

RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
October 26, 2022, 7pm
DIGITAL MEETING: Google meet

In attendance: Emma Woolner, Lance Burns, Deb Perram, Kelly Drury Laffin, Andrew Chambul, Kristin Bauer, Andrew Olsen, Auriana Burns, Marly Johnson, Jen Osmond, Carrie Anne Doucette, Perry Wynn, Aleksander Stefanov, Stuart York (NRC)

With regrets: Jason Herstad

Minutes

Call to order at 7:06 pm

1) Approval of Agenda

Motion to approve the agenda by Deb; motion to second by Perry; Approved? Yes, unanimously. Carried.

2) Approval of August 2022 minutes

Motion to approve the August 2022 minutes by Marly; motion to second by Deb; Approved? Yes, unanimously. Carried

3) Action items follow up from previous meeting

Perry / Auriana – Pet waste initiative placements – bring forward

Emma / Deb / Marly – Seniors Programming – The Abundant Communities initiative is in the planning process to bring forward shortly. We'll look for block captains, to find needs and wants of the community, their likes, and connect together. Not just the seniors, but the neighbours in general, to assist with driving to medical appointments, etc. Suggestions were made to invite 'in-service' to attend, 'aging in place', and 'drive happiness'. It would be helpful to have regular Meet and Greet meetings at the Hall, on the same day, same time, monthly.

Andrew O – Accessibility grant application – There was really nothing relevant we could make an Application for with regards to our needs. We'd then establish a network of people, provide coffee (or similar), to have a core group within the movement.

Lance – By-Laws amendments will be completed for next month, with Perry

4) Finance Report – as attached, will be tabled until next meeting.

5) Energy Efficiency project report of usage

Our solar system continues to be running. A view in comparison brings a great report of saving. Next month, our invoice will be 'locked into the low rate' for the winter.

6) Items for discussion

- **Preschool report – Auriana**

Is operating with great success. Enrollment is agreeable. There are subsidies available from the federal Government, which will bring a small surplus to the budget - a member will come to the November meeting to make a presentation.

There'll be a Silent Auction on November 25, which we'll note in the upcoming Newsletter.

There was discussion regarding the AGLC Bingo, with interest of making an application through the CL, with profits split between the pre-school/soccer/CL, to assist with renos, or re-pave the tennis court, or reno the arena for pickle ball, or wherever needed. We would need to ensure a commitment of 6 volunteers on a monthly basis. More information will be gathered to research approximate revenue gathering, and where the Bingo would be held.

The square readers are still to be located, left in the kitchen after the family fun day – if we could watch for them.

- **Soccer report**

Perry's report is attached – there will be bills to pay, and registration is expecting e-transfers.

- **Hall ~~rental~~ renovation report –**

The contractor work has completed cement pouring. The Permit for exterior work is currently in review. Upon acceptance of the Permit, a contract will be signed with GES.

The renter (Jujitsu) materials have been returned.

The 3D presentation of the exterior is complete and proceeding to Permit.

The cement forms and accessibility will be reviewed at the January meeting.

There may be options through Grants.

We will sign up for the EPS agent status program for Crime Prevention/Community Safety.

- **Rio Terrace playground report –**

Further updates are unavailable, due to the loss of a Director At Large.

- **Old Business:**

1. Pet waste initiative: will be completed for next month.

- **Email Business:**

All email voting this month completed, for reporting only:

1. AGM – Virtual – complete – soccer report to be attached to final Minutes
2. August 26: Andrew motions to proceed with the below change order from GES. Cost not to exceed \$5,460.00 including GST. Seconded by Auriana.
 - provide labour and materials to provide additional stamped concrete from the current termination point to the City sidewalk, the work includes:
 - Demolition of existing concrete

