

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
March 23, 2022, 7pm
DIGITAL MEETING: Google meet**

**In attendance: Emma Woolner, Lance Burns, Brandon Blanck, Andrew Chambul,
Jason Herstad, Auriana Burns, Deb Perram, Kristin Bauer, Perry Wynn, Andrew
Olsen,
NON-VOTING: Stuart York (NRC), Michael**

With regrets: Carrie Anne Doucette, Jen Osmond, Rachelle Roberts,

Minutes

Call to order at 7:00 pm

1) Approval of Agenda

Motion to approve the agenda by Deb; motion to second by Jason; Approved? Yes, unanimously. Carried.

2) Approval of February 2022 minutes

Motion to approve the February 2022 minutes by Deb; motion to second by Jason; Approved? Yes, unanimously. Carried

3) Action items follow up from previous meeting

Giselle – Has passed the back-up of past official documented Minutes.

Perry/Auriana – would like to action the pet waste initiative placement for April.

Emma – will pass the By-Laws from the special General Meeting to ECFL registries upon final review for grammatical errors.

Emma/Brandon – would like to action the grant advance investigations for the next meeting.

Emma/Brandon – have investigated numerous options of grant availability – from political federally, provincially, including the EFCL.

Emma – will postpone the tennis court schedule and availability until our next meeting.

Lance – will have an update to the Jane's Walk next meeting.

Emma – has spoken to KJ Street for grant writing assistance. Their services do not fit our needs at this time – the preparation of their grant writing is generally specific to longer term grants. They did provide some free advice, which was helpful. Emma followed up on all their suggestions, with options suggested reaching out to political figures, etc. We will not use their services at this time, but rather keep them in mind for the future.

Lance/Perry – will finalize the grammatical check of the new By-Laws – Lance will look first and pass to Perry for completion.

- 4) **Finance Report** – Brandon presented the financials report - due to the Hall closure, no funds are coming in. Payment of items are becoming expensive. The rink is now closed for the season, final expenses in this regard will be complete soon. Collection of all outstanding items is complete; all donation items have been cleared out of the account. Over the summer months, there will be no cleaning fees. We currently pay the bookkeeper a fee of \$380 per month, \$4,500 per year – Deb will bring forward to the October meeting, to possibly amend the agreement to perform only year-end financials.

Motion to accept the February monthly financial report as information provided, by Brandon; Motion to second by Perry; Approved? Yes, unanimously. Carried

5) Energy Efficiency project report of usage

The solar power is being used, which is always pleasantly happy. February reading was 680 kilowatts, and this month to date, is almost double at 1.2 megawatts. Brandon extended a huge thank you to Andrew – it is awesome to have him onboard.

6) Items for discussion

- **Preschool report** – The lease has been obtained but may still not be opened due to licensing (fire inspection reports, etc., remain outstanding). There has not been school inside a classroom since February 7. They are taking many field trips, three last week, which requires a parent to accompany the child. The situation is tiresome and overwhelming. They are hoping to be back in a classroom after spring break.
Registrations are optimistic – the morning classes are full, with a waiting list, and the afternoon classes are filling. The registration is leaps and bounds ahead of last year.
The liquor raffle was a success – the winning participant was awarded the full amount of \$3,000.
The next fundraiser will be outdoors, held in the Spring – noted in upcoming events below.
- **Soccer report** – Perry will provide a summary – our teams were extremely successful this season, registration for the upcoming season is filling quickly.
- **Hall ~~rental~~ renovation report** – Will be discussed within business later in the meeting.
- **Rio Terrace playground report** – will be tabled until next month.
- **Old Business:**
 - 1) Cameras/climbing deterrent: Due to the Hall closure, the initiative has been placed on hold.
 - 2) Pet waster initiative: Auriana and Perry will report next meeting.
 - 3) Bylaws: Have been passed in the General Meeting held February 16.

4) Tennis court schedule/availability: Emma will action for the next meeting.

▪ **New business**

1. Upcoming events: The janeswalk.org will begin discussion, which is held May 6, 7, and 8 – Lance will action this item for next meeting, after speaking with Connie Warner, who has been active in this initiative in the past.

We may have interest in a bike parade in July.

The pre-school has activities planned for the end of May, and/or early June, which would be open to participants within the community; only outdoor activities movie night with a beer bar, to include face painting, an outdoor ninja, tattoos – we'll look into the rental of porta potties to be placed for the next meeting (Andrew has a connection to SuperSave). Jason has a sponsor available for hotdogs. If there are any donations, please let us know.

2. The PINCHIN proposal was passed online via vote.

3. The Hall sub-committee will consist of Emma, Lance, Auriana, Brandon, and Jen.

4. All initial direct support requests have been submitted to MP's, politicians, etc.

5. The bank signatory will remain the same for now. If someone new requires adding in the future, we could appoint an 'acting VP' to accommodate, but the position is not required at this time.

7) Reports

- NRC report – Stuart is not present – tabled for next month.
- President – Emma: Thank you, again, for assistance from everyone with the Hall closure and maintenance. All concerns have been noted above and via email report weekly.
- Vice President – casino has been awarded. We will re-hire the same advisors from 2019. Five volunteer forms will be required completed for significant roles, with criminal record checks performed, reimbursed by the Community League.
- Newsletter – let's place a note in the next edition noting the neglected dog waste. Jason will note on the sign, asking for owners to be respectful. Michael has joined the team. Upon placing a blast out for new volunteers, we had two people reply – James (Pastor of the church), and Marly, who will assist Michael and James. The next edition is May. Giselle has offered to guide the team for a smooth transition. Discussion was noted to move the newsletter to a digital platform, rather than printing.
- EFCL – Andrew O: Discussion was raised to offer a tiered membership to our community. He will provide further information with the next meeting; this may increase our revenue.
- Maintenance – Andrew C reported above and within the weekly email updates.

- Membership – Auriana reported above.
- Programs – Aleks was not in attendance, there was no discussion. The seniors in our community have been enquiring about events once the Hall re-opens.
- Signs – Jason – will update once entry to the Hall is granted to obtain the digital letters. Discussion was raised regarding a digital sign but decided the cost would be too far out of our range, the cost is extraordinary. Other communities have asked for digital signs, but the City has never granted permission. We could investigate, they may change their decision process.

Meeting adjourned at 8:27 pm.

RIO TERRACE BUILDING SOCIETY Executive Board Meeting
March 23, 2022
DIGITAL MEETING: Google meet

Minutes

Call to order at 8:28 pm

1. Approval of Agenda

Motion to approve the agenda by Brandon; motion to second by Deb; Approved?
Yes, unanimously. Carried.

2. Approval of January 2022 Minutes:

Motion to approve the January 2022 Minutes by Lance; motion to second by
Brandon; Approved? Yes, unanimously. Carried.

3. Finance Report & budget update:

Brandon reported the funds have all been cleared for donations, leaving a small
balance.

Motion to accept the August monthly financial report as information by
Brandon; Motion is second by Lance; Approved? Yes, unanimously. Carried.

4. Items for discussion

The Hall is currently closed, ongoing issues are being addressed urgently;

Sub-committee for the Hall progress and concerns will be Emma, Lance,
Auriana, Andrew C, and Jen.

Grant funding is currently being investigated through all means available,
looking for all options through political enquiries, etc.

Meeting adjourned at 8:32 pm.