

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**  
**July 27, 2022, 7pm**  
**DIGITAL MEETING: Google meet**

**In attendance: Emma Woolner, Brandon Blanck, Deb Perram, Kristin Bauer, Andrew Olsen, Jason Herstad, Lance Burns, Auriana Burns, Marly Johnson**

**With regrets: Andrew Chambul, Perry Wynn, Carrie Anne Doucette, Rachelle Roberts, Jen Osmond, Stuart York (NRC), Aleksander Stefanov**

## **Minutes**

**Call to order at 7:10 pm**

**1) Approval of Agenda**

**Motion to approve the agenda** by Brandon; motion to second by Jason; Approved? Yes, unanimously. Carried.

**2) Approval of April 2022 minutes**

**Motion to approve the April 2022 minutes** by Lance; motion to second by Brandon; Approved? Yes, unanimously. Carried

**3) Action items follow up** from previous meeting

Perry / Auriana – Pet waste initiative placements – bring forward to August meeting

Emma – will finalize a Fall agreement with Steve for the tennis courts

Lance – By-Laws amendments will be completed for next month, with Perry

**4) Finance Report –**

Brandon has confirmed the grants of CLIP and CFAB have been awarded, and funds are expected. Deposits from soccer have been credited, along with the operating grant. Financials are presently good; the year end is due and expected. Kristin and Perry will perform the audit review for the Community League upon the year end reports received. The CLIP grant must be matched, therefore a sum of \$25,000 will be required.

Kelly is considering the Treasurer position – to be confirmed soon, after the vacation season is complete.

**Motion to accept the April monthly financial report** as information provided, by Brandon; Motion to second by Kristin; Approved? Yes, unanimously. Carried

**5) Energy Efficiency project** report of usage

June has been a great month! July is shaping up to be the same. We have begun saving dollars, with a current credit for this month's invoice.

TELUS has an appointment for installation of a new phone for the Hall, on Friday between Noon and 4 pm. There is interest in providing the pre-school with a mobile phone if possible. The plan may provide the phone at a cost of \$40 per month, but we will look into the options.

## 6) Items for discussion

- **Auriana – Preschool report –**  
Preschool has moved from the Rio Terrace school, storing everything in the Hall for the summer. High hopes are the have construction complete for the Fall session to begin in the Hall. Inspections by the City will be required before the class operation begins.  
Classes attendance for the AM are full, with a few spots open for PM on Tuesday, Wednesday, and Thursdays. The attendance is great in comparison to previous years. The teachers are returning, with a new executive in place, all positions have been filled.
- **Soccer report –** Perry is not in attendance and will provide report next month.
- **Hall rental renovation report –** Andrew C confirmed the construction is in process. Grants have been approved, with expected funds received soon. All expectations for the Pre-School to open in the Fall are optimistic. Access to the Hall is expected soon. Air quality lab test results are due in a week. We are being informed well, with weekly updates provided by Emma.  
The question of a digital sign placement has been discussed once again. A permit for the sign is required by the City, which may or may not be approved. There is interest in having the wiring complete with this construction project for the future, just in case. Other communities have placed the digital sign and ordered to have it taken down. Do we have enough exposure to justify the cost (approximately \$70,000) – further information is to be investigated.
- **Rio Terrace playground report –** A bottle drive in conjunction with the Big Bin event, which will be scheduled for September 17 (Community League Day) or 24. The day will require 11 volunteers, to be organized by Rachelle and Andrew. The membership drive will also require 4 volunteers, with Marly interested in assisting. Snacks will be provided.
- **Old Business:**
  1. Pet waste initiative: will be completed for next month.
- **New business**
  1. The Big Bin event will be confirmed for September 17 or 24, to have a playground bottle drive and membership drive on the same date.
  2. Lance brought our attention to a grant that may be received from the City, with respect to an anti-racism awareness. Lance has an opportunity to work with the company ‘Strong Coffee Marketing’, Trevor Tessier. The goal is to educate and have a community inclusiveness in an interesting way. There is an August 10 deadline. We would like to gather ideas for the

project. This company has won many digital arts awards for campaigns where digital elements were introduced. Are we interested in exploring? Yes – we could gather support afterwards, to pursue the goals. We would then gamify our community, with history and education. It is unknown if the grant will be accepted. It is unknown what we will do exactly, Let's explore the opportunity, to educate. Lance will work with Jason.

