

**Meeting minutes of the Rio Terrace Community League Board
May 27, 2015
Rio Terrace Community League Hall**

Present: Lisa McColl, Gary Burton, Lance Burns (via telephone), Emma Woolner, Ivana Turcaniova, James Lavoy, Yves Forté, Carrie Anne Doucette (arrived at 8:50pm), Auriana Burns (left at 8pm), Gisele Geneval (left at 8:15pm), Jessica Natrass (recording).

Call to Order: 7:39 p.m.

No quorum present: Due to some committee members arriving late, leaving early, and going between meetings, there was not a quorum present for the majority of the meeting.

1) Approval of April, 2015 Meeting Minutes

- April minutes were accepted as information.

2) Approval of Agenda

- Yves requested to add an item under the spray park update for community league support of federal grant. Agenda accepted as information.

3) Items for discussion

- **Preschool Update:** Since the email motion passed on May 4th, the preschool has hired a new teacher and teacher's assistant. They started on May 20th and things are going well. Three open houses are planned for June, on the same nights as soccer. Advertising is also taking place. Thank you, Aurania, for all of your hard work leading the selection committee for the new teachers.
- **Old Business**
 - i. **Email motion on soccer jerseys**
 - On April 26, 2015, Jessica Natrass put forward an email motion to the Executive members requesting financial support of the community league for the purchase of new soccer jerseys for the 2015 spring season. The motion passed by email on April 26, 2015.
 - ii. **Email motion on preschool support**
 - On April 26, 2015, Jessica Natrass put forward an email motion to the Executive members requesting the financial support of the community league for the Rio Terrace

preschool (teacher transition costs). The motion passed by email on May 4, 2015.

- iii. **Spray Park Sub-committee update:** The sub-committee met on May 1, 2015. The first big fundraiser that the committee is organizing is a community supported agriculture (“CSA”) program in partnership with Billyco Junction of Lacombe, AB. A portion of the profits from the weekly food deliveries will go to the spray park committee. The form to sign up for the CSA was included in the May newsletter and is on the community league website.

The committee is also planning on renting out the water park at West Edmonton Mall (“WEM”) and the Galaxyland amusement park. In order to secure dates, a two \$1000 deposits must be made with WEM soon. The next spray park committee meeting will take place on June 8. Because quorum was not present email motions will have to be sent out regarding financial support for the WEM fundraisers and regarding the board’s written support of the federal grant application that the committee is working on.

▪ **New Business**

- i. **Big Bin Event/Garage Sale:** Lance is leading the big bin, but cannot lead the garage sale idea that has been discussed. Ivana will talk to Matt on whether he is interested. There was discussion on partnering with Jasper Place Wellness Center for a used item and clothing donation drive during the big bin weekend. James Lavoy and Ivana will connect and Ivana will investigate further.¹
- ii. **Bylaw Update:** Aman has done a very thorough job at drafting changes, and as a result, the new bylaws will not be ready to be voted on until the AGM in September. The Special Meeting scheduled for June 17th is now cancelled.
- iii. **Edible Plants in Common Spaces:** Rio Terrace Moravian Church is planning on planting some native fruit plants on the land near the church. James and Lance discussed that it would be interesting to have fruit in other common places throughout our neighbourhood. There are considerations with planting on city owned land, but opportunities to access community league micro grants and work with the City of Edmonton and Sustainable Food Edmonton on this kind of project. Lisa McColl will connect with Pastor James and provide information on these opportunities. There was agreement that this was a great idea that could help make our community unique.
- iv. **Community League Day:** The Church holds its Party in the Park on September 12th (food, bouncy castle, live band). Community League

day is on September 19th with similar events planned. James suggested that the Church hold its event on Community League day this year. That way we can have lots of things going on at the Hall and at the Church. This will avoid duplication and hopefully draw a bigger crowd. Ivana will sit on an event committee with members of the Church. Carrie will also help with the organizing.