- Removal of Waste
 - Site Preparation
 - Install Rebar
 - Set forms
 - Pour and Place Stamped Concrete along with additional materials
 - Add-in Wheelchair ramps – Client to locate position.
- As noted, stamping may not be perfect in these locations.
- All for the Amount of.... \$5,200.00 - GST Extra
- Votes in favour - Perry, Jen, Aleks, Kristin, Lance, Andrew O, Deb, and Marly – passed
- September 27 - That being said, I motion to proceed with Solar Ninja's Estimate 790 for Security Camera Installation. Cost not to exceed \$12,281.86 including GST.
- Votes not in favour – further discussion required.
- October 6 – Andrew C motion to accept GES quotes in the total sum of \$177,186.45 including GST. Seconded by Emma.
- Votes in favour – Jen, Andrew O, Marly, Andrew C, Deb, Auriana, Lance, Perry, Kelly, Kristin, Emma - passed
- **New business**
 1. Hall keys – 60 keys have been cut – discussion suggested a spreadsheet maintained / deposit required for a key, refunded with return / installing a digital lock with time control.
 2. **Motion to approve appoint to the Board, Program Director, Aleksander Stefanov and Director At Large, Jason Herstad** by Perry; motion to second by Kristin; Approved? Yes, unanimously. Carried.
 - Future discussion to include the re-evaluation of duties for Aleks.
 3. Security Cameras – proposed discussion upon financial review – we would like to keep this as a top priority, but depending on funding, to place on the 'wish list' of priorities for when the project would become a viable option to purchase.
 4. The AdventsBasar – have asked for permission to use the Hall without cost as a free rental. This is a Rio Terrace School/parent-run initiative, open to the public Community League. It has been well attended in the past, to be held near the end of November or early December.
 - Motion to allow the Rio Terrace AdventBasar at the Community League Hall at no cost**, by Kristin; motion to second by Auriana; Approved? Yes, unanimously. Carried.
 5. The Christmas Vendor Market will be held at the Hall (they will pay for the Hall rental), there was no objection in the discussion – they will advertise on Facebook, and in the membership email blast.
 6. Is there interest in a Breakfast with Santa?

7) Reports

- NRC report – Stuart has provided his report via email.
- President (and Vice President) –

The tennis court code was changed, sent to the email list of active memberships. This code will change each year in August with the new year of memberships.

- Discussion of adjusting our rates of rental of the Hall, a decision for the Board to make. The rates have not been changed for a long time, and only twice in the last fourteen years. Would we increase the rates of current renters? What are the comparable rates / we would like the rates to remain affordable / would the rates differentiate between commercial rental and personal?

Perry (with Andrew's assistance in back-up) will check on comparable rate to other Community Leagues in our area.

- The Newsletter will be ready for November 1, with delivery scheduled for the second weekend. If anyone has further content, it is always appreciated.
- The Make Your Own Door Swag Crafting Experience classes will be held November 26-28.
- Senior's Programming –
Discussion on Community Talks, at the Hall (Wednesdays?).

The program with the City is currently being worked on.

- EFCL – Andrew O reported discussion on a City initiative on infrastructure and database, to include operating grants, based on occupancy, fee charges, etc.

The EFCL has requested a speaker for lobbying with the City for future monies availability for expenditures to highlight costs. They asked our CL due to the recent renovation.

- Maintenance - Andrew C reported the annual Fire Department check complete, on the replacement of batteries, fire extinguishers, etc.
The gates to the rink have been replaced, with the locks changed.
The pre-school has requested a change in their lights, which are currently all intense fluorescents. The quote of labour is \$400, with the lights costing between \$700-900. The lights installed would be warmer and less intense. The President is authorized to allow small expenditure of up to \$1,800. for maintenance repairs such as the lights. This would improve the indoor quality.
- Memberships – Auriana reported a continuation of ongoing purchases.
- Program Rentals – were discussed as above, with the role to be designed.
- Signs – Emma will follow-up with Jason, suggesting posting of 'Dad' jokes.

Meeting adjourned at 9:09 pm.