3. Deb made a motion to appoint Marly Johnson as a Director at Large, to fill the Newsletter position; Seconded by Lance. Approved? Yes, unanimously. Carried.
4. Emma - Casino will be held July 30-31 – we have eight (8) positions to fill, an additional email blast will go out, Deb will phone all volunteers, to ensure any further positions are not cancelled at the last minute.

## 7) Reports

- NRC report – Stuart will provide report next month.
- President (and Vice President) – Emma:  
The Hall construction is being completed.  
Tennis courts – the Fall agreement will be completed soon. Jen and Rachelle will provide 'user terms'.  
The Treasurer position discussion will be completed before the next meeting.  
The Newsletter contributions deadline is Friday, and will be completed over the long weekend by Marly, Kristin, and Deb. Further content is required. Distribution will be the week of the 13<sup>th</sup>.  
Senior's programming – Emma was approached by a couple (84 and 91 years of age), who are very active in volunteering. There is an interest in art classes, and aerobics, and other ideas! There are many ideas in the community – how shall we put it all together? Perhaps a 'classified' interest to get engaged – crib, bingo, knitting, tea, etc. We need a coordinator, perhaps an email list to begin with an offer to join. We'll attempt to provide something in the next newsletter. Perhaps an event to be held 24-25.  
Emma received an email from the EFCL regarding a 50/50 raffle, to bring interest to the CL Day – do we have interest? No.  
Mention of the upcoming membership drive, and AGM will be noted in the next Newsletter.
- Andrew O attended the AGM for the EFCL. There is a COVID recovery grant available between \$500 and \$10,000, which he'll apply for. He'll also reach out to other organizations for grant applications. Community League Day is September 17 – we may have interest in providing an outdoor movie on the day?

**Meeting adjourned at 8:54 pm.**

**RIO TERRACE BUILDING SOCIETY Executive Board Meeting**  
**July 27, 2022**  
**DIGITAL MEETING: Google meet**

## **Minutes**

**Call to order at 8:55 pm**

**1. Approval of Agenda**

**Motion to approve the agenda** by Brandon; motion to second by Jason;  
Approved? Yes, unanimously. Carried.

**2. Approval of April 2022 Minutes:**

**Motion to approve the April 2022 Minutes** by Brandon; motion to second by Jason; Approved? Yes, unanimously. Carried.

**3. Finance Report & budget update:**

Brandon reported financials for year-end are expected from the accountant soon. He will confirm with the Education Society to firm up data numbers.

**Motion to accept the April monthly financial report as information** by Brandon; Motion is second by Jason; Approved? Yes, unanimously. Carried.

**4. Items for discussion**

a) **Subcommittee meeting** – has been established as Andrew C, Emma, Auriana, and Andrew O.

b) **Grant funding** - CLIP and CFAB Grants have been received! The CLIP Grant must be matched in the same dollar amount, which will leave us with \$25,000 to make up.

c) **Donations** – have not been accepted by the Educational Society.

d) **Hall renovations** – Continuation of work is proceeding with a percentage of work completed is at 45%, and on schedule for completion. Next steps are proceeding to the exterior work completion.

Andrew C personally confirmed the construction is in process. Grants have been approved, with expected funds received soon. All expectations for the Pre-School to open in the Fall are optimistic. Access to the Hall is expected soon. Air quality lab test results are due in a week. We are being informed well, with weekly updates provided by Emma.

The question of a digital sign placement has been discussed once again. A permit for the sign is required by the City, which may or may not be approved. There is interest in having the wiring complete with this construction project for the future, just in case. Other communities have placed the digital sign and ordered to have it taken down. Do we have enough exposure to justify the cost (approximately \$70,000) – further information is to be investigated.

**Meeting adjourned at 9:03 pm.**