## **RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**

## **April 27, 2022, 7pm**

**DIGITAL MEETING: Google meet**

**In attendance: Emma Woolner, Brandon Blanck, Andrew Chambul, Jason Herstad, Deb Perram, Kristin Bauer, Perry Wynn, Carrie Anne Doucette, Rachelle Roberts**

**NON-VOTING: Stuart York (NRC), Aleksander Stefanov, Marly Johnson**

**With regrets: Lance Burns, Auriana Burns, Jen Osmond, Andrew Olsen**

**Minutes**

**Call to order at 7:00 pm**

1. **Approval of Agenda**

**Motion to approve the agenda** by Perry; motion to second by Brandon; Approved? Yes, unanimously. Carried.

1. **Approval of March 2022 minutes**

**Motion to approve the March 2022 minutes** by Perry; motion to second by Brandon; Approved? Yes, unanimously. Carried

1. **Action items follow up** from previous meeting

Perry / Auriana – Pet waste initiative placements – tabled to May

Emma – Tennis court schedule/availability –finalize with Steve

Lance – janeswalk.org

Emma – casino volunteers

1. Finance Report – Brandon presented the financials report - due to the Hall closure, all is quiet. The rink is complete for the season, dismantled. We have membership revenues, but nothing further due to no rentals.

**Motion to accept the March monthly financial report** as information provided, by Brandon; Motion to second by Perry; Approved? Yes, unanimously. Carried

1. **Energy Efficiency project** report of usage

Good reports - March was sunny! April appears to be even better – everything is running smoothly, generating power, almost double from last year at the same time. The panels should only lose power at a rate of 20% over the full lifetime. The summer should interesting, panels are awesome and working.

1. **Items for discussion**

* **Auriana –** THANK YOU sincerely, from everyone! All avenues of grant possibilities were exhausted – submissions complete. We should hear back regarding the CLIP grant in mid-May, possibly earlier than the regular announcement date, due to our circumstances – funding should be received before September. The CFAB grant is contingent of the CLIP grant being received.

We are, and continue to receive, optimistic statements – we will await good news.

* **Preschool report** –

Enrolment for next year:

4 yr old AM program: FULL, 1 on waitlist

3 yr old AM program: FULL, 6 on waitlist

4 yr old PM program: 4, 14 spots available

These are good enrolment numbers for this time of the year as we look ahead to September.

Preschool executive will be providing the Casino sign up link to provide parent volunteers. This is as per our agreement with the preschool to provide 7 volunteers as part of our community program.

Family Fun Day, June 4

Preschool is hosting a fundraising event on June 4, 12 noon until 10 pm. This is an outdoor event only and is planned with no use of the hall. This is an event for everyone, not just preschool families. It will be a fun community event!

Question: Can we have the rink and tennis courts as unavailable so that they can be used for this event? *Emma is attempting to confirm this date with Steve, the Board wants availability only to the pre-school for this event*.

Question: Will there be portable toilets in place by this date? If so, how many? *Andrew C is confirming the set-up – we will have 1 available at Rio Terrace, for the summer, to include this date – and one will be placed at Patricia Heights*.

Question: The fundraising team is looking for businesses to sponsor portions of the event or to get involved. Do you know of anyone who might be interested? *All Board Members will put the word out, attempting to gain support from employers and friends.*

Question: Will the hall really be completely unavailable by that date? We might want to get tables and chairs (can we use them?) and, if possible, use the bathrooms on the E side from the E entrance door. *The Hall will be completely unavailable – the tables and chairs may be borrowed for outdoor use (with a good wipe-down), the doors will be locked, therefore no bathroom use will be allowed.*

Question: As this is a preschool and community event, will the CL provide door knockers? Does the CL have anything they would like on the other side of the door knocker? Preschool parents will deliver them to the neighbourhood. *We would like to piggy-back on the newsletter distribution for this event.*

Details:

- there will be a beer garden, food, 50/50, garage sale that can be purchased. Everything else is free and donations are encouraged!

