

**Rio Terrace Community League board meeting  
September 28, 2022  
Rio Terrace Community League Hall**

**Agenda**

- 1) Approval of AGM 2021 meeting minutes**
- 2) Approval of Agenda**
- 3) Finance Report**
- 4) Reports for the Year**
  - NRC – Stuart YORK
  - President (and acting as Vice President) – Emma WOOLNER
  - Membership – Auriana BURNS
  - Programs & Social - Aleksander STEFANOV
  - Maintenance – Andrew CHAMBUL
  - Hall Rental – Carrie-Ann DOUCETTE
  - Preschool – Auriana BURNS
  - Soccer – Perry WYNN
  - Newsletter – Kristin BAURER, Marly JOHNSON
  - Signs – Jason HERSTAD
  - Rio Terrace Playground – Rachelle ROBERTS
- 5) Set Annual General Meeting date for 2023 (September 27?)**
- 6) Elections – Bylaw Article 11**
  - **Odd year nominations and elections for the following board positions for a two year term:**
    1. Vice President
    2. Treasurer
    3. Programs Director
    4. Membership Director
  - **Nominations and elections for the following board positions for a one-year term:**
    1. Directors at large
- 7) Vacant Positions available (non-election year)**
  1. We welcome enquiry for all positions
- 8) Election of Auditors for annual financial review for 2022-2023**

**Rio Terrace Community League board meeting  
Sept 22<sup>nd</sup>, 2021; DIGITAL MEETING**

**IN ATTENDANCE with active memberships FOR VOTING: Board members:** Lance Burns, Auriana Burns, Brandon Blanck, Giselle General, Kristin Bauer, Rachelle Roberts (out at 7:15 pm), Jen Osmond, Aleksandar Stefanof (in at 7:40 pm), Perry Wynn (in at 7:17 pm), Andrew Chambul (in at 7:20 pm), Emma Woolner (recording)

**Community members (voting):** Jason Herstad

**Non-voting:** Jennie Gurnett (EFCL), Stuart York (NRC), Carrie Doucette, Barbara Kolbuc (community member, no membership, currently out of neighborhood; [bkolbuc31@gmail.com](mailto:bkolbuc31@gmail.com))

## Minutes

**MEETING call to order:** 7:07 pm

### 1) Approval of Agenda

**Motion to approve agenda** by Jen, seconded by Emma; All in favor; carried

### 2) Approval of AGM 2020 meeting minutes

**Motion to approve minutes** by Brandon, seconded by Emma; All in favor; carried

### 3) Finance Report

**Of note: Brandon Blanck:** not a great year for the league financially. The biggest limitation was the lack of casino (usually \$80,000 in revenue). Reached out to AGLC about casino. We will be lucky if get it Q1/2 next year. In the meantime, cash reserves decreased significantly due to little revenue from hall. And soccer (although usually revenue neutral).

Everything else as expected (for example, expenses). Rink attendants was over ½ of our total expenditure for the year. We are currently discussing ideas for reducing this expense for upcoming skate season (for ex. use volunteers instead) to compensate for the lack of casino.

Potential issue for preschool. For now, leave things as is.

Ringette league had nothing last year, but they are hoping to set up this year.

Same deficit as last year.

Capital plan is the same.

Lance: any way to report savings for the solar panels? Brandon: you will see it in the utility bills. Due to the glitches we experienced this year, nothing of note.

Budget for next year –

- Utility bills: The estimates are pessimistic and hoping that we will get better savings.
- Membership and hall rentals will hopefully give us a little bit of revenue.

Last year, we spent \$35,000 on rink attendants, but without the casino, we need discussion around this. We will be in jeopardy if we run it the same as last year. We

should form a subcommittee to assess how we can make savings. 4 weeks away, but we should do this before our next meeting.

Rink attendant roles:

- Oversight during open hours.
- Shoveling the parking lot and sidewalks.

Wolf willow uses volunteers. Maybe we should talk to them.

**Motion to accept the audited financial statement** as presented by Brandon; seconded by Perry; all in favor; carried.

#### **4) Reports for the Year**

- NRC - Stuart: the city is not opening up quite yet. They, unlike the province, are being cautious and measured in their efforts. Therefore, he does not have much to report.
- President – Lance: events that we ran were far and few between. Emphasized that connections are b/w community members. Strongly believes in the value of our CL. Volunteerism is essential to the league. Look for the opportunity to work with and for those around us. Thank you for allowing me to be president for community league for the last 8 years.
- Vice President – Brandon: as discussed as treasurer >>> casino. Word from AGLC rescheduling Q1 at the moment. We are next. Giselle: taken a leave of absence since May 2021. Monitoring 1<sup>st</sup> opportunity for casino. Several attempts to update the bylaws. Getting close. Perry: we do believe we have a final version and will go over it at the October meeting.
- Membership – Auriana: 184 total memberships from 2020-21. Was all through EFCL and Rio site. No Circle K in-person sales. Carrie: our fees look to be about the same as other leagues. Jennie (EFCL) highest is about \$45.

**Motion to maintain fee structure from previous year** by Auriana, seconded by Perry; All in favor; motion is carried

- Programs & Social – Aleks: not much to report due to COVID.

