

**Rio Terrace Community League Board meeting
October 24, 2016; Rio Terrace Community League Hall**

In attendance:

DL Duffy Power, Lance Burns, Samantha Gullekson, Aman Athwal, James Lavoy, Jassica Natrass (Left Early), Giselle General, A Andrzejewski, Gary Burton, Shawn Good, Daniel Mallett, Kelly Picard, Jen Osmond (Late), Auriana Burns (Late)

Meeting minutes

1) Approval of 2016 August Minutes

Motion to approve by Tony; seconded by Sam

2) Approval of Agenda

Motion to approve by Tony; seconded by Sam

3) Approval of fiscal 2017 budgets

Motion to approve by Dan; seconded by Tony

4) Items for discussion

• **Old business**

1. Halloween party – report sent out in advance. It is this weekend: Sunday, October 30th 2-5pm. Volunteers need to be there around noon to help set up. Sam is organizing the cookie decorating. Everything is all set including volunteers. (Thank you Carrie Anne for taking the lead on this one)

• **New business**

1. Breakfast with Santa - report sent out in advance. It will be December 4th from 10 – 1pm. The Santa and catering are booked. (Thanks again Carrie Anne). Spray Deck will sell Baileys and photos as a spray deck fundraiser.
2. Spray deck fundraising – Presented by Lance and Sam. The playground was built with donations and Community League, i.e. no fundraising occurred. All grants that have been applied for, as well as numerous fundraising efforts (waterpark, BillyCo Junction, sausages, Chapters, newsletters, etc.), CFEP grant was approved. Total of \$250,000 grants. \$71,000 from fundraising, with a \$50,000 short fall. There is still one more grant application in place for \$111,000. Complicated by a deadline to spend \$250,000 grants and construction deadlines. Spray Deck Fundraising community was wondering if the Community League would be willing to support the remaining shortfall (provided the grant applications do not succeed). Dan said the Community League does have sufficient resources to cover the potential shortfall, pending the outcome of the grant applications.
MOTION by SAM: I motion that the Community League will pay the remaining funds, up to \$60,000, for the development of the Rio Terrace Spray Deck in 2017. Seconded by Tony. Unanimously approved.

MOTION by TONY: I direct the treasurer to request from the Alberta Gaming and Liquor Commission to allocate funds from the casino account to the spray deck. Seconded by Sam. Unanimously approved.

3. Social director position – will be advertised in the next newsletter. Lance will message DL.
4. Voting in additional directors at large
MOTION by AMAN: I motion to elect Jessica Natrass as a director at large for a two-year term. Seconded by Gary. Unanimously approved.
MOTION by JAMES: I motion to elect Jen Osmond as a director at large for a two-year term. Seconded by Gary. Unanimously approved.
5. Strip Mall Update – Presented by Braidon (from to city). The owner is in China and has been in contact through the property manager. A rough concept of the mall was distributed (this is preliminary sketch) that is not ready for public perusal. The next step will be to incorporate spray park and community pieces. They are awaiting final buy in from the property owner. Lance will organize an email soliciting for interest into a subcommittee to assist with strip mall development.
Future Business – striking subcommittee for Strip Mall Development.
6. Community League Logo – presented by Lance. The design label was reviewed. Options provided and discussed. Discussion included size, fonts and text placement. Lance will take feedback back to the designer for further updating.
7. Illuminight 2016 – Presented by James. Its 8th year, organized by the Church, fundraiser for Jasper Place Wellness center for poverty prevention. James would like Community League to Support the Sleigh Rides up to an amount of \$1,000. James requested volunteers to be Block Captains – who request neighbors to participate. On the night of, Volunteers are also needed. About 350 people participated in the event last year.

MOTION by JAMES: I move that the RTCL donate \$1000 to the Moravian Church for Illuminight expenses. Seconded by Tony. Unanimously approved.

8. Outstanding Wild Leadership - There is a group at the Rio Terrace School called the Outstanding Wild Leadership. They would like to use the hall for three lunch hours to complete training on how to

work with younger children. Are we willing to donate the hall?
The board felt this would be fine. They will check with schedule to ensure it does not conflict with other events at the hall.

