

**Rio Terrace Community League executive board meeting**  
**June 24<sup>th</sup> 2020, 7pm**  
**DIGITAL meeting: Google meets**

**In attendance:**

**Lance Burns, Giselle General, Brandon Blanck, Auriana Burns (left at 8:47),  
Rachelle Roberts, Perry Wynn (left at 8:34), Kristin Bauer (7:22pm onward),  
Emma Woolner (recording),  
NON-VOTING: Carrie Anne Doucette (left at 8:11pm), Una Bryce (7:42pm)**

**With regrets: Alex Stefanov, Jen Osmond, Elise Dasko-Pallard,  
Gary Burton, Stephen Deck, Tony Andrzejewski; NON-VOTING: Daniel Mallett,**

## **Meeting minutes**

**Meeting called to order at 7:22 pm**

**1) Approval of May 2020 Minutes**

**Motion to approve** by Emma; seconded by Perry; unanimously approved, carried

**2) Approval of Agenda**

**Motion to approve** by Emma; seconded by Perry; unanimously approved, carried

**3) Finance Report & budget update**

Additional information: Not much to report. We got hall rental \$ from CA. Refunding a bunch of soccer money. Income was sig lower due to no hall rentals or soccer. Expenses under budget. Repairs were over budget. Budgeting for the upcoming year needs to be done. Operating acct \$170,000. Casino under \$10,000 (intentionally).

- Cheques for July: Brandon will be out of town for July, but will be back at some point. Will do a cheque run if need be.
- Auditors: CRA is unhappy because we haven't filed our financial statement for the building society. We need 2 auditors. Auriana and Stephen signed off on the AGM financial report. Official CL financials needs to actually be looked over, signed, and submitted. Dan needs to know who the auditors will be so he can put their names on the paperwork. Perry and Auriana will audit. Giselle will sign off.
- Outstanding expenses: needed for year end. LANCE that means you!  
PERRY?

**Motion to accept the May monthly financial reports as information** by Brandon; seconded by Auriana; unanimously approved, carried.

**4) Items for discussion**

- **Preschool report** – Auriana: receive info that they could open June 1<sup>st</sup>. But they had already communicated that the school would be closed for the year. At phase 2, they could fully reopen. Next year: there are 3 pm 4YO spots. Otherwise full.

- **Soccer report** – Perry: EMSA decided to open. However, there are limitations. Teams will only play 1 other team. No reg season. 6 week season 2X/wk, training only (no games). 1X COACHES, 1X instructor. Social distancing guidelines, checking health, hand sanitizing... etc. keeping track of everyone there. No reduction in fees. Rio coaches balked. Fields not mowed. Out of 160, 140 cancelled. For refunds: cheques were ripped up; the cash was not deposited, so it is being returned; CC payments being refunded (with Brandon's help). See what is happening with the rest of the zone. Some might like to get back in... send out email to see if people want back in. 200 players, 130 parents. By the end of the week he will know if U4,5,7 is running For indoor, they want to start reg Aug 15. But we can't do this again... Haven't done jersey replacement yet. If no indoor, then how many jerseys do we buy?
- **Hall rental report** – CA: hall rental guideline by EFCL and the opening guidelines negate don't fully agree. We have to supply PPE (masks for every person attending the event) and plexi glass shields. Everything needs to be sanitized before and after each rental. Checklist for hall and what both we AND renters are to do.  
If we are going to supply PPE, we will need to adjust our rental rates. CA 2 cents: Hold off on doing a whole lot of regular renting... Auriana: link to gov't site? Guidelines for summer camps? Different guidelines to us? No way we could have 50 people in the hall while maintaining social distancing.  
Rachelle: not the same responsibility for restaurants?  
Auriana: prove their trust and update rental agreement?  
Where possible, physical distancing should be employed. Distance between groups (cohort).  
Lance: Use of shared space... cleaning between cohorts. Carmen 2X/wk in the summer? Protocols. Steve could get his people to do the cleaning. What can they do to maintain the space?  
Rachelle: Confirm in writing that he is aware of the requirements and that he is following them. Are they running am and pm camps? If so, cleaning in between (bathrooms too). That is manageable. If it's raining, they will have to clean the whole hall... Sample waivers? Ensure insurance coverage.  
Una: Temperatures of kids taken every day. Protocol for what camp has to do... CA: has checklists that she can supply us.  
Draft docs to tell us what he is doing...  
  
Carrie Anne will be away until from Fri until the 6<sup>th</sup>.
- **Energy efficiency project report:**
  1. Remaining grant funding: Andrew (electrician) busy. He is planning on doing the lights. Brandon: no timeline to use up the funds. Lance: Andrew Will get numbers (\$600ea.) soon.

