

**Rio Terrace Community League executive board meeting
November 25th, 7pm
DIGITAL meeting: Google meets**

In attendance:

**Giselle General, Brandon Blanck, Alex Stefanov (7:34pm), Perry Wynn, Rachelle Roberts, Kristin Bauer, Jen Osmond (7:40pm), Gary Burton (7:14-8:34pm); with Emma Woolner (recording)
NON-VOTING: Carrie Anne Doucette, Stuart York (NRC; out at 7:54pm)**

With regrets:

Lance Burns, Auriana Burns, James Lavoy Tony Andrzejewski;

Meeting minutes

Meeting called to order at 7:14 pm

1) Approval of Agenda

Motion to approve by Perry; seconded by Emma; unanimously approved, carried

2) Approval of October 2020 Minutes

Motion to approve by Emma; seconded by Perry; unanimously approved, carried

3) Finance Report & budget update

Additional information: Everything is as expected thus far, but maintenance will be dinged soon. Rink attendents have started.

Motion to accept the October monthly financial report as information by

Brandon; seconded by Perry; unanimously approved, carried.

4) Items for discussion

- **Preschool report** – Auriana:
- **Soccer report** – Perry: as per distributed report. 6 teams; down 1 from last year. Started w/e of Oct 24th. Shut down Nov 12th. Now who knows...
- **Hall rental report** – Carrie Anne: ideas regarding rink usage. Schedule time. Put skates on outside. No using the washroom. Talk to EFCL. Is the limit 10 people outside? No people inside. What about the growing smiles fundraiser with 1 person handing out? 1 person should be fine, but we should clarify with EFCL. We need to post signage about the regulations as we cannot monitor the small rink 24h/day. Step back opening the rink until we have these details sorted out.

Action items: NRC suggestion as to an app or EFCL. Google form should be ok.

Tips from other leagues on private FB group.

Collab with Peter to update rink signage (occupancy limits).

- **Energy efficiency project report**

1. Remaining grant funding: kind of allocated to lights and baffling. It'll happen. But Lance was coordinating, so we will have to ask.
 2. Report of usage: checks the app every time he gets a bill. Still working, but credits are down due to snow/winter. TV: Dan and Brett didn't have insight as to how long we need to use it for advertising the E eff project. Brandon looked over the Kuby contract and nothing was obvious.
- **Rio Terrace playground report** – Rachelle: close to CFEP grant match of \$125,000. Finding creative ways to fundraise due to COVID restrictions. Happy to hear that the CL was supportive of their fundraising efforts.

Action item: Send the poster/info about the 50/50 raffle to post to FB.

- **Old business**

- ~~1. Tabled items: tennis courts~~
- ~~2. Past events: Halloween party: only 6 entries. People appreciated that there was something. We didn't use our whole budget. Jen and Felicia's donation covered the cost of the prizes. So, we didn't use our budget for the Halloween party. Use that for a "Christmas cheer thing".~~
3. Hall checks? We are doing enough. Perry will change to Tuesdays (from Thursdays) to help Brandon out. If the use of the rink changes, then we will need to revisit this.

- **New business**

1. Upcoming events: "Breakfast with Santa" substitute. Phone call with Santa. Photo of Santa holding their photo. Photoshop in the kids' photo. Small little fundraiser.
 - i. Door swag:

Action item: Carrie will chat with Lance and see if Santa is open.

Action item: set up a Christmas cheer photo, favorite holiday "things" i.e. snowman, cookie recipe, activity. Carrie will have a think, do some research and will bring her ideas to the board. "Spreading holiday cheer...want some ideas, activities, photos, recipes etc ladies, gentlemen kids or teen friendly. Trying to keep my community engaged and active while trapped at home. All ideas are welcome!!! A list of your favorite things : posted this on my personal Facebook."

5) Reports

- NRC report – Stuart: sent email w/ link to keep neighboring newsletter (digital). For example: Winters in bloom (front yard décor), changes to fireworks fees and regulations, Pitch your project link (funding for events that build connections),

Action item: Lance to connect with Stuart about this permanent sidewalk board game.

- President – Lance:
- Vice President – Giselle: committee met in early Nov to see if they could develop the bylaws and incorporate the best parts of the template. Imp parts of the bylaws that need to be discussed as a board (to adjust terminology). Consult with the person involved to see if the changes are feasible. Maybe need a meeting for just this as a board.
- Newsletter – Giselle: the last newsletter just went out and it was kept digital again. We can make more definitive decisions in January regarding a physical distribution of the newsletter (early Feb). Thank you for the personalized content.
We need to do an email BLAST to the membership to bring the newsletter to people's attention.
- EFCL – Giselle: 12 board members that represent districts. District D (West Edmonton) sends group emails to community league presidents and facebook groups to distribute the info disseminated from EFCL. Please visit the EFCL 100th anniversary commemoration at Hawrelak park.virtual event ideas. Possible theme: light up the city?
Please provide info as to new board members training.
Jan 23rd 2021 – 100th anniv. Requesting CL to have any kind of event. 100 events for 100 years. Has ideas. Will send email after Christmas with her ideas.
- Membership – Auriana:
- Programs – Aleks: tried to start up ping pong program on Sundays 4pm. 4 tables brought in. Stored in the soccer room. However, due to regulations, they are waiting to see what happens before they start the program. Working on a document to define who owns the table, who is responsible for damage, etc. Ideas to promote it will be brainstormed, but let's wait until we're confident about when it will open before we advertise.
Contacted by unpack and play, but informed her that everything is on hold.
- Social: as discussed above
- Signs – Giselle: update once a month
- Maintenance – Lance:
 1. Furnace filters: it is to code, but it's ugly. It will pass code, but it is an unusual set up.

Action item: change furnace filters for preschool. Perry will buy some and try.

2. Doors: Lance reached out, but we aren't sure what happened.

~~6) Action item follow up~~

Meeting adjourned at 8:41 pm

Next board meeting is January 27th at 7pm

Rio Terrace Community League

Serving the communities of Rio Terrace, Quesnell, and Patricia Heights

Action item: Illuminight? Giselle to reach out to James. Fundraiser for JP wellness centre. Can we strip it down? Light up the neighborhood. Kits purchase, put it out at 5pm, and go for a walk.