RIO TERRACE BUILDING SOCIETY Executive Board Meeting
October 26, 2022
DIGITAL MEETING: Google meet

Minutes

Call to order at 9:10 pm

1. Approval of Agenda

Motion to approve the agenda by Deb; motion to second by Perry; Approved?
Yes, unanimously. Carried.

2. Approval of August 2022 Minutes:

Motion to approve the August 2022 Minutes by Deb; motion to second by Marly; Approved? Yes, unanimously. Carried.

3. Finance Report & budget update:

Will be tabled to the November meeting.

4. Items for discussion

- a) **Exterior Hall Renovations** – The contractor work has completed cement pouring. The Permit for exterior work is currently in review. Upon acceptance of the Permit, a contract will be signed with GES.

The 3D presentation of the exterior is complete and proceeding to Permit.

The cement forms and accessibility will be reviewed at the January meeting. There may be options through Grants.

We will sign up for the EPS agent status program for Crime Prevention/Community Safety.

- b) **Grant funding** - CFAB Grants has been distributed, the CLIP Grant is expected for deposit within four to five business days.

- c) **Donations** – nothing further has been received.

Meeting adjourned at 9:12 pm.

Monthly Financial Report

Rio Terrace Community League

For the period 28 September 2022 to 26 October 2022

	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Fundraising					
Soccer	-	-	9,049.50	-	
Other	-	-	12,428.92	-	1
Newsletter	-	-	1,365.00	-	
Total Fundraising	-	-	22,843.42	-	

Operating Expenses

Repairs and Maintenance	556.41	-	9,910.13	-	2
Soccer	-	-	800.00	-	
Social	-	-	2,349.01	-	3
Programs	-	-	160.00	-	4
Office and League Overhead	3.22	-	539.78	-	5
Hall Rental	-	-	50.00	-	
Newsletter	-	-	1,272.65	-	
Other	-	-	2,564.87	-	6
Mold Remediation	1,763.69	-	120,279.81	-	
Total Operating Expenses	2,323.32	-	137,926.25	-	

Net Surplus (Shortfall)	(2,323.32)	-	(115,082.83)	-	
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	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Cash resources					
Operating - 238-5227136	(37,601.96)	-	(37,601.96)	-	
Casino Account	(1,744.28)	-	(1,744.28)	-	
Grant funds received	(352.20)	-	(352.20)	-	
Shinny Ringette Funds Held by League	4,251.68	-	4,251.68	-	
Total Cash resources	(35,446.76)	-	(35,446.76)	-	

	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
1. Other Revenue					
Grant Revenue	-	-	11,829.00	-	
Membership Revenue	-	-	599.92	-	
Total Other Revenue	-	-	12,428.92	-	

	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
2. Repairs and Maintenance					
Repairs and Maintenance	485.86	-	5,577.64	-	
Rink Attendant Wages	-	-	382.70	-	
Utilities	-	-	1,312.61	-	

Janitorial	70.55	-	2,637.18	-
Total Repairs and Maintenance	556.41	-	9,910.13	-

	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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3. Social

Social - Big Bin Event	-	-	2,349.01	-
Total Social	-	-	2,349.01	-

- \$1,036 for attractions passes that were not budgeted
- \$5,000 of wall mural costs recuperated from City grants

	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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4. Programs

Programs - Community Swim	-	-	160.00	-
Total Programs	-	-	160.00	-

	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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5. Office and Overhead

Professional Fees	-	-	370.65	-
Office Supplies	-	-	113.39	-
Bank Fees	3.22	-	55.74	-
Total Office and Overhead	3.22	-	539.78	-

	OCT 2022	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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6. Other

Casino Fundraising Expenses	-	-	2,564.87	-
Total Other	-	-	2,564.87	-

RTCL Soccer Coordinator Soccer Report – Oct 26, 2022

2022 Outdoor Season

2022 finally saw the return to pre-Covid Outdoor soccer programming much to the relief and joy of participants and their parents. Rio Terrace hosted 9 teams (some 150+ players) that played in EMSA / EMSA West community youth soccer leagues. A success highlight of the season was one of our Boys U15 teams qualifying for and then placing first in the Alberta Tier 4 Provincial Championships - a great accomplishment by the team. We also had some 80 participants in our in-house U4, U5 and U7 FunSoccer program. These numbers are close to pre-Covid levels and the outdoor program ran smoothly without any Covid driven disruption.

