

RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
June 22, 2022, 7pm
DIGITAL MEETING: Google meet

In attendance: Emma Woolner, Brandon Blanck, Andrew Chambul, Deb Perram, Kristin Bauer, Perry Wynn, Rachelle Roberts, Jen Osmond, Lance Burns, Auriana Burns, Aleksander Stefanov

With regrets: Andrew Olsen, Jason Herstad, Carrie Anne Doucette, Stuart York (NRC), Marly Johnson

Minutes

Call to order at 7:05 pm

1) Approval of Agenda

Motion to approve the agenda by Perry; motion to second by Brandon; Approved? Yes, unanimously. Carried.

2) Approval of April 2022 minutes

Motion to approve the April 2022 minutes by Aleks; motion to second by Brandon; Approved? Yes, unanimously. Carried

3) Action items follow up from previous meeting

Perry / Auriana – Pet waste initiative placements – will be completed this month

Emma – CLIP Grant received! We would prefer please, not to advertise this news until the deposit has been received into our bank account. The credit is confirmed (after Emma's 11 days of emails to verify), the documents for signature will be Docu-Signed next week, and the deposit will then be completed. Great!

This Grant must be matched in the same dollar amount – we believe the CFEP Grant will have a better opportunity of award with the approval of the CLIP. This would then better allow the match possibility.

Tennis court schedule/availability – Steve finalized the signed agreement for Spring, will follow with finalizing for the summer agreement soon.

We still require casino volunteers – only six (6) of the thirty-six (36) positions are left to fill. Please ask around for anyone with further interest.

Lance – By-Laws amendments will be completed with Perry shortly

Auriana – community swim – has been added for the summer, 4-6 pm Sundays. We will discuss in the future to add the Fall if interest is noted.

4) Finance Report – Brandon presented the financials report which continues with little new information - due to the Hall closure, all is quiet. Soccer will bring a

contribution of expenses in the \$10-\$20,000 approximation. Peter continues to contribute his small day-to-day fixes. The community league operating funds are not showing, and the casino will contribute to the balance in the near future. There will be a credit owing from EPCOR due to switch from GET ENERGY, but we shouldn't expect reimbursement. If our water invoice is outstanding the credit will be placed there.

There has been a couple of people come forward with some interest in the open position of Treasurer. The first name was Chris McDonald, who does live in our community, but travels to Fort McMurray for work every other week. The second name is Kelly Druin, lives in our community, and works as a math teacher. She is interested in either the Treasurer or Vice President position. Suggestion was made by Emma, to offer a probationary time of 2-3 months to start, which would allow both parties to review and make a final decision.

Brandon will further interview.

Motion to accept the April monthly financial report as information provided, by Brandon; Motion to second by Perry; Approved? Yes, unanimously. Carried

5) Energy Efficiency project report of usage

May has been the best month ever! The switch over from EPCOR on May 20 to GET ENERGY, produced credit of over \$600. The energy savings will be great to build up a bit of a nest egg, which was the whole purpose of the switch. June is also showing impressive results – all is right on track.

6) Items for discussion

- **Auriana – Preschool report –**

Preschool is finished for the year, ending this week. Playschool will require moving from the Rio Terrace school, to store everything in the Hall for the summer.

Construction of the Hall is expected to begin soon, with hopes of the Pre-School to conduct class in the Hall for September.

The Family Fun Day was an enormous success – there were music bands, a beer garden, overall fun for all. Approximately \$4500 was raised – huge interest in making the event yearly.

Community League Swim is back at Jasper Place Pool, Sundays from 4-6 pm – discussion will be held in the future, for any interest in continuing for the Fall.

- **Soccer report –** Perry has provided a summary – the 2022 season indoor season is well underway; some has been completed. Registration is continuing for July 15 and through August for the indoor season. A new membership will be required.

- **Hall ~~rental~~ renovation report –** Andrew C confirmed the construction will begin soon. An agreement contract is required to protect the interest of both parties – PINCHIN drew up the agreement. Comments have been received by both parties, which has caused delay, going back and forth, taking a long time, still not signed. We expect to have comments sorted before the end of the week. The contract for construction has been awarded, work will begin as soon as

signing of the agreement is complete. Their ability to complete the work is a non-concern – they are aware they have been hired; we expect work to be completed as quickly as possible.

- **Rio Terrace playground report** – is very close to their goal. There will be a family photo fundraiser in September – invites have been extended to the School, and if any spots remain, the spares will be offered to the community. They have interest in operating a bottle drive in conjunction with the Big Bin event. We have decided to await positive confirmation until a decision with the CFEP Grant has been awarded. To go ahead and advertise has been authorized.

