

Rio Terrace Community League board meeting
Sept 28, 2022; DIGITAL MEETING

IN ATTENDANCE with active memberships FOR VOTING: Board members: Emma Woolner, Lance Burns, Auriana Burns, Brandon Blanck, Deb Perram (recording), Kristin Bauer, Rachele Roberts, Jen Osmond, Andrew Chambul, Marly Johnson, Jason Herstad, Andrew Olsen

Community members (voting): Kelly Drury Laffin, Dean Verger (2)

Non-voting: Colin Johnson (EFCL), Stuart York (NRC)

Minutes

MEETING call to order: 7:06 pm

1) Approval of Agenda

Motion to approve agenda by Lance, seconded by Deb; All in favor; carried

2) Approval of AGM 2021 meeting minutes

Motion to approve minutes by Brandon, seconded by Lance; All in favor; carried

3) Finance Report

Of note: Brandon Blanck: Year End was completed for May 31, 2022. Cash has decreased due to COVID and without casino grants, there's not much of a balance. The solar panels are working well, bringing the cost of electricity down, along with the new company we switched to, brings the utility invoice down. The internet has been re-tooled, with that invoice realizing a reduction of half the cost. The pre-school is doing well. We reviewed the operating fund, and the capital asset statements.

Motion to accept the audited financial statement as presented by Brandon; seconded by Rachele; all in favor; carried.

4) Reports for the Year

- NRC – Stuart YORK: congratulated the work our Community League has done. He has used our name in comparison to others with a favourable outlook. The CFAB grant has been received, but the CLIP has been expected – suggested to reach out to James Thompson at the City of Edmonton.
- President – Emma WOOLNER: has now been President for one year now, acting without a Vice President. We thank Auriana whole-heartedly – she submitted the grants which were awarded. The grant approvals brought the ease of advancing with the required renovations, which have been completed. We are moving on to the exterior work – a sub-committee has been placed to oversee the process of finalizing details. We are sincerely thankful to the work of Auriana in the grant submission which we have been awarded.

Thank you to Andrew C for overseeing the entire project with the sub-committee. The Hall repairs are done, we are moving on to the exterior. The casino, which is normally a Vice President responsibility, the application was completed, the volunteer sign-up was assisted by Lance, and Deb assisted with the coordinating the volunteers.

The Newsletter team was established with Kristin, Marly and Deb. Two separate issues have been completed with success; we are continuing on to the future.

The tennis courts responsibility has formed a sub-committee to oversee the rental agreements, new signs, and entry code. Andrew replaced new locks to ensure security.

We have started a sub-committee with an interest in Senior's Programming. An email was distributed to the community with not much response. We met with James, the Pastor of the community church. He suggested ways to communicate. We have formulated a plan with the City's 'Abundant Communities'. This initiative works with the responsibility of block captains, establishing the community needs, skills, connecting with others to help others. This would support not only the seniors, but our neighbours as well.

- Membership – Auriana BURNS: our membership purchases have been through website purchase and the EFCL. At present for the 2021-2022 season, we have to date, 225 memberships, with a majority being families, approximately 25% are seniors, and a small number of singles.
- Programs & Social: not much to report due to COVID recovery. The community seems slow to open up. Hopefully the next year will bring a different turn to our involvement in events.

We held a BigBin event, a pre-school school community summer party, and contributed to Illuminate. Pie in the Park is scheduled for October.

- Maintenance – Andrew CHAMBUL: Due to the moisture intrusion in the Hall, causing mold concerns, and biohazard. We brought in consultants to help with the repair, and make improvements for the future. The award of the grants helped substantially with the cost. The Hall is open, all is safe to enter, with progress now to the exterior. We'll be signing off on the exterior work next week, and work will begin immediately afterward. The tennis courts and rinks are being regularly maintained.

A huge thank to Andrew C for his care, and diligent overseeing of this huge undertaking – we are sincerely grateful. His maintenance is top-notch, always ready to support the community with task of the solar panels being tripped, installation of prevention slats, and breaker malfunctions. Security cameras will be installed soon, upon completion of the exterior work.

- Hall Rental – Carrie Anne DOUCETTE: Please accept my absence for the AGM this evening. Here is my Hall Rental Report:
The Hall Coordinator for Rio Terrace is Carrie Anne DOUCETTE and has been since 2011. She was unable to attend the meeting due to another prior engagement but wanted to give a report. Due to COVID there were many programs and rentals that were cancelled and therefore leaving not

much to report. I am happy however to report that as of September we once again are offering the following programs at the hall:

Jujutsu for Kids & Adults

Tai Chi

Ping Pong

The hall rental schedule has been updated and posted on the website at www.rioterrace.ca for anyone looking at a rental opportunity in future.