2022/2023 Indoor Season

Player registration was the usual on-line process under the control of the EMSA West zone that ran during the month of August. Team formation followed and Rio Terrace is hosting 6 teams for the 2022/2023 Indoor soccer season. Hopefully the season will take place in its entirety and there will be no interruptions driven by the Covid-19 pandemic. Rio Terrace has 1 girls team in each of U11 and U13, and 5 boys' teams – 1 U9, 1 U11, 1 U15, 2 U17 and 1 U19 teams. League play started on Saturday Oct 15 and will continue on into Feb 2023.

Jersey Replacement – now will definitely be required for the 2023 Outdoor season

The current Rio Terrace soccer jerseys were acquired in 2008 and had an expected life of 8 years. We have managed to stretch that life to 15 years as a result of purchasing high quality jerseys in the first place, lots of effort to track down and retrieve outstanding jerseys at the end of each season and the reduction in the number of teams hosted by Rio Terrace during the Covid-19 pandemic. We are however at the point where the worn condition of the jerseys and the number of missing jerseys has us in the position of needing to move forward with jersey replacement.

I anticipate that a full set (23 jerseys per set) of high-quality jerseys will cost in the area of \$1,300 per set before GST. This would be for the distinct stylized Rio Terrace jerseys similar to the current design. 12 – 15 sets of new jerseys would likely cover our expected needs for the 2022 outdoor season, but we should also give consideration to future seasons needs as well as 2nd (alternative jerseys) for the older age group teams. I will also assess the cost / value of lesser cost / lesser quality jerseys. I will be looking to have quotes and a purchase strategy / recommendation to bring to the Board to review, assess and decide on at the January 2023 Board meeting.

Respectfully submitted,

Perry Wynn, Rio Terrace Soccer Coordinator

NRC Report
October 26 2022
Rio Terrace Community League

Stuart York

Fall Yard Waste Collection

The fall yard waste collection season is almost here! From October 3 to November 28, all residents with curbside collection will have two Mondays to put out yard waste for collection. Set out yard waste before 7 a.m. in paper or see-through plastic bags weighing under 20 kg. Visit edmonton.ca/yardwaste or use [WasteWise](#) to look up your collection days.

We are happy to share that Community Standards and Neighbourhoods have signed off on landowner permission for temporary fire pit use by community leagues, their renters and sublicensees within league licensed land. This landowner permission extends from October 15, 2022 to October 15, 2023, while we re-evaluate options for longer term solutions.

What this means:

- Temporary fire pits are permissible to use by Leagues, their renters and sublicensees without additional event licensing. Compliance with all fire pit regulations pursuant to Community Standards Bylaw 14600 is required.
- Pre-existing permanent fire pits are presumed to have installation permission from Edmonton Fire Rescue Services and do not require additional licensing.
(New permanent fire pits can apply via Neighbourhood Resource Coordinator to the Community Led Construction Process.)
- Standard licensing requirements continue to apply for other types of activities prohibited by Parkland Bylaw 2202.

For fire pit regulations including fire ban information, please refer to [Community Standards Bylaw 14600](#). For Fire safety requirements, please refer to the [City of Edmonton's Fire Pits Information](#).

