

Rio Terrace Community League board meeting

August 22nd, 2018, 7pm

Rio Terrace Community League Hall

In Attendance- Lance, Giselle, Carrie, Tony, Steve, Auriana, Dan, Gary, Brett

Guests = Braindon + Kevin from City of Edmonton

Agenda

1) Approval of Agenda

- Quorum:
- Meeting Start: 7:07 PM
- Approved by Tony, Seconded by Dan

2) Finance Report & budget update

- Dan provided copies
- Typical summer things going on
- Discussion Item – need a new Auditor as Ronda is leaving. We need to find someone who able to do it.
- Requirements for the not substantial- two community league members. It can be a director but not a board member. Dan will ask James.
- July report – nothing significant going on. Cheques for energy upgrades have arrived. Financials are minimal.
- MOTION- move to accept the July financial report as info. Seconded by Tony. Passed.
- MOTIOM – the board appoint a new auditor as a suitable replacement for the auditor appointment at the Sept 2017 AGM, who is no longer available. 2nd by Tony. All in favour, passed.

3) Items for discussion

- **Corner Store Project – Braidon and Kevin:**
 1. Apologized for the date booked, with pressures to have the money spent by December.
 2. Light attendance during the Aug 8 meeting but good feedback received from attendees and business owners
 3. Project is in concept development and engagement, doing internal circulation of concepts and cost estimation. Preliminary design, late Sept and Early Oct. Will bring back to public then. Public engagement to refine the concept. Will bring the preliminary design through the project website to look at the next level of design and provide feedback. That is the opportunity to provide feedback. Mid-End November design finalized. Tender in December, construction, spring 2019. Communication challenges faced due to owner being in China. One agreement is the landowner being willing to give up some part of the land to create more green space. \$300,000 was spent on renovations. New tenant coming the vacant space besides Uncle Glen. Goal is to have a tenancy mix that fits the community. Project website is available and Braidon will be sent via email. Lance clarified the role of the

committee from the community league and the \$250,000 funds to decide on what amenities. The intent of the project is use the funds to enhance the centre through select means. There is some constraint.

Clarification – no one gets any input on how the renovations of the actual building.

Regarding the lack of involvement of the Task Force. The process has changed for project management. They will email PDFs to be sent to the other non-board community members who offered to join the Task Force.

- **Preschool report**
 1. **Meeting next Wednesday . Only one opening.**
- **Soccer report – Perry is not here.**
- **Hall rental report**
 1. Private Rental Oct 20. Nothing else going on. The weekly church rental stopped.
- **Energy efficiency project report**
 1. Electrical work is almost done and solar is almost done. Selected a mechanical contractor and working right now. We will just have to order furnace. Point of use products have improved since project start. The quote for recirculation system is \$6000. Reporting back to the grant providers. Next month electric bill is anticipated to be lower. One of the Grant conditions is having a public engagement piece. There is an opportunity to have a press release by the community league. The contractor is obligated to do a workshop, but it is not yet scheduled. The Solar Energy Society of Alberta is also hosting a session on December 12. Other options would be having information about the project in the newsletter or website. Action Item: Brett will notify board when TV installation is taking place. Auriana suggested to coordinate with Rio Terrace Elementary School and Pat Heights Elementary School to visit the hall and learn about the solar installations. In terms of electricity production, we are net positive! Action Item: have some information during the Big Bin and Movie Night available to distribute such as brochures or posters.
- **Rio Terrace playground report:** a few items are not functioning, just getting fixed. Operational until Sept 22.
- **Community League Swim:** Renewed for Terwilleger. Saturdays from 5PM – 7PM. Because of no statistics regarding attendance and with the rates increasing, we will not renew. Will review whether we will renew for this year.
- **Old business**
 1. Previous events:
 2. Upcoming events:
 - a. Winter carnival: James contacted Steve and will be willing to do around January- February. They will meet Friday. December 15 is the

deadline to apply for grant. This can be resolved in the October meeting.

- b. Big bin event- September 22. Rachelle is working on getting playground volunteers to do curbside pickup. Volunteers coming: Gary, Steve,
- c. Movie night- Options for the movie was discussed. Lance will ask Auriana for movie choice.
3. Corner store project update (Lance) – please see notes above with Braidon and Kevin
4. Email addresses for directors at large (for google drive access; Lance): Lance will work on it.
5. Heritage project (Lance): Will work on it.
6. TABLED ITEMS

- **New business**

- 1.

4) Communications

- **Doorknockers**

5) Reports

- CRC report – Una: Not in Attendance
- President – Lance:
 - i. Need to hire rink attendants this year. Need to look at three machines this year.
 - ii. Ceiling times – Lance will Purchase and will make it look consistent.
 - iii. Floor tiles- Aug 31 work on the floors.
 - iv. Dan is hiring landscaping company to work on overgrowth around the rink.
 - v. Aug 30, Anti-racism consultation. Callingwood Community Hall.
- Vice President – Aman: Not available
- Membership – Erin: Not available
- Programs & Social – Stephen:
 - i. Signs needs to be changed. Lance will send announcement about these in email.
 - ii. Halloween – Details on performers were discussed. It was suggested to have the same magician as last year.
- Maintenance – Gary:
 - i. Received request to install equipment (dispensers for soap, paper towel, and toilet paper roll), currently busy and working on it.
- Newsletter – Giselle:
 - i. Newsletter was printed and distributed. Invoices will be sent this weekend. 50 additional copies were added to give to the apartments. Thanks to Dan for incorporating online payments for advertisers.

- ii. It was suggested to reserve the back page of the newsletter for the church. Action item – consult James on how to arrange it.
- iii. Next Newsletter is for November 2018. Giselle requested the board try to come up with originally written content to share.
- iv. **Recommended changes for Future Newsletters:**
 - 1. Community event ads always full page
 - 2. Move President Message to Page 4
 - 3. Have a more prominent ‘Upcoming Events’ list at the front page of the newsletter. In the event descriptions, include the page number of the poster for more details.

Adjourned at 9:10