- There will be an outdoor movie at 9 pm, It's a short film, family appropriate, that is a premier event (for something meaningful but I can't remember what it is right now...)

- There will be 5 tents provided by ATCO, a sound stage, BBQ, and lots of other cool things.

- Face painting, a band, an obstacle course for adults and kids at designated times, outdoor games, etc. This is a family event.

**Community League Swim** is back at Jasper Place Pool, Sundays from 4-6 pm – discussion is tabled for the next meeting.

* + **Soccer** **report** – Perry has provided a summary – the 2022 season was completely swamped, which is a wonderful situation to be in. We are thankful for the volunteer effort, which is the key to our success. The games are being played, and on schedule. The revenue obtained will be between $50-55,000 total combined with new memberships. Approximately $30,000 is the fee to host, with $20-25,000 going towards purchase of equipment, jerseys, team snap, year-end parties. An expected overall revenue of $5-10,000 to cover the indoor season. We have purchased to date, pinnies, soccer balls, etc. Our approach is to charge a fee appropriate to ensure the fun. New jerseys will likely not be available for the next indoor season but hoping to be ordered (!) for arrival before next outdoor season. Funding was approved for the new jerseys as long as two–three years ago (casino funding will allow final purchase).
  + **Hall ~~rental~~ renovation report** – Andrew C confirmed the bids for tender will be available on Friday. Upon review by the sub-committee, a decision will be made whether an additional meeting may be required for discussion, or an email vote by the Board. We’d like a majority number of people to review for full dialogue and assessment.

This tender will not cover cost of exterior work, which is likely required for upgrading, we’ll further address this concern in the future. Needs of a contractor may be required – we’ll confirm upon opening of the report.

* + **Rio Terrace playground report** – a grant of $125,000 has been received! We are now only $50,000 away from the goal, which is hoped to achieve within the next year. We’d like to approach the community league to accept donations on behalf of the playground. A final push for donations will be placed in the upcoming newsletter to inform the community of the final additional funds required for the building of the new playground to begin in 2023. All donations will be accepted for tax receipts (through the building foundation).

Wording suggestions by Emma for distribution in a flyer attached to the upcoming Newsletter;

Hi, neighbour! The Rio Terrace School playground needs major updating, and the Rio Terrace Community League has committed to raising funds to donate towards helping the RTES build a beautiful new outdoor space that is fun, active, and enjoyable for everyone! Tax receipts will be provided for all donations and 100% of funds raised by the Community League (less fees) will be donated to the playground redevelopment.

We think it is great that the kids in our community will have a new place to play with more ways to explore and more chances to learn & grow. A safe and accessible new playground at Rio Terrace School will connect people in our community with more social opportunities and the upgrades will encourage families to stay in our community and attract new families. The Rio Terrace Education Society (RTES) is only $50K away from their goal of $350K and the goal is to start building next year. Make a difference for kids and help make a new playground a reality by donating today to the RTCL.

* + **Old Business:**
    1. Pet waste initiative: Auriana and Perry will report next meeting.
  + **New business**
    1. Upcoming events: We may have interest in a bike parade in July – tabled for next meeting.
    2. Emma reported the community amenities project –

“Last year, we had funding for two temporary staff members to measure and photograph Community League halls. The project is called the Community Amenities Project and its purpose is to promote League Hall rentals. Hall layouts were created in AutoCAD, and select photos and layouts were added to the EFCL website <https://efcl.org/hall-search/>. A “Book Now” button was also added, which links to a League’s rental page or email. Leagues got a copy of these items for their own use as well.

Eighty Leagues participated. But if your League missed out, we have two options for you:

**If your League doesn’t have a hall** but does have amenities that you rent (e.g. rinks), or you would like to submit photos, you can submit high quality photos and a link to your rental webpage or email here: <https://efcl.org/community-amenities-project/>.

