

**Rio Terrace Community League executive board meeting
April 26th, 2017
Rio Terrace Community League Hall**

In attendance:

**Lance Burns, Giselle General, Tony Andrzejewski, Daniel Mallett, Josh Bowen,
Brett Myers, Emma Woolner (recording), Perry Wynn, Auriana Burns, Chase
Gingles (CRC), Jill (preschool), Lorne Dach (MLA), Kelly Picard, Erin Waye (7:10),
Carrie Anne Doucette (7:22pm)
, Gary Burton, James Lavoy,**

With regrets: Aman Athwal, Jen Osmond, Corey

Meeting minutes

Meeting called to order at 7:04 pm

1) Approval of March 2017 Minutes

Motion to approve by Tony; seconded by Sam; unanimously approved, carried
Tony

2) Approval of Agenda

Motion to approve by Perry; seconded by Sam; unanimously approved, carried

3) Approval of budget & approval of the fiscal year 2018 budget

Additional information: Feb: transferred all money to city for spray deck, still chasing 2 deposits. Mar: Auriana question: soccer: deposits are in April. Information: Detail added to social, money for repairs and maintenance for big ticket items

Motion to accept the Feb financial reports as information by Dan; seconded by Josh; unanimously approved, carried

Motion to accept the Mar monthly financial reports as information by Dan; seconded by Tony; unanimously approved, carried

Motion to accept the fiscal year 2018 budget as information by Dan; seconded by Sam; unanimously approved, carried.

4) Items for discussion

▪ **Old business**

1. Social Director position – update: Lance: no one has replied to the email blast. Chase recommends, rather than having a social director, that we should have a social committee such that the responsibilities are spread out over several people. Other communities have done this with success. Chase will send Lance a write up.
1. Digitization of secretary records – Emma: everything has been gone through. Should we bring in a company to do this? No... we can do it ourselves. Giselle, Lance, Josh, Dan, Brett will have a night where they will do it. Emma will drop the docs off and organize it.

2. Online site for cloud storage of CL docs – Erin: she activated 4 email accounts to set it up, but she can only activate 2 per phone number. Once she gets more phone numbers, she can activate more. After the meeting, we will set the rest up.
3. 'Being Part of the RTCL Board 101' – Chase: will write something up for us following finalization of the bylaws.
4. Summer party – Kelly: there is money in the budget. Could it coincide with the spray deck opening party? Chase: depends on when you want to have it. End of august? The spray deck might not be ready. Spray deck meeting in the 3rd week of May. The spray deck is unlikely to want to participate as the last event was A LOT of work and they are tapped. It needs to go in the newsletter (request for volunteers). Sam will do a write-up for the newsletter of 5 sentences. And provide Kelly and Emma with a break down of the tasks and contacts. Alison will be asked for a breakdown of the work to obtain a liquor license.
5. Hall organization subcommittee creation– Sam, Auriana, Carrie Anne are one it: there is no update.
6. Energy saving discussion and subcommittee creation – Brett: The grants are submitted. The size of the project will have a big effect on cost. Lance: look at it in chunks. Of note:
 - a large chunk of the the energy conservation measures consists of lighting for tennis courts and rink at the bulk of the cost: \$50,000 versus the \$85,000 total.
 - There is no large allocation in the budget for this prerogative because we didn't know about the grant situation.
 - 3 weeks ago, they met with the E auditor.
 - We will find out about the CLIP grant in the next month or 2. We need to contact them to make an amendment to add in the other E saving measure.

An important question that we need to consider: Do we follow the green path when a piece of equipment dies, or do we proactively replace?

SUBCOMMITTEE: Come up with a strategy and propose it to the board and provide us with a ROADMAP. AKA what do these projects look like?

- **New business**

1. BillyCo – Sam: Please correct the date on the website and send out another email blast. Sam will ask to extend the deadline so that we can put something in the newsletter. Last year, we got ~12% back from the company.
Lance: Grown near home (a similar initiative) will give back 10% to the community. Lance will put something in the newsletter. They

will do home delivery for a delivery fee. Lance offered to be the drop site.

- Canada 150 project – Lorne: needs ~6 volunteers from community and will provide ~6. His goal is to knock on at least 150 doors to bring community to the together. Another goal is to sell memberships. At the end of the campaign, Lorne will provide pizza and pop to share stores. July 23rd BBQ. Choose a date in May or June as “ours”. It will take ~a couple of hours. Lance, Auriana, volunteer to be a part. Maybe – Carrie Anne, Sam, Kelly, Giselle, Tony, & Perry. June 11th is our selected date (June 10th is color me rad & June 18th is Father’s day, we want to do it before school is out).

