

**Rio Terrace Community League executive board meeting
January 25th, 2017
Rio Terrace Community League Hall**

In attendance:

Lance Burns, Aman Athwal, Giselle General, Tony Andrzejewski, Daniel Mallett, Kelly Picard, Josh Bowen, Auriana Burns, Brett Myers, Emma Woolner (recording)

With regrets: Erin Wayne, Gary Burton, Carrie Anne Doucette, Chase Gingles (CRC), James Lavoy, Lorne Dach (MLA),

Meeting minutes

Meeting called to order at 7:08pm

1) Approval of February 2017 Minutes

Motion to approve by Tony; seconded by Josh; unanimously approved, carried
Tony; Dan – Jan minutes

2) Approval of Agenda

Motion to approve by Tony; seconded by Gisele; unanimously approved, carried

3) Approval of budget

- Additional information: Dan couldn't compile the financial report because some deposits were submitted, but he didn't know where they came from. He's still not sure where it is from. No one in attendance knows either. Dan will look into it further. Perry is in Phoenix, but Dan needs to get a hold of him to clarify whether the deposits came from soccer.
- INPUT for the budget: the budget for the summer party is not enough... up the misc portion to include "kid stuff" like face painters, airbrush tattoos (~\$400per artist). Running in Rio event is a fundraiser and all costs were covered by the fundraiser. The community should not have to put any money into this event. Kelly will contact the running room to get a date.
- We have a casino scheduled this year. Therefore, we expect to come out with a surplus (\$35,000-40,000) to supplement for next year. However, apart from the sign and sidewalks by the daycare (for which money is set aside), there aren't any expensive tasks on the list.
- Carrie Anne thinks the number in the budget for hall rental revenue is optimistic, but Dan thinks it is reasonable. We have spoken for several years about increasing the rates of our hall. A suggestion of an increase of 5-10% has been suggested. Carrie Anne will prepare and present a proposal.
- We are still waiting for a cheque for the ice cream cart for the spray deck.
- Dan will work with Kelly to iron out the social budget and they will bring it to April meeting for approval.

Motion to accept the monthly financial reports as information by Dan; seconded by Emma; unanimously approved, carried

4) Items for discussion

▪ Pertinent time-sensitive business

- **Newsletter call for submissions:** Article submission is open and deadline is April 27 for May newsletter. On the **1st Friday of April** – call for articles. There is a shortage for local submissions. Carlene and Carrie Anne have provided some advice, but Giselle would like local writers. Can we ask the schools for student submissions? Auriana/Lance will ask using their contacts within the schools. Gisele will send a write up to forward. Infill conversations in the newsletter raises concern because the board has emphasized that we are neutral on the subject – therefore, in future publications, there will be an emphasis that it is an editorial...
- **Bylaws subcommittee** request for approval of "road map"
 1. March meeting - presentation to the Board for approval of road map (2 minutes maximum)
 2. April meeting - Present proposed bylaws to the board (15 minutes maximum). Note: we will be asking for Board input no later than the Saturday before the May meeting so that we can adjust as required
 3. May meeting - Present any amendments and submit the bylaws to the Board for a vote. (10 minutes maximum)
 - a. Concurrently, I will write an article for the May Newsletter outlining the reasoning and the process we're adopting. Once the Board approves the draft bylaws, we'll post them on the website. The article and website will also indicate that we will hold a Special Meeting to approve bylaw amendments on, or around, August 1st from 7-830 pm (depending on Hall availability)
 4. June 21st - Deadline for Community League Membership feedback on proposed bylaws
 5. June Meeting (June 28th) - Any amendments will be presented to the board for final approval by the board. (I estimate 15-20 minutes maximum)
 6. Finalized bylaws will be posted on the website for the RTCL Membership to see prior to our special meeting
 7. August 1st (or there about) - Special meeting for voting on the new RTCL bylaws. The vote will be by secret ballot at held from 8-8:30 at which time the ballots will be counted and we can either adopt the new bylaws or return them to the subcommittee for revisions. My recommendation here is that the committee that worked on the bylaws host / chair the meeting as we will be in the best position to answer any questions and we do not have "history" with this subject. That said, I would request that as many Board members as possible are at the meeting and, of course, we will defer chairing the meeting to the President or Vice President as per our current bylaws.

NOTE: to vote on the bylaws, the attendees must be members of the community league with up-to-date memberships

8. If the bylaws are adopted at the August 1st meeting, we will submit them officially to corporate registry for approval and filed with the City

of Edmonton and EFCL. The intent would be to have them in place for the AGM, or shortly thereafter.

Motion by Josh to adopt the roadmap as presented; seconded by Tony; unanimously approved, carried

○ **Solar panels – Brett Myers:**

- We have quotes for different levels of work. Partial or full versions (as presented by Warren from SPICE) are in consideration. However, breaking the job up and doing it in 2 parts is also an option. The deadline for grant application is coming up quickly. Do we go ahead full bore with the grant writing? The recommendation from the executive is to write out plans of action, as we need to digest the possibilities. How much detail is needed in the CLIP grant? It is not extremely detailed, but they do require estimates. Brett has those numbers. Dan will help Brett write up the grant.
- ANSP grant – they are ½ way through their mandate and ½ way through their funding. There is a hesitation to wait a year, or a quarter, because the money may not be there in a year. Brett would like to start up a subcommittee for the retrofit.
- We got the 10 modest recommendations for increasing our efficiency including lots of recommendations for lighting and electrical improvements. Brett will send the recommendations to Lance who will send it out to the executive.
- Who wants to be on this committee? We will put out an email to the community. Lance and Dan are interested. Gary has expressed interest in the past as well (although he is not in attendance today). Emma will talk to her energy savvy neighbor about his panels and if he has any interest in being involved.

5) MINGLE

- **Discussion regarding how the night will be organized, games that will be played, what needs to get purchased, etc. ensued (Auriana)**

6) Reports submitted via email for everyone's perusal

▪ **Maintenance – Gary:**

- Will submit the maintenance budget to Dan in the next two days.
- A new mop sink and Faucets are installed in the furnace room to replace both that were either damaged, leaking or both.

7) Tabled until next meeting

- Digitization of secretary records
- Online site for cloud storage of CL docs
- 'Being Part of the RTCL Board 101'
- Summer party
- Bylaw discussion and subcommittee creation
- Hall organization subcommittee creation
- Energy saving discussion and subcommittee creation
- Shed: Chase and Lance are meeting next Friday at 1 or 2pm.

Rio Terrace Community League

Serving the communities of Rio Terrace, Quesnell, and Patricia Heights

- Signs

Meeting adjourned at 8:25pm
Next meeting is April 26th at 7pm