

**Meeting minutes of the Rio Terrace Community League Board
January 27, 2016
Rio Terrace Community League Hall**

Present: Lance Burns, Gary Burton, Lisa McColl (City of Edmonton), Yves Forté, Allison McLean, Jen Osmond, Erin Waye, David Feldman, Aman Athwal, Christine Kearney, Kathy Malkin (VP, Rio Preschool), Perry Wynn, Jessica Natrass (recording).

Call to Order: 7:06p.m

1) Approval of Meeting Minutes for November, 2015

- Motion to approve the minutes by Aman, seconded by Yves, carried.

2) Approval of Agenda

- Motion to approve the agenda by David, seconded by Jen, carried.

Appointment of Soccer Director

- Perry Wynn has been our soccer director for 6 years. He did not seek re-election in the AGM of 2015, but has been doing the job in the interim. People in our community have expressed interest in helping, but no one has offered to take on the key role of Director.

MOTION by Jen Osmond

To appoint Perry Wynn to the position of Soccer Director for the current term.
Seconded by Erin Waye, carried.

2) Financial Report: Yves presented his financial report. He noted that hall rental revenues have been decreasing year over year.

Soccer revenues are higher from outdoor program as the fees go directly to the league. The indoor program fees go through the soccer association and we receive a lump sum. This causes a discrepancy between the timing of revenues and costs in the financials. Outdoor soccer registration will be done online this year, but payment must be made in person. This payment will take place at the hall in late February/early March and only cash or cheque will be able to be accepted. Fees are going up for the U6 group this year. Info on registration will go out in the next newsletter and on the website.

The spray deck committee received a grant but the financial plan needs to be redone, as the park will not be built until 2017.

A suggestion was made to include a "Note" line to further explain the different line items in the financial report.

Yves circulated a letter indicating his resignation as Treasurer, effectively immediately (if the board chooses) or on February 29, 2016. He left the meeting at 7:30pm with the league's chequebook.

3) Items for discussion

a. Old Business

i. Spray Park Sub-committee update

1. NPDP Grant-Next Steps: The spray deck committee has been successful in its application for the Neighbourhood Park Development Program Grant of \$125,000. The committee needs to review the document legally, sign the agreement and pay a deposit to the City.

MOTION by Allison McLean

I move that the community league retain the law firm of Shores Jardine LLP to review the Neighbourhood Park Development Program Agreement at a cost not exceeding \$1000.

Seconded by Jen Osmond.

In favour- 5

Opposed- 0

Abstain-3 (Lance, Erin, Aman)

The results the legal review will be shared by the President with the rest of the board at the next meeting

2. Sponsorship packages: The committee intends to approach local businesses for sponsorship of the spray deck. A draft document outlining sponsorship perks was developed and circulated at the meeting. Feedback from the board indicated that the sponsorship levels were too high and that the perks were not enough. The committee faces challenges in offering sponsorship signage opportunities because the spray deck is on city parkland. Members of the board will think more on this and provide further comments to the spray deck committee.
3. WEM Waterpark event: Took place last Sunday Jan 24th. Sold over 900 tickets. Fun was had by all. Thanks to those who shared the info and attended. The amount raised (just over \$2000) was much lower than expected

and ticket sales involved a lot of work. There is concern that the spray deck committee is experiencing volunteer burn out.

4. Other fundraisers are scheduled and info will be included in the next newsletter. Galaxyland is the next big fundraising event and is scheduled for June.

The spray deck committee brought forward the idea of having the soccer wrap up party at this event, and the soccer coaches purchasing 1 ticket per playing child. The expectation would be that parents and additional siblings would also purchase tickets; this would ensure sales of around 350-400 tickets.

Perry indicated that \$15-20 is included in the fees for each player as a budgeted amount for the wrap up party. Normally the coaches use the money to plan something. Perry indicated that he did not see any issue with asking the coaches to use the funds to purchase Galaxyland tickets.

Another idea that was brought forward from the spray deck committee was the concept of a community contribution bond for soccer families. Each soccer family would be expected to purchase a certain number of tickets and then sell those tickets to make their money back. This would ensure that almost all tickets would be sold for the event.