**If your League does have a hall** and missed out on this opportunity, we’re currently out of funding. **However, you can hire a person who was part of this project to measure, photograph and layout in AutoCAD your hall**. We will then add it to the EFCL website and give your League a copy. To give you an idea on time, site visits typically take one to two hours to photograph and measure, and then the additional time would be creating the AutoCAD layouts and PDF versions. [Contact us to be put in touch with this person](mailto:kim.tanasichuk@efcl.org).

1. **Reports** 
   * NRC report – Stuart sent a report via email.
   * President – Emma: Has previously relayed all information weekly to the Board, via email.

Tennis courts – Emma will finalize the ongoing contract concerns with Steve, regarding the availability of the tennis courts. She has set a deadline of Monday to have complete. We would appreciate clear and concise information on his lessons, regarding the dates of use, hours, people (do they have the code to enter the courts?), rules, etc. the agreement should be formal and signed. When this contract is finalized, we would like to specify no-go dates of his availability to ensure our members of the pre-school and community in general have direct access. Emma has previously reached out to Steve – April 19, which took him 3 days to respond, and 6 days ago with no reply. The concern is liability and traceability, to name a few – the agreement is required as soon as possible. His website suggests his start date at our courts on May 16.

Discussion was debated on how often the code should be changed (yearly with new membership, quarterly, September?)

We require a new Vice President and Treasurer for the Board.

The Newsletter will be handled by Marly Johnson, with assistance from Kristin and Deb. Deadline of submissions for the next issue are the end of this week. We have a solid game plan for layout and format.

* Vice President – The casino has been awarded to our community league on July 30 and 31. We require applications for five volunteers in key positions. The pre-school is also obligated to provide 7 volunteers in the general capacity. Jason has placed the information on the sign, and Carrie on Facebook. We are nervous regarding volunteers due to the dates being the long weekend.

By-Laws – Lance to review to have Perry’s final sign-off Bylaws: Have been passed in the General Meeting held February 16.

* + EFCL – Andrew O: was unable to attend the meeting but will have information soon regarding grant money availability (smaller amounts), to assist with funding.
  + Maintenance – Andrew C has requested authorization to change the code on the tennis courts, due to the fixing of the entry door not latching correctly. Andrew, with the assistance of Carrie, will have a sign made, with full contact information, and a possible QR code to register the name of persons using the court. Carrie will work with Lance to have a link for the QR code to the website. We are interested in learning who is using the courts – Emma will arrange to provide Andrew C with a list, in order to ensure our members are using the courts.

Upon discussion, a decision was made not to change the code at this time, until the agreement with Steve has been received.

* + Membership – is up to date.
  + Programs – Aleks has interest from parties once the Hall re-opens. The ping-pong interest remains open – they are patiently waiting.
  + Signs – Jason – has updated with casino news.

**Meeting adjourned at 8:36** **pm.**

## **RIO TERRACE BUILDING SOCIETY Executive Board Meeting**

## **April 27, 2022**

**DIGITAL MEETING: Google meet**

**Minutes**

**Call to order at 8:37** **pm**

* + 1. **Approval of Agenda**

**Motion to approve the agenda** by Perry; motion to second by Rachelle; Approved? Yes, unanimously. Carried.

* + 1. **Approval of April 2022 Minutes:**

**Motion to approve the April 2022 Minutes** by Perry; motion to second by Brandon; Approved? Yes, unanimously. Carried.

* + 1. **Finance Report & budget update**:

Brandon reported donations are being managed for the educational society with their upcoming year end of May 31.

**Motion to accept the April monthly financial report as information** by Brandon; Motion is second by Perry; Approved? Yes, unanimously. Carried.

* + 1. **Items for discussion**

1. **Subcommittee meeting –** tabled until next meeting.
2. **Grant funding -** We should hear back regarding the CLIP grant in mid-May, possibly earlier than the regular announcement date due to our circumstances – funding should be received before September. The CFAB grant is contingent of the CLIP grant being received.

We are, and continue to receive, optimistic statements – we will await good news.

1. **Donations –** as above, the educational society is accepting donations, for their upcoming year-end.

**Meeting adjourned at 8:40** **pm.**