

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
August 24, 2022, 7pm
DIGITAL MEETING: Google meet**

In attendance: Emma Woolner, Brandon Blanck, Deb Perram, Andrew Chambul, Kristin Bauer, Andrew Olsen, Auriana Burns, Marly Johnson, Jen Osmond, Carrie Anne Doucette, Stuart York (NRC)

With regrets: Perry Wynn, Rachelle Roberts, Aleksander Stefanov Jason Herstad, Lance Burns

Minutes

Call to order at 7:04 pm

1) Approval of Agenda

Motion to approve the agenda by Deb; motion to second by Marly; Approved? Yes, unanimously. Carried.

2) Approval of July 2022 minutes

Motion to approve the July 2022 minutes by Marly; motion to second by Andrew O; Approved? Yes, unanimously. Carried

3) Action items follow up from previous meeting

Perry / Auriana – Pet waste initiative placements – bring forward

Emma – still investigating a Fall agreement with Steve for the tennis courts

Lance – By-Laws amendments will be completed for next month, with Perry

4) Finance Report

Brandon reported July's net had a slight shortfall. The CFAB has now been received, leaving us in a very good position. The casino advisors have been paid, and we have been reimbursed by the casino, all looks good.

The new Treasurer, Kelly Drury, is on board – official turnover expected the AGM in September for full transition. The fiscal year end is also expected at that time.

The placement of TELUS new services have been placed in the Hall, with the updates costing half of our regular invoice. The auto attendant will forward messages as we direct – to Deb generally as the Secretary, or Carrie for Hall Rental enquiries. The smart hub uses an LTE internet which is better than the historic DSL – new passwords are presently being set-up.

Motion to accept the August monthly financial report as information provided, by Brandon; Motion to second by Andrew C; Approved? Yes, unanimously. Carried

5) Energy Efficiency project report of usage

Our solar system continues to look great. We still have credit from GetEnergy, which is expected to slowly deplete over the winter.

6) Items for discussion

- **Preschool report – Auriana**

We will open the doors for a September 12 and 13 start. A high registration has been received, with openings of afternoon spots only.

We are currently battling inspection requests, as there were no concerns directly to the area of the pre-school, and nothing new was placed inside. The regular inspections have all been scheduled and good to go, for health, and fire, etc.

Soccer report

Is tabled - Perry is not in attendance and will provide report next month.

- **Hall ~~rental~~ renovation report –**

The sub-committee has asked Andrew O to provide a 3D model drawing to assist with a visual of the new building. Art is aware of the general vision.

Troubleshooting and concerns have been frustrating to complete with Art, but the sub-committee will make decisions of two to three different options to bring to the Board for final conclusions together as needed. Debates amongst the sub-committee to make the decisions – Art is not design-minded. Options regarding the esthetics vs the materials used will be made, which require 8 weeks for approval. This will allow time for the final decisions.

The contractor work has completed the forms for the cement pouring – will have a stamped effect instead of the brushed. Pouring is expected to begin the week of the 31st, ready for pre-school.

The interior of the pre-school, mudding with repairs and painting will be complete. A deep-clean may be needed before school starts.

The electrical contractors will be moving poles tomorrow.

ORKIN pest control has placed live traps.

Stucco removal and the remainder of the exterior will be complete after the concrete has cured. Small chunks of sheeting have been removed and/or repaired. Pricing has been left with them for the interior updates, with a budget-wise briefing. We anticipate a small surplus to ensure maximizing the full potential of these contractors.

The CLIP and CFAB grants may work out for part of this scope, but we will watch the wording of the repairs, which may be different to the application process.

The entire process has been slightly delayed, but we are in decent shape with respect to the outcome – pre-school will be on time.

Art submits the drawings to the City, where changes may be made, and an additional may be required. We must be certain of the esthetic results – (beams, awnings, etc.), the final decisions will be made in approximately one week. If the sub-committee is not satisfied, they will reach out to the Board for further comment. The drawings have been presented, with the biggest changes being the colour/awnings/cladding/lighting – the details will have a colour of dark grey, light grey, red, and black accents. The final renderings

will allow for final options. The outcome of decisions from the sub-committee are awesome. We will investigate options to add soffit for the Christmas lights while the electrical is being completed.

If anyone has comments or further suggestions, please reach out to Emma, Andrew C, or Jen with ideas or strong opinions.

- **Rio Terrace playground report –**

A bottle drive in conjunction with the Big Bin event, which will be scheduled for September 17 (Community League Day) or 24. The day will require 11 volunteers, to be organized by Rachelle and Andrew. The membership drive will also require 4 volunteers, with Marly interested in assisting. Snacks will be provided.

- **Old Business:**

1. Pet waste initiative: will be completed for next month.

- **Email Business:**

No email voting this month was reported.