- v. **Front Yards in Bloom:** Ivana is waiting for supplies for nominated properties from the Edmonton Federation of Community Leagues (“EFCL”) and will follow up this week. Lisa has a document with the steps for this program and will share with Ivana.²

4) Reports

- **Social:** Emma and Ivana, Carrie, Samantha and Dawna-Lynne are going to meet and discuss events that we should organize, and look at historical amounts spent so that they can build better budgets going forward.
- **Membership:** No one in attendance to report. There was a discussion on who should have a membership list to cross check with people who attend member events, use facilities etc. It was decided that Matt should be the central source of the most up to date list and that he can modify this list to exclude all personal information except for names, and then can send the executive members who require it. There was a consensus that the modified list can also be provided to the tennis pro, Steve Gould, so that he can monitor the member use of tennis court usage on our behalf.
- **Maintenance:** The concrete pad has been poured. Gary is getting fence quotes to straighten the bent sections and make some modifications to existing sections. Lisa will connect back with Gary on the permitting process for putting in a 10x12 shed on the concrete pad.³ Gary needs help moving the rink boards. Decision to move small boards into the big rink temporarily until shed is constructed. This will be completed in the next few days. Gary is also going to change padlocks and put the old ones in maintenance shop. Gary distributed new keys to those who required them.
- **Vice President:** Aman provided a report to Jessica via email. We are still 15 volunteers short for the casino. Most of these spots are for overnight shifts. Lance sent out an email to the community league email list. Please spread the word, as this will impact our ability to make improvements to the hall and have events.
- **Treasurer:** Yves sent his financial report by email on May 23, 2015 and circulated a copy at the meeting. We are in good financial standing. The newsletter team is discussing raising the advertising fees and increasing

the payment to those who deliver them. Spring soccer is underway and very successful. We will spend our maintenance budget. A question was raised on the projected year-end deficit, but the reason is that there are no casino funds this year. The report was accepted as information.

- **Hall Rental:** Carrie is acting as the liaison between the City summer programs and Pedal heads. Our website is up to date with programs and rentals and the hall continues to be a popular rental spot.
- **President:** June 6 and 7 we will try to have clear parking lot for Preschool open house. The new preschool staff is amazing; thanks to the executive for supporting the preschool during this transition time.
- **Newsletter & Distribution:** Newsletter has been distributed for May. For the next issue, personal classifieds will be accepted (free for community league members).
- **Signs:** No one in attendance to report; signs look good. Preschool open house info will need to go up soon.
- **Programs**
 - i. Portable Toilets: Emma is working on getting all the approvals to get the portable toilets delivered at Pat Heights and Rio Terrace parks. She will schedule delivery as soon as she gets approval from Edmonton Public School Board.
 - ii. Community League Swim: We have decided not to go ahead with a community summer swim program, as it has been unsuccessful in the past. This winter we will put a poll online to see if this is something the community might support for next summer. The cost to the community league is about \$600.
 - iii. Recreation Network Gathering: we have been requested to put forward any asset or gifts we might have to share with other community leagues in the network. We can also put a request for things that we might need from other leagues or boards. Lisa will email Emma some thoughts on this and then Emma will circulate the template for the group to comment on.⁴
 - iv. Bike Parade: The parade will take place on June 28. Carlene and Dawna-Lynne are leading and Emma and Ivana are shadowing and will lead event next year. 3 additional volunteers are needed. There will be free slurpies or popsicles. Emma/Carrie will contact Pedalheads to set up bike obstacle course.⁵

Adjournment: 9:30 p.m.

Next Meeting: June 24 at 7:30 PM, Rio Terrace Community League Hall

Follow up items:

¹ Ivana to discuss garage sale idea with Matt and connect with James Lavoy regarding Jasper Place Wellness Center partnership.

² Lisa to email Ivana Front Yards in Bloom document.

³ Lisa will connect with Gary on shed permit requirements.

⁴ Lisa to email Emma with examples of assets and requests for the Recreation Network program.

⁵ Emma/Carrie to contact Pedalheads to run obstacle course during bike parade.