[Information for Community Leagues about the Community Snow Removal Grant](#)

The City of Edmonton is offering \$1000 grants to Community Leagues that fill out the Community Snow Removal Application form. By submitting your application form, you will be sent \$1,000 upfront to cover any costs associated with helping to keep your neighbourhood's sidewalks safe this winter. You will be asked to submit receipts and/or letters of honorariums, so please hold on to those until March 2023.

Austin Security Ltd.

Phone: 780-448-2809

Fax: 780-472-0216

11769 - 156 Street NW

Edmonton, Alberta T5M 3N4



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QuoteNo.: **13378**

Date: 9/15/2022

Prepared for:
 Andrew Chambul (780) 994-2963
 Rio Terrace Community League
 15500-76 ave NW
 Edmonton, AB T5R-4L8 Canada

Prepared by: Chris Coult

Account No.: 11774

Quantity	Item ID	Description
Scope of Work - 16 channel 4k recorder, monitor, back up power supply, two 180 degree 8MP cameras (rink and tennis court), & 6 fixed exterior cameras (see attached layout for camera locations), wire, conduit along fence, programming, networking, training Conduit along fence line to tennis court camera (#1)		
1.00	LAB-TRUCK CHARGE	Service Call
1	AS-61P-6187-SE	16 Channel 4K Digital Megapixel Recorder (internet & phone app capable)
1	AS-HD2TSV	2TB Memory (approx. 30 days recording)
1.00	AS-24" MONITOR	24" LCD Monitor, includes Enviro Fee
1	AS-HDMI-6FT	6" HDMI Cable
1	AS-132RBUH	Router
1	UPS14	Back Up Power Supply
2.00	NON-STOCK	180 degree 8MP panoramic turret camera (cameras 1 & 2)
1	AS-857BVS	Pole Mount (camera 1)
2.00	NON-STOCK	180 degree camera wall mount (camera 1 & 2)
2	AS-822443SE	4 Megapixel IP Vandal Resistant Fixed Dome Camera (30 meter night-vision) (camera 3 & 8)
4	AS-3843SE	8 Megapixel (4K) IP Vandal Resistant Fixed Dome Camera (cameras 4,5,6,7)
6	AS-B01-JZ272HTH	Outdoor Wall Mount Bracket for Fixed Dome Camera (cameras 3,4,5,6,7,8)
1.00	AS-CONDUIT	Conduit - Caps, Ends etc.
1.00	AS ProSupport	1 year AS-ProService included
<i>The features of this item:</i> - Priority Customer Phone Support (Business Hours) - AS Pro IP Address (Customer Static IP Not Required) - Supervision of your DVR on the network. If a DVR is off of the network for a period of 24hrs, an email will be sent to a specified user. - If after 56hrs, the DVR is still not showing on the network, Austin Security will then open a Service Order for IT Support Assistance.		
1.00	S/I Camera	Supply & Installation for Camera System

No.: **13378**

Date: 9/15/2022

Quantity	Item ID	Description
1.00	QT-WARRANTY	One Year Parts & Labor Warranty
1.00	QT-TRAINING	Training <i>Complete set up and full training on the system will be provided.</i>
-Quote based on timely access to onsite IT personnel for network/internet termination of security devices. -During the install there will be a training session—please be onsite at this time or an extra cost may be incurred for an additional trip to site. -Pricing based on free and unencumbered access to entire site during regular 8-5 business hours. -This quote does not include concrete coring, or lift rentals if required. WCB policy #3478301 Austin Security carries \$5,000,000 commercial general liability insurance - policy #SWG1019773		

Your Price:	\$9,858.00
GST:	\$492.90
SubTotal:	\$10,350.90
Total:	\$10,350.90

Prices are firm until 10/31/2022

Terms: C.O.D.