#### **Tennis court subcommittee: to be done in an email**

- Maintenance – Andrew: 1<sup>st</sup> year, so a bit of a crash course figuring out the needs of the league. Come and do our fire extinguishers in the next couple of days. Away due to work (nights). In the meantime, outstanding action items: security cameras, climbing deterrent, HVAC, concrete. Path forward for security cameras to be discussed soon, but not tonight. Lance: middle of the night phone calls due to people on the roof.
- Hall Rental – Carrie: as per submitted report.

- Preschool liaison – Auriana: closed for last school year Sept 2020-June 2021. We did not run due to covid. Teacher maintained contact through SeeSaw app. However, there were no fees collected. Re-opened this fall.
- Soccer – Perry: as per submitted report. INDOOR - Mid to late October, but a possibility of delay.
- Newsletter – Giselle: used Canada post, but downsides: some houses are included in the Lynnwood route and as such do not receive the newsletter. Also, homes with “no flyers” do/did not receive. Last delivery was done by the youth in the community. We continue to receive requests for advertising from local businesses. Lots of potential for content from CL members.

**5) Set Annual General Meeting date for 2022: September 28<sup>th</sup>, 2022, at 7 pm**

**6) Elections – Bylaw Article 11**

▪ **Even year nominations and elections for the following board positions for a two-year term:**

1. President - nominated by Lance: Emma; other nominations: no. Let your name stand? yes; Nomination closed; successful by acclamation.
2. Secretary – no nominations
3. Soccer director - nominated by Lance: Perry; other nominations: no. Let your name stand? yes; Nomination closed; successful by acclamation.
4. Social director – no nominations. Position will remain vacant.
5. Maintenance director - nominated by Lance: Andrew; other nominations: no. Let your name stand? yes; Nomination closed; successful by acclamation.
6. Communications (newsletter) director - nominated by Perry: Giselle; other nominations: no. Let your name stand? yes; Nomination closed; successful by acclamation.
7. Directors at large –
  1. Nominated by Giselle: Rachelle;  
Seconded by: Emma; Successful by acclamation
  2. Nominated by Brandon: Kristin;  
Seconded by: Emma; Successful by acclamation
  3. Self-nominated: Auriana;  
Seconded by: Rachelle; Successful by acclamation
  4. Nominated by Emma: Jen;  
Seconded by: Rachelle; Successful by acclamation
  5. Nominated by Lance: Jason Herstad;  
Seconded by: Perry; Successful by acclamation

**7) Vacant Positions available (non-election year)**

1. Maintenance Assistant(s) (non-voting role)
2. Signs person (non-voting role): Jason Herstad.

**8) Election of Auditors for annual financial review for 2020-2021**

We need to put a call out for 2 people to do an audit on our 2021-2022 finances. It is several hours of work. Our bylaws state that the annual review audit needs to be conducted by an accountant or 2 non-signing authorities that are community members.

**Motion to nominate Perry & Auriana to do the annual financial review for the 2021-2022 fiscal year by Brandon. Seconded by Jen; All in favor. Carried.**

**Meeting adjourned 8:09 pm**

**Rio Terrace Building Society Annual General Meeting  
September 28, 2022  
Rio Terrace Community League Hall**

## **Agenda**

Of note: When we were doing renos to the hall this society was created. They have charitable status. Since that time we have held the account open with the status.

- 1) Approval of 2021 Building Society AGM Meeting Minutes
- 2) Approval of Agenda
- 3) Election of Officers
  - **Motion to nominate officers**
- 4) Appointment of Signing Officers
  - **Motion to appoint signing officers**
- 5) Financial Report

**Rio Terrace Building Society Annual General Meeting  
September 22, 2021  
Digital meeting**

**Minutes**

**IN ATTENDANCE with active memberships FOR VOTING: Board members: as per  
RTCL AGM minutes**

Of note: When we were doing renos to the hall this society was created. They have charitable status. Since that time, we have held the account open with the status.

**MEETING call to order: 8:53pm**

**1) Approval of Agenda**

**Motion to approve agenda** by Auriana, seconded by Jason; all in favor; carried

**2) Approval of 2020 Building Society AGM Meeting Minutes**

**Motion to approve minutes** by Perry, seconded by Emma; all in favor; carried

**3) Election of Officers**

**Motion to nominate officers** by Perry: I motion to nominate the following members as officers of the Rio Terrace Community League Building Society: President = Emma Woolner, Vice president = Giselle General, Treasurer = Brandon Blanck, Past President = Lance Burns and Secretary = empty; seconded by Brandon; all in favor; carried

**4) Appointment of Signing Officers**

**Motion to appoint signing officers** by Perry: I move to appoint the above-designated officers as signing officers for the Rio Terrace Community League Building Society.; seconded by Brandon; all in favor; carried.

**5) Financial Report**

Of note: started taking charitable donations that will be gifted to the school to build the school park. As of Mar 31, 2021. We had \$14.33. Everything else is as you would expect. There is \$2700 in donations. There will be another push, so we will likely see more coming in.

**Motion to accept the RTCL building society financial report as information** by Brandon; seconded by Perry; all in favor; carried.

**Meeting adjourned: 9:16 pm**