

**Rio Terrace Community League executive board meeting  
March 28<sup>th</sup>, 2018  
Rio Terrace Community League Hall**

**In attendance:**

**Lance Burns, Aman Athwal, Daniel Mallett, Tony Andrzejewski, Auriana Burns, Emma Woolner (recording), Rachelle Roberts, (7:06pm), Brett Myers (7:10 pm), Stephen Deck (7:13 pm)**

**NON-VOTING: Carrie Anne Doucette, Una Bryce (NRC), Shaun Good (preschool; left 7:25 pm), Lorne Dach (MLA; 7:10 pm)**

**With regrets: Giselle General, Gary Burton, Kelly Picard, Josh Bowen, Erin Waye, Perry Wynn, James Lavoy, Samantha Gullekson,  
NON-VOTING:**

**Meeting minutes**

**Meeting called to order at 7:03pm**

**1) Approval of Feb 2018 Minutes**

**Motion to approve** by Tony; seconded by Aman; unanimously approved, carried

**2) Approval of Agenda**

**Motion to approve** by Tony; seconded by Emma; unanimously approved, carried

**3) Financial report**

Additional information: For the energy efficiency project, 1 grant remains to be approved and deposited. February largely had nothing important going on. We are on budget. We will roll budget forward for following year.

**Motion to accept the monthly financial reports as information** by Dan; seconded by Auriana; unanimously approved, carried

**4) Items for discussion**

**Preschool report (Shaun Good):** In the past, the CL has gifted the preschool when it was in need of something. The teacher Shay wants a slide from the mezzanine area to downstairs, as the stairs are a safety hazard (when there is a kid on the stairs, there has to be an adult both at the top and bottom). This is a capital expense that will set the preschool apart. Their board has to get approval to spend more than \$500 on any capital expenses and it unanimously supports this. However, it costs a lot of money (\$11,000) and the board is hesitant to ask parents to “pay” for it.

The preschool board would like to know if the community league were to pay for it, and then preschool could write us a cheque for \$11,000 to “pay back their debts”. This would avoid asking the preschool parents for this expense.

Waitlist on all 3 programs. Final fundraiser (IGA shopping spree) on May 9<sup>th</sup>. Tickets are on sale.

**Motion that the RTCL approves up to \$11,500 for a preschool capital upgrade (slide) by Tony; seconded by Emma; unanimously approved, carried**

- **Soccer report:** no one in attendance to report. Perry said that he would send out an electronic report in the next week. Dan: More and more traction with “square” purchases and it makes tracking easier (10X better than last year, which was 10X better than the year prior). Up to \$18,000 since Feb, ~\$5,000+ since.
- **Hall rental report (CA):** is the clothing drive happening? I don’t think so... but Emma will double check with James. There are lots of inquiries around that time.  
Lance: Some renters came to set up and asked renters currently using the space to leave and for their keys. The process was re-explained to them.
- **Energy efficiency project report (Brett):** see attached report.  
Ceiling tiles will get changed after they have been tested for asbestos. One of our grants came in at \$15,000 instead of \$20,000. There were some “nice to haves” on the list that we can remove without changing the scope. We can tick off all of the boxes without that additional \$5,000.  
To discuss at a future time: the educational component & a door knocker for an education night
- **Old business**
  1. Past events: WECP 40<sup>th</sup> anniversary party and third annual silent auction (Emma): Over \$5,000 in items, 50/50, risk baskets, raised \$3,600. 40 families, not 80 (like last year).
  2. Upcoming events:
    - Bike Parade (July 1<sup>st</sup>; Stephen/Rachelle): nothing done yet.
    - Craft beer party (Fridays in May; Stephen): not many vendors are interested in sending someone to “teach”, but are willing sell product at discount. Fridays through May 7-10pm. It will be a ticketed event to recoup costs and allow advertising making it a cost neutral event.

**Motion to reorganize the budget and allocate \$800 for craft brews Fridays every Friday through the month of May by Stephen. Seconded by Emma. unanimously approved, carried**

- Grand opening of spray park (Auriana): they have a meeting on Monday and will set a date then.
- Winter carnival (date?; James), ice cream truck (dates?; James): no one in attendance to report
- 3. Corner store project update (Lance): TABLED
- 4. EFCL planning and development committee call for representative (Josh): TABLED
- 5. Standing table for the hall update (Sam): TABLED
- **New business**