Prepared by: Chris Coult, chrisc@austinsecurity.ca**Date:** 9/15/2022**Accepted by:** _____**Date:** _____**Disclaimer**

STANDARD SECURITY EQUIPMENT CONTRACT

AUSTIN SECURITY LTD. (hereinafter referred to as "AUSTIN" or "Seller") agrees to sell, instruct Buyer in the proper use of the security system, and install, at Buyer's premises, consisting of the listed equipment; pass code to CPU software remains property of AUSTIN; (equipment to be identified by make, model or other information):List on this quote

LIMITED WARRANTY

Austin warrants that should any of the equipment become defective during the warranty period, Austin will repair or replace the equipment at Austin's expense.

AUSTIN makes no express warranties as to any matter whatsoever, including, without limitation, the condition of the equipment, its merchantability, or its fitness for any particular purpose. AUSTIN does not represent nor warrant that the security equipment may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, fire or otherwise; or that the system will in all cases provide the protection for which it is installed, and that AUSTIN has offered additional and more sophisticated equipment for an additional charge which Buyer has declined

1. TESTING OF SECURITY SYSTEM: It is Buyer's sole responsibility to test the operation of the security equipment and to notify AUSTIN if any equipment is in need of repair.

2. ALTERATION OF PREMISES FOR INSTALLATION: AUSTIN is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in AUSTIN'S sole discretion for the installation and service of the security equipment, and Buyer represents that the owner of the premises, if other than Buyer, authorizes the installation of the security equipment.

3. BUYER'S DUTY TO SUPPLY: Buyer agrees to furnish, all 110 Volt AC power, internet, as deemed necessary by AUSTIN.

No.: **13378**

Date: 9/15/2022

4. FALSE ALARMS/PERMIT FEES: Buyer is responsible for all alarm permits, permit fees, false alarm fines, police or fire response.

5. INDEMNITY/WAIVER OF SUBROGATION RIGHTS: Buyer agrees to and shall indemnify and hold harmless AUSTIN, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third parties or Buyer,

6. EXCULPATORY CLAUSE: AUSTIN and Buyer agree that the security equipment, once installed, becomes the personal property of the Buyer; that the equipment is not permanently attached to the realty and shall not be deemed fixtures. Buyer agrees that AUSTIN is not an insurer and no insurance coverage is offered herein. The security equipment is designed to reduce certain risks of loss, though AUSTIN does not guarantee that no loss will occur. AUSTIN is not assuming liability, and, therefore shall not be liable to Buyer for any loss, personal injury, data corruption or inability to retrieve data, or property damage sustained by Buyer as a result of burglary, theft, hold-up, fire, equipment failure, smoke, or any other cause, whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by AUSTIN'S negligent performance, failure to perform any obligation or strict products liability. Buyer releases AUSTIN from any claims for contribution, indemnity or subrogation.

7. LIMITATION OF LIABILITY: Buyer agrees that should there arise any liability on the part of AUSTIN as a result of AUSTIN'S negligent performance to any degree, failure to perform any of AUSTIN'S obligations, equipment failure or strict products liability, that AUSTIN'S liability shall be limited to the sum of \$250.00 or 5% of the sales price, whichever is greater.

8. AUSTIN'S RIGHT TO SUBCONTRACT SPECIAL SERVICES: Buyer agrees that AUSTIN is authorized and permitted to subcontract any services to be provided by AUSTIN to third parties who may be independent of AUSTIN, and that AUSTIN shall not be liable for any loss or damage sustained by Buyer by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties and Buyer appoints AUSTIN to act as Buyer's agent with respect to such third parties, except that AUSTIN shall not obligate Buyer to make any payments to such third parties

10. FIRE ALARMS: Unless the schedule of protection provides for a fire alarm system to code AUSTIN makes no representation that the fire alarm equipment meets local code requirements or constitutes a fire alarm system as that term is defined by the Authority Having Jurisdiction [AHJ] of fire alarm systems in Buyer's premises

11. FULL AGREEMENT/SEVERABILITY. This agreement constitutes the full understanding of the parties and may not be amended or modified or canceled except in writing signed by both parties

BUYER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS CONTRACT AT TIME OF EXECUTION

The undersigned guarantees buyer's performance of this agreement

Signature: (Print Below)_____

No.: **13378**

Date: 9/15/2022

4. FALSE ALARMS/PERMIT FEES: Buyer is responsible for all alarm permits, permit fees, false alarm fines, police or fire response.