Questions:

- Will we sell memberships for this year? Or the upcoming year? A: NEXT YEAR
 - Are the neighborhood walking maps available to provide to community members? Chase will look into it.
 - We should print something out about what the benefits of having a membership. Erin will provide it and Carrie Anne will print something out.
 - Newsletter would like a date set so that it can be put in the newsletter.
 - Call in newsletter. Brandon will write something up for the newsletter. Will email Lance the resulting document.
2. Painting of the Pat Heights sound wall – Chase: the goal is to paint the interior of the barrier wall. School to paint portion (50), coordinator is asking for community help. Irene Clarr is a well-known artist who has agreed to help. She will go look at the space. Kelly got Richard Connors info to request his help as well. The idea is for the artists to sit and work out ideas. The project has a \$5,000 budget (grant) and would like to offer an honorarium from that budget for participating organizations.
3. Capital city will partially pay for the special coating that would protect it from graffiti. We need to have a subcommittee that looks at this to work behind the scene. They would decide when/where/whether we will have a cohesive piece. We are hoping for community engagement. Lance, Kelly to co-chair the subcommittee: Giselle, Sam, Dan would like to be a part of the subcommittee. Kelly will write something up for the newsletter
- Ideas:
- Cohesive piece where the artists help with design
 - Paint by numbers.
 - Soccer team panels (Perry is meeting with them all in the next couple weeks).
 - Family panels.

- 4. Bylaw discussion – Josh: the subcommittee went through best practices and the letter from previous rejection into this version and some of the stuff unique to RT. They are on track with original timeline and they have provided us with their current draft. Get any amendments to Josh by 15th of May via email. The board will sit down before meeting and approve them next meeting. The special meeting for community involvement is slated for August 2nd

5) Reports

- CRC – Chase: all sports field closed until May 12th. There is a new process for equipment requests. Now, all sheets are through the programs and services team centralized at circle square. There is a 2 week window to request equipment (it can be done up to 6 months in advance). Chase has an equipment list and a couple of fun bags.
Lynnwood CL hall - free drop in bike safety sessions Sunday May 7th 1-4pm.
Recreation network gathering: bad weather 50 ppl in attendance. 80 ppl at zoo. The next one is a luncheon on Monday June 19, 1130-1pm at Laurier Heights Community Hall.
The CLOG grant is due in 2 days. Dan has it. He needs stats from Erin.
Fort Ed park enhancement public information session: residents in 5 communities who border the park and have been offered input ahead of the public. There will be a few key stakeholders there. They are looking to move on enhancements and have a discussion on the utility replacement project. It is on Tuesday May 2nd, 4-8pm at the Ft Ed Blachford field hangar. Communication and engagement office. Sam.
- President – Lance: the rink boards are coming down
- Vice President – Aman: no one in attendance to report. Nothing to report VIA email
- Membership – Erin: RTCL Board Meeting

Est. Full RT Community Membership Capacity: 1360 for approx \$45,000.00

RTCL 2016-17 membership summary: 277 memberships for a total of \$9, 475.00

Breakdown

8	Sr. Single	3%	11	Single	4%
13	Sr. Couple	5%	15	Couple	5%
20	Single Parent	7%	210	Family	76%
3	Halloween Party	1%	8	AGM	3%
15	Preschool Reg.	5%	36	Big Bin	13%
35	Summer Social	13%	67	EFCL	24%
113	Mac's	41%			

News: There is new management at the Mac's, so a new relationship between the Mac's and the community league needs to be established to request continued support of our Membership Sales. Meeting with New Manager tomorrow at 11am. We will offer free advertising.

- Programs & Social – Kelly: Emma will send her portapotty info to have them set up before the soccer season begins
- Calligwood is having 4:30-7:30
- Maintenance – Gary via email: the damaged soap dispenser was replaced today and a new one installed.
- Hall Rental – Carrie Anne: Compost fundraiser sale. Please put on sign. May 13th. Josh book hall Wed, Aug 2nd. June 11th, hall booked for Canada 150
Preschool – Auriana: Waitlist: 18 deep. Tues/Thurs additional programs for \$300 and they are full.
The preschool board is looking at putting \$5000 into a GIC. The idea is to set aside big ticket items. Such as for carpet. There is a fundraiser (in newsletter) on May the 4th. 1000 tickets for \$10. The fundraiser is a 10 min shopping spree at Valleyview IGA.
NewsletterL Preschool will have a submission every time. And article.
Issues with treasurer (turnover) getting a book keeper and having a treasurer position. Can we support the cost up to \$500/yr? EFCL finance can train them. Dan can help with time. Defer so that Auriana and Dan can make a proposal.
- Soccer – Perry:there are 300 kids registered. All teams are full except some U6. 16 U8+. Of concern: There are only 2 Girls U8 teams, 1 U10 no U12-16. Jerseys are needed. They will get by for now.
- Newsletter – Giselle: all submissions are due this week. Needed: infill?, 4-way stop, church, bylaw, preschool, spray deck, soccer, upcoming events, president's message, energy plan. ANY TOPICS OF INTEREST??
Question: The city council has campaigning coming up in May. 15 in our ward. Should we have a candidate's forum? Perhaps, for the fall? No editorials. No political.
Feedback: For next time, can we delay distribution for 1 week so that we can have more time after a board meeting to prepare items for the newsletter? Gisele will talk to Corey and let us know.

Meeting adjourned at 8:19pm

Next meeting is May 24th at 7pm