We successfully had a flu clinic last October and once again will be offering this out to community members at the hall on October 24/22 from 6pm to 8pm. Sign up in advance. Information is on the website and the Facebook page.

The Community Facebook page is also a great resource for what is happening around the community and the city at large.

I am sure as things get back to normal there will be more to report in the upcoming months.

- **Preschool – Auriana BURNS: 2021-2022** - reopened in September after being closed due to COVID the year before. Our teacher from many years resigned during COVID. We started the year with a new teacher. In October, we rehired our previous teacher. Ran with significantly reduced enrolment of 36. Relocated to Rio Terrace School (EPSB) in March 2022 due to construction at the hall. Opened in September 2022 in the hall with enrolment increased to 46 registrations. Due to subsidy programs implemented in January 2022, the preschool ended their fiscal year with a surplus (>\$3000) that carried over to this year. This was due to the successful Family Fun Day in June, which was after the fiscal year for the community league.
- Due to the school closure previously for last school year for COVID, only 36 children registered, the teacher had resigned her contract, but has been re-hired with great success. This year has nearly full enrollment, and class is proceeding well. The last winter caused many maintenance concerns, and a move into the Rio Terrace school. The Pre-School is back at home inside the Hall. Financial information until May 2022 did not have a balance to report. A successful fundraiser event was held in June, a Family Fun Day, which reported a surplus of over \$3,000.
- **Soccer – Perry WYNN:** was unable to attend our meeting – his report was viewed online, and is attached within.
- **Newsletter – Kristin BAUER:** After the resignation of our previous Vice President with the Newsletter responsibility, together with Marly and Deb, the previous two editions of the Newsletters have been successfully completed. The content has been interesting, but articles and pieces of interest are always welcome.
- **Signs – Jason HERSTAD:** Information has been status quo. The Board should investigate options into a budget of replacing the current sign, which has encountered a bit of abuse with graffiti, but has been cleaned off.

- Rio Terrace Playground – Rachelle ROBERTS: Fundraising has a successful contribution to date of \$310,000 due to a recent grant approval. Plans are currently proceeding to begin building in Spring/Summer 2023, with the hopes of further fundraising an additional \$40,000 in the next months.

5) Set Annual General Meeting date for 2023: September 27, 2023, at 7 pm

6) Elections – Bylaw Article 11

- **We are honoured this year to have Colin JOHNSON, of the EFCL governance committee, to oversee this section of our meeting. Nominations and elections for the following board positions for a two-year term are up for renewal:**
 1. Vice President – 1st call, 2nd call, and 3rd final call – no nominations were presented, the position remains vacant.
 2. Treasurer – 1st call, Brandon nominated Kelly DRURY LAFFIN; other nominations: no. Let your name stand? Yes; nomination closed; successful by acclamation.
 3. Program Director - 1st call, 2nd call, and 3rd final call – no nominations were presented, the position remains vacant.
 4. Membership Director – Lance nominated Auriana BURNS; other nominations: no. Let your name stand? Yes; nomination closed; successful by acclamation.
 5. Directors at large – positions are a one-year term:
 1. Nominated by Emma: Rachelle ROBERTS; Seconded by: Deb; declined
 2. Nominated by Emma: Kristin BAUER; Seconded by: Deb; Successful by acclamation
 3. Nominated by Emma: Jen OSMOND; Seconded by: Deb; Successful by acclamation
 4. Nominated by Emma: Andrew OLSEN; Seconded by: Deb; Successful by acclamation
 5. Nominated by Emma: Marly JOHNSON; Seconded by: Deb; Successful by acclamation

7) Vacant Positions available (non-election year)

1. Social Director - 1st call, 2nd call, and 3rd final call – no nominations were presented, the position remains vacant.

8) Election of Auditors for annual financial review for 2022-2023

We need to put a call out for 2 people to do an audit on our 2021-2022 finances. It is several hours of work. Our bylaws state that the annual review audit needs to be conducted by an accountant or 2 non-signing authorities that are community members.

Rio Terrace Community League

Serving the communities of Rio Terrace, Quesnell, and Patricia Heights

Motion to nominate Kristin BAUER to do the annual financial review for the 2022-2023 fiscal year by Brandon (back-up as required Perry WYNN or Rachelle ROBERTS). Seconded by Deb; All in favor. Carried.

Meeting adjourned 8:10 pm