- **Old Business:**
 1. Pet waste initiative: will be completed this month.

- **New business**
 1. Upcoming events: the bike parade in July – will resume next year. Due to the short notice, there is not enough time to organize. Deb has offered to volunteer to conduct the event next year. We will put out notice on door knockers, and Carrie will post on Facebook. Due to COVID we have encountered an unfortunate re-set.
 2. Emma reported the community amenities project –
The project was initiated by the EFCL – to present photos of the Hall. A professional photographer will be hired at a cost of \$300, to take various photos presenting the Hall to entice future rental bookings through advertising. Our bookings were busy before COVID, it is not likely this would benefit our CL, and we have a professional photographer. The decision will not likely benefit, but we'll re-visit upon completion of construction.
 3. Auriana – the CL swim was renewed until the end of the summer, to be re-visited with interest for the Fall.
 4. Emma - Casino will be held July 30-31 – we have six (6) positions to fill, three (3) on Saturday, and three (3) on Sunday. We'll put out an email blast, Perry will ask for interest from the soccer community.
 5. Andrew C – the portable toilets have been placed – will confirm how often they are maintained.

7) Reports

- NRC report – Stuart sent a report via email.
- President (and Vice President) – Emma:
Casino volunteers are well underway.
By-Laws amendments will be completed by Lance and Perry.
The Hall construction agreement contract will be signed soon via Docu-Sign. We continue to await until all comments are resolved.
Tennis courts – the Spring agreement has been signed, with the summer agreement to be finalized soon.
Discussion was debated on how often the code should be changed (yearly with new membership, quarterly, September?) Should there be a charge to rent out? The gate has been repaired.

We require a new Vice President and Treasurer for the Board. We'll offer the roles with a two-month trial basis. Both positions are up for renewal at the next election in September (along with a Programs Director, Membership Director, and Directors at Large). Never turn down volunteers to help.

Jason has resigned from the Newsletter distribution, which will be handled for future issues by Deb. Compensation to the people distributing is twenty-five (25) cents a letter. Brandon provides the reimbursement upon completion of delivery.

The Newsletter was completed in three (3) days by Marly, Kristin, and Deb. Will be much better in the future. Kristin will work with Brandon to complete the invoicing. The next issue submissions are due at the end of July for the mid-August issue.

- EFCL – Andrew O: was unable to attend the meeting therefore will postpone until the next meeting.
- Maintenance – Andrew C reported the tennis courts are up to date with a net replaced.
- Membership – Auriana reports all is up to date. Discussion started on accepting e-transfers in the future through the new Treasurer. With the indoor soccer registration, a new membership is required – they are able to contact Auriana directly to obtain the confirmation number.
- Programs – Aleks has interest from parties once the Hall re-opens, hopefully in September. The ping-pong interest remains open – they are eager – Emma will email them to expect September, but the date may or may not be postponed.
- Signs – we expect Jason will remain with the project, although the decision to resign from Newsletter distribution was received.

Meeting adjourned at 8:46 pm.

RIO TERRACE BUILDING SOCIETY Executive Board Meeting
June 22, 2022
DIGITAL MEETING: Google meet

Minutes

Call to order at 8:47 pm

1. Approval of Agenda

Motion to approve the agenda by Brandon; motion to second by Brandon;
Approved? Yes, unanimously. Carried.

2. Approval of April 2022 Minutes:

Motion to approve the April 2022 Minutes by Perry; motion to second by
Brandon; Approved? Yes, unanimously. Carried.

3. Finance Report & budget update:

Brandon reported year end of May 31, the accountant has finalized for
presentation at the AGM.

Motion to accept the April monthly financial report as information by
Brandon; Motion is second by Perry; Approved? Yes, unanimously. Carried.

4. Items for discussion

a) **Subcommittee meeting** – reports have been corresponded via email and text.

b) **Grant funding** - CLIP Grant received! We'd prefer please, not to advertise
this news until the deposit has been received into our bank account. The credit
has been confirmed (after Emma's 11 days of emails to verify), the documents
for signature will be Docu-Signed next week, and the deposit will then be
completed. Great!

This Grant must be matched in the same dollar amount – we believe the CFEP
Grant will have a better opportunity of award with the approval of the CLIP.
This would then better allow the match possibility.

c) **Donations** – have not been accepted by the educational society. Awaiting CFEP
Grant funding.

Meeting adjourned at 8:50 pm.