emma is working on babysitter course (see above).

▪ **CRC City of Edmonton:**

- i. An invitation has been sent to the community league and the church about the recreation provider's event (February 11th at Jasper Place High school- refer to email sent by Jessica Monk on January 16th for details). There will be 3 of these events per year.
- ii. Green Shack program: In 2014 the City of Edmonton offered 180 part time green shack programs which were made possible through both city council funding and community league funding. This year the City has provided funding for more full time green shack program in high need areas and will continue to have part time programs. The City is requesting financial assistance from community leagues again this year. Last year we contributed \$1000 to the program. A contribution does not necessarily mean your neighbourhood will be guaranteed the program. The City would like decision by January 31st and cheque by March 1st.

MOTION by Yves Forté:

To support the green shack program again this year by contributing \$1000.
Seconded by Emma, carried.

- iii. Learn to Skate is going well.
- iv. Summer day camps are running this year (3 in July and 1 in August)
- v. Front yards in bloom program still running.
- vi. In mid February Jessica Monk will become the CRC for a new set of communities. Rio Terrace will be assigned Carrie-Lynn as our CRC. Carrie-Lynn is currently on maternity leave.

▪ **Maintenance**

- i. Cabinets were removed from cage storage room so that toys can be easily accessed for tot time and other programming. Gary to contact Lance to see what he had in mind for shelving.⁷
- ii. Soap and toilet paper dispensers have been replaced in the bathrooms.
- iii. The floors have been polished and look great.
- iv. Yves and Gary have been working to install new doors. The community league has new door and the preschool has a new front door and window.
- v. The preschool needs new carpet in their front lobby. The floor also needs to be repaired. The tile underneath is too slippery for the kids. Yves noted that we have grant money available to spend so we should make a decision quickly. Gary will look into options and we will vote by email motion.

- **President:** no one in attendance to report.
- **Vice President:**
 - i. There will be a casino this summer (between July-Sept) and we will find out the actual date in February. It was brought up that in the past there was a mix up between the community league casino and the Rio Terrace school casino. Aman will follow up with AGLC to confirm.⁸ Aman will also start recruiting volunteers and put something in the February newsletter.⁹
 - ii. Aman is also looking into opening up the RTCL bylaws. Please forward her any amendments that you might have.
- **Treasurer:** Yves circulated his month end report by email on January 26th. Yves noted that the preschool no longer requires our financial support. We are in good financial standing. The report was accepted as information.
- **Preschool:** Cheri provided a report via email. The preschool is currently holding open houses. The executive has made adjustments in the budget and will not require our financial assistance. There were three new enrollments in the 3-year-old program.
- **Hall Rental:** no one in attendance to report.
- **Newsletter & Distribution:** Deadline for submissions is February 6th and will be distributed end of February. It was decided that the spray park survey will be a 2-page document, printed on a bright color paper, that will be inserted into the actual newsletter. A decision also was made to put info on the newsletter regarding a community classifieds section. This will be for help wanted/help needed services, and not for commercial services. Samantha has not received any feedback on the call for ideas on logo design for our community league.

Adjournment: 9:14pm

Next Meeting: February 25th at 7:30PM, Rio Terrace Community League Hall.

Follow up items:

¹ Emma to put together babysitting course info for newsletter and send to Yves.

² Emma to send Lance information on course for website.

³ Jessica Monk to forward contact info to Emma.

⁴ Perry to inform parents of the board's position on soccer jerseys.

⁵ Matt to bring sound system options and pricing to next meeting.

⁶ Matt/Lance to put membership benefits blurb in newsletter and on website.

⁷ Gary to contact Lance about shelving for cage room.

⁸ Aman to contact AGLC to confirm that the community league is scheduled to have a casino in 2015.

⁹ Aman to send Yves small blurb on casino details for February newsletter.