5) Reports

- Treasurer – Presented by Dan: submitted an excel spreadsheet. Will roll forward thinks there is room for improvement but is unable to do it single-handedly without the support of each of the directors. Getting things in line with the budget will allow us to have a better sense of how to spend money in the way to maximize programs. In March, each director need to compile and share their budget spreadsheets for the start of the new fiscal year in June. A March timeline is to provide plenty of room for changes, and final voting approval. The goal for retooling a proper one is for next year. All directors to then to review and let Dan know if they have changes. Soccer is negative due to waiting revenues to come. No casino this year due to timing (once every other year); our finances are appropriate for the next casino expected in fall 2017.
MOTION by DAN: I move that we approve the August and September summary of revenue and expense reports as information. Seconded by Gary. Unanimously Approved.
- CRC – Chase sent a report, Lance will send out. Lisa McColl has moved on to live in BC. Chase will be the replacement, but is unsure if this is permanent or not. Will need to share feedback with the city.
- President – At the big bin event there were so many people that wanted to chat about different things. Eight years ago solar panel grants were filled but unfortunately didn't go through. Rob, an off grid community member, wants to reapply for this grant provided someone goes to four Tuesday night meeting. There is also a class at Grant MacEwan, Brent Meyers wants to attend this class, the community league is paying for this, approved by Lance. Lance is seeking league approval for a site assessment and energy audit. This would be heavily subsidized down from \$12,000 or so, to \$2,000. Discussion points included cost of maintaining and installing solar panels compared to our average \$9,000 per year for facilities. Dan is hoping to include some budget forecasting for building maintenance. The advantages would include a roadmap for improvements and an idea of how much renting space costs us. Do we want to do an energy audit? Do we want to do a solar panel audit for our building? If we are successful in our audit and assessment, in January, do we want to apply for grants?
MOTION by TONY: I move that The Rio Terrace Community League will spend approximately \$2,000 on a subsidized energy audit of the facility under the direction of the EFCL and the City of Edmonton Solar Energy Program. Seconded: Sam; passed with two opposed due to lack of information.
MOTION by TONY: I move that The Rio Terrace Community League will spend approximately \$2,000 on a subsidized solar panel site assessment

of the facility under the direction of the EFCL and the City of Edmonton Solar Energy Program. Seconded by Sam; Passed, with 3 Opposed

- Vice President – Nothing to report
- Membership – Nothing to report
- Programs – Nothing to report
- Social – no one in attendance to report; report for nearing social events in the “items for discussion” section.
- Soccer – Nothing to report
- Maintenance – New thermostat, it is set to come on at 8am at 71, in the evening it goes down to 69. Gary would like to install a cover for the thermostat, should it be locked? Discussion decided it is ok to be covered but not locked. Plexiglass panels have been removed as they were covered with graffiti. Gary has new covers, and will try to install them. James plans to assist. Waiting on the shed approval and permits. Snow blowers and snowbrush has been fixed up, something is wrong with one of the heads but it should work however if it melts the cover then we know there is something wrong with the gasket. The little rink has been assembled, Rio Terrace School will leave some small chairs there.
- Newsletter – Presented by: Dawna-Lynn. After 7 years have decided no longer to do the newsletter. Carlene, Dawna-Lynne and Yves are feeling like they are ready to be done. Yves did the financial and Carlene handled the money. They would be happy to support others if they wanted to take this over. Last newsletter is November, will need a new crew by February. Giselle suggested posting something through the City of Edmonton Facebook page. Other newsletter business – last day for submission is October 29. James continues to manage distribution for the short term.
- Hall Rental – no one in attendance to report
- Preschool – Presented by Shawn and Auriana. There was 1 request to install a panic bar on the inside door for safety. A panic bar is a mechanism that locks the door from the inside, such that you can't open it from the outside. The panic bar was donated to the preschool. The preschool will cover the cost of the installation. The silent Auction is approaching. Preschool is full with the exception for 3 spots in the 3-4 class. A parent fell into the parking lot, requiring 38 stitches. Lance will investigate this area and look at making this into a walkway or paving.
- Signs – Two sets of keys are present. Sam has one and there is a second set in the key box which Gary has access to.

FOLLOW UP: LANCE:

- take logo feedback back to the designer for further updating.
 - message DL to post the social director position to the newsletter
 - organize an email soliciting for interest into a subcommittee to assist with strip mall development.
 - investigate the CL parking lot and look at making the area where the parent fell into a walkway or paving.
- DAN: request from the Alberta Gaming and Liquor Commission to allocate funds from the casino account to the spray deck