5. INDEMNITY/WAIVER OF SUBROGATION RIGHTS: Buyer agrees to and shall indemnify and hold harmless AUSTIN, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third parties or Buyer,

6. EXCULPATORY CLAUSE: AUSTIN and Buyer agree that the security equipment, once installed, becomes the personal property of the Buyer; that the equipment is not permanently attached to the realty and shall not be deemed fixtures. Buyer agrees that AUSTIN is not an insurer and no insurance coverage is offered herein. The security equipment is designed to reduce certain risks of loss, though AUSTIN does not guarantee that no loss will occur. AUSTIN is not assuming liability, and, therefore shall not be liable to Buyer for any loss, personal injury, data corruption or inability to retrieve data, or property damage sustained by Buyer as a result of burglary, theft, hold-up, fire, equipment failure, smoke, or any other cause, whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by AUSTIN'S negligent performance, failure to perform any obligation or strict products liability. Buyer releases AUSTIN from any claims for contribution, indemnity or subrogation.

7. LIMITATION OF LIABILITY: Buyer agrees that should there arise any liability on the part of AUSTIN as a result of AUSTIN'S negligent performance to any degree, failure to perform any of AUSTIN'S obligations, equipment failure or strict products liability, that AUSTIN'S liability shall be limited to the sum of \$250.00 or 5% of the sales price, whichever is greater.

8. AUSTIN'S RIGHT TO SUBCONTRACT SPECIAL SERVICES: Buyer agrees that AUSTIN is authorized and permitted to subcontract any services to be provided by AUSTIN to third parties who may be independent of AUSTIN, and that AUSTIN shall not be liable for any loss or damage sustained by Buyer by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties and Buyer appoints AUSTIN to act as Buyer's agent with respect to such third parties, except that AUSTIN shall not obligate Buyer to make any payments to such third parties

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11. FULL AGREEMENT/SEVERABILITY. This agreement constitutes the full understanding of the parties and may not be amended or modified or canceled except in writing signed by both parties

BUYER ACKNOWLEDGES RECEIVING A FULLY EXECUTED COPY OF THIS CONTRACT AT TIME OF EXECUTION

The undersigned guarantees buyer's performance of this agreement

Signature: (Print Below)_____

Commercial Final Permit

This document is a Building Permit for the undertaking described below, subject to the conditions and limitations contained therein, issued pursuant to the Safety Codes Act RSA 2000, Safety Codes Act Permit Regulation, Alberta Building Code and City of Edmonton Bylaw 15894 Safety Codes Permit Bylaw.

Applicant GLASHAUS ENVELOPE SERVICES LTD. Care of: CHARLES WORLD 36541 - MACTAGGART PO EDMONTON, ALBERTA CANADA T6R0T4	Property Address(es) and Legal Description(s) 15504 - 76 AVENUE NW Plan 6252KS Blk 6 Lot B
	Location(s) of Work Suite: 15500 - 76 AVENUE NW Entryway: 15500 - 76 AVENUE NW Building: 15504 - 76 AVENUE NW

Scope of Permit

To construct Exterior Alterations (façade changes) to an existing Community Recreation Services building (Rio Terrace Community League building).

Building Permit Details: Any subcontractor work paid for and included in this Building Permit requires separate permits, however payment for these permits is covered under this Building Permit Application.

