

**Meeting minutes of the Rio Terrace Community League Board
February 25, 2015
Rio Terrace Community League Hall**

Present: Tony Andrzejewski, Gary Burton, Emma Woolner, Yves Forté, Aman Athwal, Carlene Nohas, Jessica Natrass (recording).

Call to Order: 7:37pm

1) Approval of January, 2015 Meeting Minutes

- Motion to approve minutes by Yves, seconded by Emma, carried.

2) Approval of Agenda

- Motion to approve agenda by Yves, seconded by Emma, carried.

3) Bouquets

- Thank you to the newsletter team (Dawna-Lynne, Yves, Carlene, distribution crew) for their hard work on the February newsletter!

4) Items for discussion

- **Old Business**

- i. **Spray Park subcommittee update:** The subcommittee last met on February 10th. The needs assessment document (survey) is out and deadline to complete is March 31st. It is available on the website and facebook page as well. The committee has completed a draft of the public involvement plan and is now focusing on grants and fundraising strategies. Next meeting is in April.
- ii. **Babysitting course and mixer:** Emma is the lead on this. Will be held over one weekend (March 28/29) with course on Saturday and mixer on Sunday. Emma has contacted 5 of the neighbouring communities and 4 have expressed interest. Info about the course has been put on website and facebook page. Parents are very interested but low interest from teens thus far.

- **New Business**

- i. **Community league sign policy:** Matt has taken on the role of sign person. Yves circulated a document at the meeting that incorporated the questions he had sent by email as well as Peter's policies (also sent by email). The issue of who can use the signs was discussed. Ultimately the executive felt that it would be easiest to limit use of signs to community events only, given that there is a

lot of “gray area” when it comes to non profit status and events, that we do not require sign rent as income, and that it is a volunteer job to change the signs.

MOTION by Carlene Nohas:

I motion that we do not rent the sign out and we limit it to community league events and community league supported events and programs.
Seconded by Gary. 6 votes yes, 1 vote no.

Regarding when the signage should go up: 2-4 weeks before event is ideal.
Should be taken down immediately after event (if possible).
Ideally, the same content should be on hall sign and 156 street east as these signs get most views (not everyone drives past hall) unless there are two events requiring signage at same time. Matt can have discretion on what goes where.

We all recognize that managing the signs is a volunteer job and requires time and effort. The executive appreciates all the work done in the past on signs by Peter and the work that will be done going forward.

5) Reports

- **Social:** no one in attendance/no report.
- **Membership:** no one in attendance/no report.
- **Programs:** Emma is working on babysitter course (see above). Yves will send Emma a list of social events that have taken place in the past.¹
- **CRC City of Edmonton:** Kerri-Lynn Dwyer is our new CRC. She forwarded a report by email in advance of the meeting (see attached).
 - i. City Recreation event was a success and another one will take place in April.
 - ii. Patricia Heights is getting a green shack this summer! Rio and Quesnell will be sites for Pop up Play programs. We were unsure of what pop up play programs are and will hope to hear more from Kerri-Lynn at the next meeting.
 - iii. CLIP grant is due March 27.
 - iv. Big Bin Grant is due end of April. It is first come first serve. Rhonda has experience in writing grants and we hope she and Carlene will help with this one.
- **Maintenance**
 - i. Gary plans to replace vent covers in hall.

- ii. First aid kit will be purchased next week.
- iii. Yves repaired floor in preschool and painted. New carpet will be installed tomorrow (Feb 26) in preschool.
- iv. Gary is concerned about getting keys returned from the rink attendants after the rink closes. Yves and Lance will make sure that they are returned. Yves will not release their last cheque until they have returned them.

- **President:** no one in attendance/no report.
- **Vice President:** Casino will be held on Aug 9/10. Aman is waiting to hear from casino for volunteer schedule. Aman and Yves will discuss payment process. Aman has received offers to volunteer already from the newsletter ad and Facebook page; this is great news!
- **Treasurer:** Yves circulated his month end report by email on February 23rd and in hard copy at the meeting. We are in good financial standing. The CIBC banking accounts have been closed and the GIC accounts at CIBC will be closed this week and transferred to TD. Yves will discuss the building society account with Rhonda.² Yves is waiting for invoices for door repair, carpet etc. and then he can go get the CLIP grant. Membership is lower this year vs. last year. The report was accepted as information.
- **Preschool:** Cheri provided a report to Jessica via email. The preschool had an Open House in January and had a good turn out and interest. Another open house will take place in April (date tba). The community league has kindly agreed to put our ad in the February newsletter, and we will be using road signs again to advertise the open house. Please feel free to share or like the preschool on Facebook, and get the word out about the school.
- **Hall Rental:** no one in attendance/no report.
- **Newsletter & Distribution:** Newsletter has been distributed. More carriers are needed. Thanks to Carlene and family for helping this month. Gary will put something together for the August newsletter letting the community know what has been done at the hall with membership money/grants money. If you continue to see acts of kindness go on in the community, make sure to tell Carlene and D-L for the next newsletter. Carlene will also put info on classifieds section in the next issue.

Adjournment: 8:39pm

Next Meeting: March 25th at 7:30PM, Rio Terrace Community League Hall.

Rio Terrace/Quesnell/Pat Heights CRC Report February 25, 2015

Programs

- **Recreation Network Gatherings** – We would like to thank all those who were able to attend the first Community Recreation Network Gathering. We were thrilled to see so many people at our first gathering in this area. It was exciting to see the enthusiasm in the room; people connecting and ideas being shared. We hope that everyone made some valuable connections and continue the conversations which started that evening. The plan is to hold our next gathering the end of April/beginning of May. Once details are confirmed (around mid-April), you will receive an invitation to the next gathering via email. Please feel free to share the invitation with other recreation providers in the area.
- **Greenshack** – A letter was sent from our Branch Manager to all Community Leagues in regards to the locations of the Greenshack and Pop Up Play programs. Please let me know if you did not receive this letter. This year Patricia Heights will host a Greenshack while Rio Terrace and Quesnell will both be sites for a Pop Up Play program.

Spray Park

- The committee is working on Needs Assessment and Public Involvement Plan. Jessica met with the group on February 10 and I look forward to meeting with everyone soon.

Other

- CLIP Grant due March 27, 2015
- Capital City Clean Up Community Bin Event Grant (up to \$600) is not out yet but should be soon. Deadline is usually the end of April. This is a first apply/first receive so if interested should apply as soon as possible.

More information about these grants is available on the City of Edmonton website.

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Follow up items:

¹ Yves to send Emma list of events in past and actual costs.

² Yves to contact Rhonda re. Building Society account.