- **Rio Terrace playground report** – Kristin/Rachelle: working on grants with grant writers (playground equipment co.) Rio Terrace PAC close to getting charitable status. Deadline in July. DONATIONS? Can be made out to the school, but need to be ear-marked clearly.
- **Old business**
  1. Tabled items
    - i. lighting of small arena: covered above
    - ii. BS charitable status: heard nothing from CRA. Tabled.
  2. Past events:
- **New business**
  1. Upcoming events: Bike parade: Giselle: will be there. What's the plan for the route? How many can we have outdoors? People show up and do the route. That's it. Not going as 1 group. To allow for social distancing. Set out the route ahead of time. 2 hour window. Come anytime during and do the ride. Supposed to rain  
Lance will plan and distribute the route.
  2. Revisiting Tipi teachings: was scheduled in April. Would we like to revisit this? Tipi for a month? Outdoor movie? Mural space at Pat Heights, utilize this? What will be the sanitization requirements? It will likely depend on signage... Right now, simply an initiation of conversation.  
Indigenous art (paint blank spaces) for mural? – funding?  
There will be videos explaining.

## 5) Reports

- NRC report – Una: as per distributed report. Things are changing daily. Lawnmowing in park spaces. Sites that do have spray deck will have more garbage cleaning (min 1X/wk, daily if necessary). If uncomfortable with numbers, call 311. 27 sites. List online. Us, Laurier and Callingwood in ward 5. Opening in the next 2 weeks.  
Rachelle: to our members, clean up after yourselves. Lots of garbage!  
Capital city clean up has some literature.  
Has some funding to innovative and creative groups.  
Una will be away from July 1-12.
- President – Lance:  
Increase in custodial funding over the summer. Floor wax done. Peter to replace ceiling tiles. Work on weekends.  
Went on socially distance coffee with Una to discuss the game idea.  
Through park (1 full lap). Etching of sidewalk by Callingwood skate park (laser etched, then painted). Possible for our game... Painting every 3-4 years to maintain vibrancy. 11 games options. \$ to develop game (graphics) and laser etching. Bioware 3D designer (he developed their 3D walkthrough model). Get him to develop our graphics. Will develop over

the next month and will come up with a plan. There will be a maintenance agreement.

1. Telus road repair: they haven't done a walk through to verify the repairs, but it looks like they've fixed everything.
- Vice President – Giselle: nothing new on casino side of things. Bylaw process has started.
- Newsletter – Giselle: Digital version was distributed in May. In August, print newsletter, but suggest not to charge for advertising. Lance: stay digital, not charge, but still pay deliverers.  
Giselle is submitting a request for articles to provide us content that is more than ads. FOR EXAMPLE: Pictures (green space or activities); how COVID has been for you and your family?; etc.
- EFCL – Giselle: June 4, 1<sup>st</sup> virtual AGM. ~100 ppl. More turnout than in person AGMs. We are one of the biggest districts (EDM west). Their weekly emails is the best way to keep up to date on what EFCL is working on. 100<sup>th</sup> anniversary public space (at Hawrelak) talking about the history of CL. New website soon and learning portal for board members. Feedback, advice for new ed content, Giselle will pass along. A green shack substitute (fill the gap) and the spots filled up fast.
- Membership – Auriana: had to go
- Programs – Alex: no one in attendance to report
- Social – Stephen: no one in attendance to report
- Signs – Stephen/Giselle: James taught her how to do the sign on the hall. But they struggled with it. Suggestions for the sign? No... otherwise, she will come up with something.
- Maintenance – Lance:
  1. Hall checks (Saturdays for Brandon): Jen had to bow out and Perry took over. Brandon will be gone for July. No longer necessary to do daily checks if Steve's people are going in during the week. However, they will be required to check the whole hall. Carmen will be there 2x/wk.  
Doors keep being left unlocked...  
Could be Alan that was spaying for weeds... or Steve...  
Need to make sure it is locked once the spray deck is opened or people using the washroom could be a liability.
  2. Concrete repair – Brandon: Alan got us a quote for concrete curb around parking lot (\$16,000+gst) removing and re-pouring sidewalks around hall (\$22,000 – last year's pricing). Sloping towards the building (but not puddling or pooling). Concrete guy that could do it this year.  
Lance: we still don't know about the casinos and grant money. Trepidation about dumping cash until we know.
  3. Climbers on the roof – Giselle: caught kids. We are exploring options. Timeline for action items? Simple task, she is willing to help.  
Ask neighbors to call Lance. Lance will draft a letter.

Rio Terrace Community League

*Serving the communities of Rio Terrace, Quesnell, and Patricia Heights*

What is the best plan? Start with signage.

Pigeon wire? Solid metal sheet.

Complaint from Carmen: poop on the toilet seat in the boys bathroom.

The tennis camp is in the hall right now. Lance will reach out to the tennis instructor and talk to him about it.

**Meeting adjourned at 8:42 pm**

**Next meeting is July 22<sup>nd</sup> at 7pm**