- **New business**

1. The Big Bin event will be held September 17, to have a playground bottle drive and membership drive on the same date.
2. Emma – Casino was held July 30-31 – we expect to receive funds within approximately 3 months.
3. Senior's Programming - An email was sent with a request for ideas and interest in Senior's Programming. We'll reach out to James and the church (Betty Shier), and Carrie will reach out to her contact at the Elmwood CL who began their program in 2019. Stuart recommended we may apply for the 'neighbourhood connections' grant available with an upcoming deadline of application in mid-November. Deb and Auriana will meet to gather further interest.
4. CL swim will continue at JP on Sundays from 4-6 pm.
5. Program rentals - discussion regarding a new rate – are we equivalent to other CL's? We'll re-visit discussion in September.
Rentals established before COVID, are we offering new time for previous payment?

Kristin will assist with calendar updates, in order to view when the Hall is available.

Ju Jitsu are interested to begin; the new agreement will be signed shortly outlining key concerns.

Discussion suggested the revenue of the Hall to be reported with the Finance monthly going forward.

Tennis court suggestions were sent in an email from Jen and Rachelle, to be incorporated in the future. A sign will be placed with 'court rules', and a second seasonal sign to change out, re: pre-arranged rentals. Community programming will have a rule exception (caveat), suggested Rachelle.

- These courts are first come first "served"

- Please be considerate of others.
- If others are waiting to use the court, please limit game to 30 minutes (singles)/45 minutes (doubles) first come first serve
- Courts are for tennis and basketball** play only (**basketball limited to basketball net areas only)
- No animals on courts
- No skateboards, roller blades, motorized/manual scooters/bicycles on courts.
- Vaping and smoking are prohibited
- Please ensure that you leave the courts tidy and clean; clean up after yourself. Cleaning up after others is always appreciated 😊
- No sitting or standing on nets
- Use of courts are at your own risk and proper footwear is advised
- Courts are for the enjoyment of Rio Terrace, Patricia Heights, and Quesnell Heights residents

For court or membership or if something is need of repair please email: XXXXX

6. Tai Chi has resumed Sundays 1:30-3:30

7) Reports

- NRC report – Stuart has provided his report via email.
- President (and Vice President) – Emma: The Board is operating well without a Vice President.
- Newsletter – distribution went well, invoices will go out soon.
- EFCL – Andrew O reported discussion on safety and well-being. We'll bring forward Lance's program initiative. Andrew O will apply for the accessibility grant, which has a September 30 deadline. We'll action for next meeting – the concrete pouring for the Hall to make provisions for accessibility now, with further interest of expanding with the grant anticipation. If this may delay the work for two weeks, let's do it right, and get it done now. The sub-committee will proceed with requesting the estimate and obtain Board approval. With this estimate request, Andrew O will submit with the grant application, with an electronic door access.
- Maintenance - Andrew C reported Peter continuing with the odds and ends of repair as necessary, they talked to an outdoor ice company to look at competitive rates. Lance and Peter to finalize – for future discussion.
- Memberships – Auriana reported they are coming in.
- Program Rentals – were discussed as above.
- Signs – Emma will follow-up with Jason, suggesting posting the AGM, the BigBin event, and the Hall is open.

Meeting adjourned at 9:04 pm.

**RIO TERRACE BUILDING SOCIETY Executive Board Meeting
August 24, 2022
DIGITAL MEETING: Google meet**

Minutes

Call to order at 9:05 pm

1. Approval of Agenda

Motion to approve the agenda by Brandon; motion to second by Kristin; Approved? Yes, unanimously. Carried.

2. Approval of July 2022 Minutes:

Motion to approve the July 2022 Minutes by Brandon; motion to second by Deb; Approved? Yes, unanimously. Carried.

3. Finance Report & budget update:

Brandon reported July's net had a slight shortfall. The CFAB has now been received, leaving us in a very good position. The casino advisors have been paid, and we have been reimbursed by the casino, all looks good.

The new Treasurer, Kelly Drury, is on board – official turnover expected the AGM in September for full transition. The fiscal year end is also expected at that time.

The placement of TELUS new services have been placed in the Hall, with the updates costing half of our regular invoice. The auto attendant will forward messages as we direct – to Deb generally as the Secretary, or Carrie for Hall Rental enquiries. The smart hub uses an LTE internet which is better than the historic DSL – new passwords are presently being set-up.

Our solar system continues to look great. We still have credit from GetEnergy, which is expected to slowly deplete over the winter.

Motion to accept the monthly financial report as information by Brandon; Motion is second by Andrew C; Approved? Yes, unanimously. Carried.

4. Items for discussion

a) Subcommittee meeting – discussions next to include the exterior renovations.

b) Grant funding - CLIP and CFAB Grants s been deposited! The CLIP Grant is expected soon.

c) Donations – nothing further has been received.

d) Hall renovations –The question of a digital sign placement has been discussed once again. A permit for the sign is required by the City, which may or may not be approved. There is interest in having the wiring complete with this construction project for the future, just in case. Other communities have placed the digital sign and ordered to have it taken down. Do we have enough exposure to justify the cost (approximately \$70,000) – further information is to be investigated.

Meeting adjourned at 9:07 pm.