

**Rio Terrace Community League executive board meeting
May 24th, 2017
Rio Terrace Community League Hall**

In attendance:

Tony Andrzejewski, Daniel Mallett, Gary Burton, Samantha Gullekson, Emma Woolner (recording), NO QUORUM.

Carrie Anne Doucette, Brett Myers, Chase Gingles (CRC), Nafisa Bowen (7:05-7:18pm)

**Josh Bowen (7:30pm) and Kelly Picard (8:08pm)
QUORUM reached at 8:08pm with the arrival of Kelly.**

With regrets: Jen Osmond, Erin Waye, Lance Burns, Giselle General, Aman Athwal, Auriana Burns, James Lavoy, Lorne Dach (MLA),

Meeting minutes

Meeting called to order at 7:05pm

1) Nafisa Bowen (running for council) introduction: Our current counselor is Michael Oshry. He has decided not to run for re-election. Nafisa Bowen would like to introduce herself to our board. This is her 1st try at politics. She has worked for Govt of AB, but she is a fundraiser by trade. She is currently on leave (maternity leave) from her current employment for the Stollery/Stars ambulance. She is running on a platform of hearing what the communities believe need to be addressed and bringing that to the forefront. She is running in the Oct 16th election. Kick off party: launch of campaign on June 3rd at the hall. Potato chip party 2-3pm. Family friendly with media invited. There are currently 5 candidates declared for our ward. Candidates have up until September (nomination day) to put their names in for candidacy.

2) Reports

CRC – Chase Gingles 780-619-6512 chase.gingles@edmonton.ca

1. Information and Referral

1.1. Breathe Edmonton's green network strategy (parks and green space).

Check out the draft strategy online at edmonton.ca/breathe

1.2. New Equipment Loaning Process

-Online booking form that can be found at:

https://www.edmonton.ca/activities_parks_recreation/services-for-recreation-provid.aspx

-Equipment is available in our district office (PACS) and a central location (Circle Square). PACS has a limited selection of equipment and is available for pick up and drop off on Tuesdays and Thursdays between the hours of 9:00 am - 4:00 pm. All the equipment is available at Circle Square, late pick up and drop off is available on Fridays and Mondays from 4:00 - 8:00 pm.

2. Program Development and Implementation

2.1. Training Opportunities

2.1.1. Summer Program Training

-On Tuesday June 27, 2017 Neighbourhoods Experience Team will be hosting a training session for the upcoming summer Green Shack and Pop-up-Play leaders. They are opening these sessions to all community volunteers who would like to learn new ideas and games for community events.

-Sessions are 1 hour long and run from 1:30pm-5:30 pm. To register go online at eReg.edmonton.ca, call 311 or visit any City of Edmonton Leisure Center.

2.2. Summer Green Shack & Pop up Play

2.2.1. July 04- August 24 *See attached poster for more details

-Patricia Heights School - Monday – Friday 10:00 am – 1:30 pm

-Rio Terrace Playground - Monday & Wednesday 2:30-6:00 pm

2.3. Community Recreation Network Gatherings

-Network #4 - Monday June 19 from 11:30-1:30pm; Laurier Heights Community League Lunch will be provided

-Network #5 - Monday June 19 from 6:00 – 8:00 pm; Lessard Community League Dinner (BBQ) and child care will be provided

3. Reminders

Program Managers:

Cara Rose (cara.rose@edmonton.ca); Registered Day Camps & NW Equipment Loaning Manager

■Community League summer programs

■Equipment Loaning

Jane Erdmann (jane.erdmann@edmonton.ca); NW Playgrounds Manager

■Green Shack and Pop-Up-Play programs

Fiona Bell (fiona.bell@edmonton.ca); District Water Play and Playgrounds Manager

- President – no one in attendance to report
- Vice President – no one in attendance to report. Dan: the casino coordinator that “tricked us” into signing with him with “gray area” tactics is fighting our decision to not use him. He is demanding that we pay a cancellation fee as per the contract that we signed. If he sends an invoice, we aren’t paying it. Aman is dealing with it.
- Membership – no one in attendance to report. Email report from Erin: The only thing to report is that there has been no response from The Mac's on supporting our membership sales. But she’s not giving up.
- Programs & Social – Kelly: as per below. Bike parade and Summer party
- Maintenance – Gary: wants to talk to Lance and Chase about the shed. Tabled to next month. Concern: 75% of lights in kitchen are burnt out. They will be replaced tonight with the help of other board members.
- Hall Rental – Carrie Anne: is concerned because she missed 1 mtg and decisions were made about dates without her consultation. We need to consult with her before assuming that we can have the hall.
- Preschool – no one in attendance to report.

