

**Meeting minutes of the Rio Terrace Community League Board  
November 25, 2015  
Rio Terrace Community League Hall**

Present: Lance Burns, Ivana Turcaniova, Lisa McColl (City of Edmonton), Auriana Burns, Samantha Gullekson, Joy Medori, Aman Athwal, Carrie Doucette, Antoni Andrzejewski, David Feldman, Erin Waye, Yves Forté, James Lavoy, Emma Woolner, Jessica Natrass (recording).

Regrets: Jen Osmond, Gary Burton, Dawna-Lynne Duffy Power, Peter Wong, Matt Harris.

Call to Order: 7:06PM

**1) Approval of October, 2015 meeting minutes**

- Motion to approve the minutes by Tony, seconded by Emma, carried.

**2) Approval of Agenda**

- Motion to approve the agenda by Tony, seconded by Emma, carried.

**3) Group Activity**

- Auriana led the group in a teamwork activity.

**4) Items for discussion**

- **Old Business**

- i. **Spray Deck subcommittee update:**

- The next big fundraiser is the West Edmonton Mall (WEM) world waterpark event, taking place on January 24<sup>th</sup>. Tickets are \$15. We need to sell over 700 tickets to make a profit. Erin will have tickets for sale at the Christmas event and at Illuminight.
    - The Halloween party and craft sale brought in funds in October and November and we hope to raise funds at the upcoming Breakfast with Santa event on Dec 6<sup>th</sup>. Lisa will check to see if the debit machine is available to have at Illuminight for donations.
    - We have not heard anything from our grant applications to date. We have raised over \$15,000 so far!

- ii. **Sports Coordinator Position:**

- A meeting took place to recruit someone for this position. Four people showed up to find out more information, but no one has stepped up to fill the role. Ideally one person would become the Coordinator and sit on the board but a committee of people would manage the soccer program.

Please let Lance know if you know of anyone who might be interested.

- **New Business**
  - i. **Hall Rental Policy-** Tabled until the next meeting when David can lead the discussion.
  - ii. **Budget Update** – A hardcopy document that summarized updates to the budget was circulated at the meeting and circulated by email on November 18<sup>th</sup> (See Attachment 1). Questions were raised on preschool support. We increased the budget for preschool support when we did the email vote to approve the cleaning expenses. The preschool has not received all of the money that had been budgeted because enrollment is higher than originally anticipated.
  - iii. The monthly financial report (as of October 31<sup>st</sup>) was also circulated (See Attachment 2). There were questions raised about why the soccer revenue is low, given that indoor registration has already taken place. So far no indication has been made to the Treasurer with respect to receiving the funds. Yves will follow up with EWZSA on this. We have spent more than budgeted for maintenance because of the repairs to the lights that were vandalized. There was a question raised regarding the CFEP amount in the spray park budget. Yves assumed that we would receive the funds after the fiscal year 2015-2016. The CIP and CFEP cannot be awarded in the same year. Auriana raised a concern that the spray deck committee has not made a decision on the delay of the WEM Galaxyland event and therefore the budget update should not account for this delay. Lisa indicated that anticipating the NPDP funds in March is not an unreasonable estimate.

**MOTION** by Yves Forté

To approve the presented updated budget with the amendment to remove the \$9,500 adjustment for delaying the second WEM event.

Seconded by James Lavoy, carried.

## 5) Reports

- **CRC:** See Attachment 3 to the minutes. The Winter Connections event is being held on November 26<sup>th</sup> from 4-8PM. This is a celebration of all things winter. Illuminight will be showcased at this event. An ice making workshop is being held on Dec 3<sup>rd</sup>. Lisa will send us the minutes of the October recreation network event meeting.
- **President:** Lance sent his report by email in advance of the meeting (see Attachment 4). The rink attendants from last year have returned for

another year and have built and painted the small rink. A recent hall rental event got out of control. The Police and the President were notified when this happened and responded at the scene. Lance has since consulted with the community members who live close to the hall. The hall suffered no damage and there are no insurance implications for the league.

- **Vice President:** Corporate registry is backlogged and we are still waiting to hear on our bylaw application.
- **Treasurer:** See budget update above.
- **Membership:** Erin circulated a membership report in advance of the meeting (see Attachment 5). We are up 14 memberships this month. Erin is trying to attend every event to sell memberships, but Mac's is where the most memberships are sold.
- **Programs & Social:** Emma circulated her report in advance of the meeting (see Attachment 6)
  - i. Breakfast with Santa – This is the next social event, happening on Sunday December 6<sup>th</sup> from 9AM-12PM. Santa is booked from 10AM-12PM. Pancakes will be served. Our kitchen is not suitable to make the pancakes. James indicated that the Church has a commercial kitchen that we could use prior to the event starting. If this is not feasible a catering company will be contacted. Carrie will make doorknockers advertising this event and the Illuminight event. Auriana will put on the road sign and Lance will make signs for the sandwich board. Lance will ask Ross Sheppard for volunteers. Jess and David have griddles that can be used. Contact Emma if you can help out.
  - ii. Learn to Skate is happening again this year. There are 7 drop in sessions in the afternoon. The rink attendants may not be able to clean the ice before 3:30 if there is snow. David and James will connect with Lance on learning this process.
  - iii. City Summer programs are happening again at the hall. Refer to Emma's report for more info.
- **Preschool:** The silent auction took place on Friday, Nov 20<sup>th</sup>. Over 150 people attended to bid on 300 items. The Preschool raised approximately \$11,000! Poinsettias have been ordered and Mundare sausages will also be sold as a fundraiser. The Preschool expects to meet its fundraising goal for the year.

- **Maintenance:** Gary provided his report in advance of the meeting (see Attachment 7).
- **Hall Rental:** The hall is busy. It was unfortunate about what happened at a recent event. Carrie does her best to screen rental candidates and will continue to do so even further going forward. Thank you, Carrie for all of your hard work.
- **Newsletter:** D-L and Carlene did a wonderful job turning around the Nov newsletter in 1.5 weeks. The Preschool appreciated the quick turn around to ensure that the silent auction was advertised.

**MOTION** by Emma Woolner

To spend up to \$200 on door hangers to advertise Breakfast with Santa and Illuminight. Seconded by Auriana, carried.

**Illuminight:** This event will take place on Sunday, Dec 20<sup>th</sup> from 530PM-830PM. Rio Terrace church sells kits for community members to put out on their properties on the night of the event. The proceeds of the light kits go to Jasper Place Wellness Centre. Currently the Church is up in sales. Kit assembly is taking place this Saturday, Nov 28th. The event will also include sleigh rides, cookies and hot chocolate, and a display about poverty.

Adjournment: 9:00PM

**Next Meeting: January 27, 2016 at 7PM, Rio Terrace Community League Hall**