It was suggested that we consider canceling the event, instead of using a community program to benefit community league fundraisers. There were concerns that the benefits would not come back to soccer program and that parents would be annoyed and go elsewhere for soccer.

Another idea put forward was a levy on the 2015-2016 membership fees that could go towards the park. This way, everyone in the community would be contributing, not just one specific program (soccer).

The board did not support the idea of the community contribution bond but was fine with the suggestion to have soccer party at Galaxyland. The spray deck committee will decide at its Feb 03 meeting if they will go ahead with Galaxyland and report back to the board.

ii. **Hall rental Policy:** Tabled until next meeting when Carrie Ann will be in attendance

b. New Business

i. **Ringette:** Christine Kearney is a member of our community and plays ladies shiny ringette. She approached Lance about running a ladies ringette team out of our community league. The games are actually played at Crestwood's indoor rink but the team could potentially use the Rio Terrace outdoor ice on occasion. This ringette team would become a community program with Christine acting as coordinator.

The board had questions about the costs and revenues from the team and whether or not there were issues with recruiting. Christine indicated that the team operates on a mostly break-even basis and because it's a shiny league, there are no issues with recruiting.

MOTION by Jen Osmond

I move that the Rio Terrace Community league adopts immediately Ladies Shiny Ringette as one of our community programs. All financials need to be in place for the 2016-2017 season.

Seconded by Erin Wayne, carried.

Christine Kearney will coordinate this program and act as the liaison between the program and the board.

ii. **Bylaws Update:** Our amended bylaws were rejected by the Corporate Registry. We received a letter outlining the key items that needed to be added or amended before resubmitting. Aman went through these items with the board. We have 60 days to make the changes and need to call a special meeting to approve the changes. It was discussed that we should ask for an extension until 1 month after our next AGM. The AGM is a better time to vote on the changes with the general membership. This also allows us the chance to make any additional changes.

iii. **Patricia Heights School Advertisement:** There was a proposal to waive the fee for Patricia Heights School for a full-

page ad in the next issue of the newsletter. Pat Heights School has helped us with the spray park fundraising.

MOTION by Gary Burton

I move that we donate the fee for a 1-page advertisement for Patricia Heights School in the next community newsletter.

Seconded, by Aman, carried.

4) Reports

- a. **CRC:** Lisa circulated her report in advance of the meeting by email on January 21, 2016. The Community League Operating Grant is open and the deadline is April 29th. Community League Infrastructure Program grant is open as well and is due on March 24th. Erin and Perry will work together on putting together the grant applications.
- b. **President:** We have been running into issues with our snow blowers at the rink. Thankfully, a very generous community member has been helping us with this.
- c. **Vice President:** no report.
- d. **Membership:** Memberships are up.
- e. **Social & Programs:** no one in attendance to report.
- f. **Preschool:** Kathy Malkin (VP of the Preschool): The preschool renewal license application has been submitted, \$16,000 has been raised in fundraising, teachers are fantastic and program is doing well. Everyone is happy. Registration has begun for alumni and open houses are planned for early February. Targeted ads have gone out and more advertising is planned.
- g. **Maintenance:** Gary circulated an hourly quote for exterior pole lighting repair costs from A.D.E Technical Services, Ltd. Questions were raised on what the actual cost will be (up to a maximum amount). This is work that needs to happen. Gary also circulated a quote for interior lighting. It was discussed that we should apply for smaller grants to pay for these lighting issues.

Maintenance Planning- Gary has indicated that there is enough maintenance work for more than one person. He wants to have an assistant but has no one in mind. We will discuss more at our next meeting.

- h. Hall Rental:** No one in attendance to report. Carrie indicated in email that all is going well and events are booked throughout February.
- i. Newsletter & Distribution:** The next issue is set to come out on or around February 19th; the deadline for submissions is February 5th.

The board went in camera to discuss the resignation of the Treasurer. We invited CRC, Lisa McColl, to stay in the meeting.

Adjournment: 10p.m.

Next Meeting: February 24th at 7PM, Rio Terrace Community League Hall