- Soccer – no one in attendance to report.
- Newsletter – not in attendance to report. Email report sent by Giselle and read aloud by Emma.
 1. May 2017 issue is the 2nd one done by the new team
 2. There were a few struggles and hiccups
 - a) Based on feedback last meeting, it was suggested that article deadlines to be moved a few days or a week after the last Friday of the month, because it only happens two days after the board meeting and contributions from board members may need to be updated after getting new info from the board meeting. The newsletter team works on this only on weekends, so when deadlines were moved to the Monday, it caused further delays.
 - i) Submission deadline was moved to May 1 Monday
 - ii) Newsletter team work on newsletter layout the weekend of May 6
 - iii) Copy for review given to board members and feedback deadline was May 11
 - iv) Final changes done during the weekend of May 13
 - v) Submitted to the publisher May 15, delivered May 17
 - vi) Distribution arranged May 17 - 19 because of printing shortage
 - b) Based on feedback last time, 1150 was too many and printing 1050 was suggested. Then 1050 ended up not being enough and a short notice order was added.
 - c) Distribution possibly happened around the May long weekend which caused further delays. Did anyone received the newsletter already? This was unfortunate because the back page promoted an event that is held on Friday May 19.
 - d) Spray Deck update never given, so Giselle wrote one instead. In the future, if no updates are received on regular community items, Giselle will make a write up.
 3. Does anyone have any concerns / community feedback about the infill article? It has a disclaimer clause and a clear title with the hope of mitigating hostile or accusatory feedback.
 4. For next newsletter in August, it needs to be done earlier because there are many events in mid August/ early September that need to be promoted. Possibly submission deadline could be the last Saturday of the month (July), but not further.
 5. Regarding a comment I received that it's good to publish opposing viewpoints on an topic in a single newsletter publication, the current newsletter team was not told that orchestrating or seeking out write-ups on certain topics is part of the role. At this point, whatever is submitted to us, if it looks okay, it gets published.
 6. After Bylaws are completed, plan for next year is to make some kind of operating guidelines for the newsletter.

Newsletter report talking points: only a few members have received the newsletter and therefore many cannot speak to its content.

For the publication/distribution timeline concern, it makes more sense to delay the distribution to accommodate a later deadlines (further from the board meetings) rather than crunching the deadline/distribution schedules closer together. Can that be done? Obviously, it will depend on the distributors and printing schedules... We will talk to Giselle to see.

From the couple that had the chance to read it: The infill article seemed reasonable and neutral. There was concern expressed that it was signed anonymously and was very long. Others on the board disagreed that the anonymity was surprising and thought that it being anonymous made sense. There was concern that we, as a board, have worked very hard maintain neutrality and be relatively silent. This was not doing that.

However, the article itself did not pose any concerns explicitly. The point was made that we should have an opposing viewpoint, but everyone agreed that it should not be the newsletter team's responsibility to either write it or requisition its writing. This item may need to be discussed further.

Having operating guidelines for the newsletter is a great idea!

Old business

1. Energy saving discussion: The subcommittee met at the end of April. The goal of the committee is to define our scope. They will present us (the board) with a formal proposal next month. The whole thing is now considered to be 1 project with items that both directly and indirectly effect our power consumption. Indirect items would be items such as insulation. Power and water are considered to be direct items. They will include information from the audit report. The kitchen renovation and beautification renovations are something else. Gary would like to get up to speed. We will attempt to maximize financing and use as little as of the CL funding as possible. Almost all should be covered externally. CLIP and community facility enhancement grant municipal climate change (solar and E efficiency) – provincial grants (50% of project) have been applied to. They will set priorities and then we shall see what we can afford on the list.
2. Social director/committee – update: nothing to report.
3. Digitization of secretary records: it is done. Once a backup is secure, the paper copies of the documents will be disposed of.
4. Online site for cloud storage of CL docs and email addresses: no one in attendance to report.
5. 'Being Part of the RTCL Board 101' – will not be completed until the bylaws are complete.
6. Summer party – there is concern that no one has taken the lead on it. And that we are too late to organize enough volunteers to ensure the success of such a large event. The spray park committee has made it clear that they want nothing to do with it. The last one tapped them out.
7. Bylaw discussion: The advice of the board members in attendance is to post them to the website (as per the schedule). Any addendums (including board input) will be performed in the coming month.
8. Canada 150 project: no reprint for walking maps as they are still being created. Would we like the old ones available for distribution? Yes.