1. Newsletter Policy Manual (Giselle): TABLED, we really want Giselle here for
  2. Email addresses for directors at large (for drop box access): Lance will take that on.
  3. Heritage project (Lance): spoke with Trevor from Strong Coffee media who have built an app (web app?) for AB parks. The idea is to produce a quality presentation while moving around our CL. It would highlight CL landmarks and allow for GEOTOURS and possibly gaming... It would depend on the collection of photos and stories. But we can add stories.  
This will only happen through grants. There are 2, but are they stackable? No money required at this level, but investigation is happening... farm out any work necessary. Keep vision within the board. Because Strong Coffee Media built the app for AB parks, they have the shell and it would cost us less.
- **Communications**
    1. **Doorknockers: MID APRIL - 1 for beer, JUNE - 1 for bike parade/spray deck grand opening. Who will deliver: Lance, Dan, Stephen, Rachelle, Aman, and others**

## 5) Reports

- MLA – Lorne: going door knocking with minister Hoffman – Callingwood, Ormsby. It is constituency week right now. In early June, there will be lots of legislation coming down the pipe.  
Thoughts on what the provincial government is up to: Rachelle: on a personal note, she really appreciates the change to AISH recipients (you can lose your AISH funding if you get an inheritance).
- NRC – Una: see attached reports
  - i. Will do the permitting for spray deck grand opening and include a recognition for the committee. Una will be in contact with Auriana.
  - ii. Picnic tables (temporary) for summer party (to forward a date).
  - iii. Beer night possible funding: if we have 1 community partner (pizza from Glenn’s for example), then we can apply for funding (up to \$500). It can’t be used for alcohol, but can use for marketing costs, décor. The grants GOAL is to fund programing that engages CL members.
- President – Lance: James was asking about a parcel of land to do a community garden to connect the community (to do veggies for charity). Dan: There is a crazy waitlist for raised gardens behind the church. Expansion of that would be beneficial. Una: this is a pilot project and it is a temporary location (4 months). It is urban farming, not a community garden. James can contact Una. But the request has to be in by April 15<sup>th</sup>. Reallocate space the rink is on school land... Una will look into it.
- Vice President – Aman: it not a casino year. In April/May we get a letter to request Palace and what season for 2019.

The bylaws have been filed. 3-4 month wait. Sent to general mailbox... can everyone please watch for it and forward it to Aman when it arrives.

- Membership – Erin:

Est. Full RT Community Membership Capacity: 1360 for approx \$45,000.00

RTCL

2017-18 membership summary: 260 memberships for a total of \$8,205.00

RTCL Membership Breakdown:

Demographic

18	Couple	16	Single
173	Family	30	Single Parent
23	Senior (single/couple)		

Point of Sale

4	AGM/meetings	60	Mac's
47	Big Bin	14	Pre-School
103	EFCL	29	Summer Social
3	Halloween Party		

News & Updates:

- Memberships Sold at the Mac's are now CHEQUE ONLY. Working just fine. No complaints.
- Membership write-up on our website is now current.
- Standing Membership write up in our Community Newsletter has been established.

- Programs & Social – Stephen: most was talked about during Old business. Will do some door knocking to talk to seniors to see what kind of programming is of interest within the next month. Nurse next door: CA will talk to the south office about sponsoring such an event.
- Maintenance – Gary: Submitted electronic report:
  - Kitchen set faucets to be looked after by Brett
  - furnace filters replaced
  - Boiler room cleaned out
  - 70 fluorescent tubes recycled at the Eco centre.
  - front door lock adjusted so that it's no longer loose.
- Newsletter – Giselle: ELECTRONIC SUBMISSION; read aloud by Emma

The next submission deadline is Friday April 27.

- Please submit all articles on time - earlier would even be better - particularly if there is not time-sensitive aspect that impacts how accurate the content is. We encourage everyone to write different articles of interests, opinions on events, recipes, spring cleaning tips, fitness, etc.
- We need to confirm all social events that are happening for May, June, July and early August so that they can be in the newsletter, and ads that are full page/half page can be designed and included if needed. It would be great to have an ad for the Spray Deck Grand Opening.
- A suggestion from last year was to declare a specific day in June as the "Community Wide Garage Sale". The league may not necessarily have to do anything specific in the hall, just a suggestion to have as many households

## Rio Terrace Community League

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participate and have their garage sale during that weekend. If we declare a weekend as such, it would be nice to advertise that in the newsletter, to encourage everyone to explore the neighbourhood that weekend.

- If the ads for Green Shack or other spring/summer programs are available, please send them to us.
- Are we doing a round 2 of painting more murals at the Pat Heights Elementary School wall? If yes, it would be great to have this in the newsletter also.

It would make sense to make a DOODLE POLL to question CL members about which weekend would be best: Emma will talk to Sam and Josh. And then we can advertise. If neither Sam nor Josh is able/willing to make the poll, then Lance will.

**Meeting adjourned at 9:02pm**

**Next meeting is April 25<sup>th</sup> at 7pm**