AEDARSA Approval Required: No
Gas: NOT - Included
Plumbing: NOT - Included
Temporary Gas Heat: NOT - Included
Unmetered Constr Water: NOT - Included

Electrical: NOT - Included
HVAC: NOT - Included
Sewer: NOT - Included
Units/Dwellings Created or Demolished: 0

Building Permit Decision

Issued

Commercial Final Permit

Conditions of Issuance

- Permit issued by David Dykens
- This permit is a building permit only and additional permits for mechanical & electrical are required before proceeding with that work.
- Safety measures at construction sites to conform to NBC 2019(AE) Div.B Part 8
- Construction activities in an occupied building to comply with Alberta Building Code Bulletin 19-BCB-004 19-FCB-005. See AMA Website at: <https://open.alberta.ca/dataset/19a79320-afad-49ac-8cfb-70278c9daf1f/resource/e083a4d3-1bca-40b0-b15f-a4b67d716dfa/download/ma-standata-bulletin-joint-fire-building-19-fcb-005-bcb-004.pdf>
- Ensure that all means of egress and required exits are kept clear of obstructions and all safety systems including fire suppression and fire alarm systems are fully functional during construction.
- Portable fire extinguishers shall be provided and installed in conformance with NBC 2019(AE) Div.B 3.2.5.16.
- All penetrations through required fire separations (walls or ceiling/floors) by structural, mechanical or electrical components are required to be protected by fire dampers, or approved fire-stopping materials.
- Any asbestos abatement shall be carried out by authorized personnel only and the work must be completed prior to any demolition work within the building. Contact Occupational Health & Safety Workplace Health & Safety Contact Centre at 1-866-415-8690 or <https://www.alberta.ca/ohs-e-learning-programs.aspx>
An electronic version of the pamphlet Alberta Asbestos Abatement Manual is also available online at <https://www.alberta.ca/alberta-asbestos-abatement-manual.aspx>
- No final building inspections will be scheduled until all associated trade permits have been inspected and completed.
- Visit edmonton.ca/commercialbuildinginspections or contact buildingic@edmonton.ca for more information.

Approved permit plans shall be on site for mandatory final inspection.

Final inspection must be successfully completed prior to occupancy.

CONTACT buildingic@edmonton.ca

Allow up to 3 business days for inspection performance due to variable workload/capacity.

ADVISEMENTS:

- The stamped drawings for which the building permit is issued must be available on the site for use of Safety Codes Officers (inspectors) at ALL inspection stages. Printed plans MUST BE LEGIBLE.
- Visit edmonton.ca/safetycodeinspections for inspection information.
- Deviation from approved drawings/site plans may be made only with written approval of the permit issuing office. Request permit revisions by visiting the project's dashboard on selfserve.edmonton.ca.
- Disturbing the ground on your property can cause damage to a buried utility. [ClickBeforeYouDig.com](https://www.clickbeforeyoudig.com) or call 1-800-242-3447 to safely identify buried utility lines at no charge.
- A building permit expires if work on the project to which it applies is not started within 90 days from the date of issue of the permit or if abandoned for 120 days. If expired, a new permit must be obtained and fees paid before work is commenced or restarted.
- Work must comply with the requirements of National Building Code-Alberta Edition (NBC(AE)), the Safety Codes Act and related regulations.
- The owner is responsible for the repair of any damage to public property or works located on public property that may occur as a result of undertaking work regulated by NBC(AE). All sidewalks, streets or other public property that have been damaged shall be restored to a safe condition.
- An owner or constructor shall, upon request, provide written assurance from the person supervising construction that the work was in compliance with the requirements of NBC(AE) and any permits issued.

Commercial Final Permit

Issue Date: Nov 15, 2022 **Safety Codes Officer:** DYKENS, DAVID

Fees

	Fee Amount	Amount Paid	Receipt #	Date Paid
Safety Codes Fee	\$44.00	\$44.00	326556094625001	Oct 12, 2022
Building Permit Fee	\$1,100.00	\$1,100.00	326556094625001	Oct 12, 2022
Total GST Amount:	\$0.00			
Totals for Permit:	<u>\$1,144.00</u>	<u>\$1,144.00</u>		