Kelly has arrived and WE HAVE QUORUM. All voting items to be discussed.

3) Approval of April 2017 Minutes

Motion to approve by Josh; seconded by Sam; unanimously approved, carried

4) Approval of Agenda

Motion to approve by Tony; seconded by Kelly; unanimously approved, carried

5) Finance report

No activity in May. No report presented

6) Items for discussion

Old business

1. Art mural project – Pat Heights school: Our \$5000 grant was approved. No one in attendance to report. Chase has requested to be invited to the meeting to discuss this project.

Motion that the community league contribute \$625 to secure the City of Edmonton grant for the Patricia Heights mural project. Seconded by Josh. Unanimously approved. Carried.

9. Summer party – As per above: there is concern that no one has taken the lead on it. And that we are too late to organize enough volunteers to ensure the success of such a large event.

Kelly is willing to take the lead as long as there are people on the board willing to help. Dan and Emma have offered. If it is broken up, it can be done. Kelly has the liquor license acquisition process from Alison (who did it last year) and will start on it right away.

New business

1. Bike Parade – Kelly: organizing bike parade. June 25th, check with Carrie Anne about dates.

2. Tot time toys – Sam: ghetto, 15-20 years ago. Garage sale at big bin event. \$500?

Motion that the community league covers the cost to buy new tot time toys up to \$500. Seconded by Emma. Unanimously approved. Carried.

3. Mice – Sam: CL paid for a contractor to come in and set up. The traps were taken down before they could be checked. Was there a miscommunication with the contractor? We will ask the preschool to contact the contractor. Furthermore, this happens every year. We need a more permanent solution rather than paying someone to deal with it every year. We will follow up with Lance.

4. **Sam motions that** Brett Myers be added as an interim director at large until the 2017 AGM. Josh seconded. Unanimously approved. Carried.

5. SLIDES: There are 100 slides in Edmonton, and 100,000+ in NY. It may take a while for the slides to be replaced. If nothing has happened in a couple of months, the city will demand that the contractor come up with a alternative solution.

Meeting adjourned at 8:32 pm

Next meeting is June 28th at 7pm

CRC (Community Recreation Coordinator) Report May 2017
Presented by Chase Gingles 780-619-6512 chase.gingles@edmonton.ca

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or

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Lessard Community League
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Cara Rose

cara.rose@edmonton.ca

Registered Day Camps & NW Equipment Loaning Manager

- Community League summer programs
- Equipment Loaning

Jane Erdmann

jane.erdmann@edmonton.ca

NW Playgrounds Manager

- Green Shack and Pop-Up-Play programs

Fiona Bell

fiona.bell@edmonton.ca

District Water Play and Playgrounds Manager

- Spray decks



**BUILDING
COMMUNITY
THROUGH
RECREATION**

Edmonton

NW Community Recreation Network 1 & 4 Gathering

June 19, 2017

11:30 am - 1:00 pm

Laurier Heights Community League

14405 85 Avenue, Edmonton, AB T5E 3A4

Register via Eventbrite:

nw14.eventbrite.ca

Password: YEGREC



Lunch will be provided

Guest Speaker:

Lindsay Wright, Be Fit For Life

- ✓ Crawling
- ✓ Throwing
- ✓ Running
- ✓ And much more...



Learn about:
**Physical Literacy &
Physical Literacy Kits**

Discuss:
Programs

Collaborate with:
West Edmonton Agencies



**BUILDING
COMMUNITY
THROUGH
RECREATION**

Edmonton

NW Community Recreation Network 5 & 6 Gathering

June 19, 2017

6:00 pm - 8:00 pm

Lessard Community Hall

17404 57 Ave NW, Edmonton, AB T6M 1K4

Register via Eventbrite:

nw56.eventbrite.ca

Password: YEGREC



Come and enjoy a BBQ Dinner!
Childcare is available with registration

Learn, Discuss & Collaborate:

- Engaging Volunteers
- Communication Strategies
- Effective Social Media



FREE DROP-IN



SUMMER GREEN SHACK

LOCATION	DATES	DAYS	TIMES
Patricia Heights 16216 – 78 Ave	July 4 – August 24	Monday-Friday	10:00 AM - 1:30 PM

Our Green Shack program is now running in neighbourhoods all over Edmonton.
Come and join us for games, crafts, sports, outdoor cooking and more!

This program is targeted for children aged 6-12, but all children accompanied by an adult are welcome to attend.

For more information, please visit:
edmonton.ca/dropincommunityprograms
or call 311.  @GreenShack

