

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**  
**July 26, 2023, 7pm**  
**DIGITAL MEETING: Google meet**

**In attendance: Emma Woolner, Lance Burns, Brandon Blanck, Deb Perram,  
Andrew Chambul, Marly Johnson, Jen Osmond, Auriana Burns**

**With regrets: Perry Wynn, Carrie Anne Doucette, Andrew Olsen, Kristin Bauer,  
Aleksander Stefanov**

**Not in attendance: Stuart York (NRC), Jason Herstad**

## **Minutes**

**Call to order at 7:07 pm**

**1. Approval of Agenda**

**Motion to approve the agenda** by Brandon; motion to second by Marly; Approved? Yes, unanimously. Carried.

**2. Approval of June 2023 Minutes**

**Motion to approve the June 2023 minutes** by Marly; motion to second by Brandon; Approved? Yes, unanimously. Carried

**3. Action items follow up** from the previous meeting – no action items.

**4. Finance Report** – Brandon

Funds are not available to proceed with further events or expenditures, although invoices continue to arrive.

Fundraising must be investigated, with possible charitable receipts issued as an option. A suggestion was made, an effort to fundraise may be obtained from within our Community – to target 'deep-pocketed members' with contributions. There are willing participants/connections to provide items as such, for silent auction bid items for example, to be provided at a launch party.

The Rink Attendants wages are upwards of \$27,000 (with the lowest amount paid during COVID at \$18,000). Discussion investigated outsourcing the rink attendants, which was not recommended – we have committed workers, they are students which allows study time while performing the monitoring, they are available to assist when the need arises.

Expenditures of daily operations run at approximately \$500 per month, not including housekeeping, internet, or insurance.

**Motion to accept the June 2023 monthly financial reports** as provided by Brandon; Motion to second by Marly; Approved? Yes, unanimously. Carried

**5. Energy Efficiency project** – Information provided by Brandon – the report confirms comparison on a year-by-year basis, we are on track to surpass records previously, however July is down slightly. Our credit is currently \$4,206.

**6. Items for discussion**

- **Preschool report – Auriana**

The teacher, Shey, and the Assistant Jenna, have resigned. The interview process is currently underway, with no concern, a teacher will be available. There is no sign on the door of the school, and no funds available to purchase the sign.

Registration is open, with strong attendance numbers for the next school year.

A great parent executive was elected in May, and the school is in a good financial position.

- **Soccer report - Perry**

2023 Outdoor Season

The 2023 community youth outdoor soccer season completed its regular season schedule in June and 5 of our 11 Rio Terrace based teams moved on to City Finals in July. The U17 boys team coached by Dave Ainsworth were City Champions at the tier 6 level and the U13 girls team coached by Amy Machnik finished 2nd in the Tier 5 Championships. We also have the other U17 boys' team - coached by Scott Klappstein - moving onto Tier 4 Provincials in August. The other Rio Terrace teams that participated in City Championships performed well, learned lots and will be even better next season!!

Soccer jersey and gear collection is underway and will be completed shortly. A few residual outstanding registration payments are actively chased down and will be collected shortly.

2024 Indoor Season Registration

Indoor soccer registration is now underway and should be pretty much completed by the end of August. Indoor numbers are generally about 60 % of the number from outdoor for players in U9 and older. Player registrations in the U4 through U7 age groups are generally much lower, maybe only 10 to 15% of the numbers reached in the outdoor season. EMSAWest runs all of the U4 through U7 age group programs for the Indoor season.

Respectfully submitted, Perry Wynn, Rio Terrace Soccer Coordinator

- **Hall rental report – Carrie, provided via email.**

Not much going on – the tennis camp is currently using the Hall during the day.

- **Old Business:**

1. Security cameras –

The grant (ASIP) is nearly complete, which must be submitted before July 31. The funds should cover the cost of the cameras, parking stops, fencing, and replacing of the door.

It has been suggested we change the code for the tennis court, separate to the one used for the rink.

- **New business**

1. No email business.

2. The Zoning By-Law renewal initiative and RTCL – Our Board will maintain an entirely NEUTRAL position with the City. The responsibility is not with the CL, but rather the homeowner independently. If and when a meeting may be held, we'll reach out

to James at the church, for permission to hold the meeting outside of our Hall. Residents of the Community will speak out without the support of the League in general.

3. There will not be a BigBin (approximate cost \$2,800) event this year, due to lack of funding. Deb will place a reminder for February to submit information on a grant for this event. A suggestion was to allow a sponsor to initiate cost of the Bin, in order to proceed with our annual Membership drive.
4. The Ace Tennis Academy has approached the Board in an appeal to the decision to finalize their contract at the end of August. They have paid for the use of the courts/Hall, therefore will not continue housekeeping and clean-up. Steve has requested the opportunity to be present and attend a special meeting with the Board. A candid conversation, with the Board, and Steve, will allow preparation of the Academy to determine the future with our League. We will keep in mind the best interest of our League by listening, upholding our standards, and ensure changes will be made through a formal process. We will extend the invitation for Steve to voice his concerns to proceed with an agreement, not just guidelines, extending his season, and look forward to a new year and season.

Brandon motioned to approve an amendment to the previous motion, in agreement to allow Ace Tennis Academy an opportunity to voice presentation of an appeal to our Board, of a fair appeal process at Steve's request. Seconded by Jen. Approved? Yes. Carried.

Fees for the continued tennis season after August (until approximately October) will be determined at that time.

## **7. Reports**

- NRC report – postponed - Stuart not in attendance.
- President (and Vice President) – has been noted throughout the meeting.
- Newsletter – Kristin and Marly – the next Newsletter will be provided only in digital format – deadline for submission is Friday July 28.
- Senior's programming – RAGING RIO SENIORS coffee time July 19, 2023, Hosted at the home of Joyce and Gordon FUERST  
A huge THANK YOU, Joyce, Gordon, and Amber! Wow – we had an absolutely beautiful day, walking, talking, and enjoying the fabulous garden at their home. We were sincerely appreciative, welcomed, (mystified), honoured, and thankful for their lovely hospitality. The scenery was amazing, the cake and coffee was nummy, and we were left just a little bit jealous, but hugely inspired!  
Joyce and Gordon, thank you so much!

We are attempting to set up another presentation for our next coffee time but stay tuned! Have a great summer everyone – next meeting August 16.

- EFCL – postponed, Andrew O not in attendance.
- Maintenance and Renovation - Andrew C reported:  
The door issue previously mentioned in last month's meeting – was temporarily repaired. Quotes are being gathered for complete repair.  
Pest control has been changed to seasonal maintenance, rather than monthly.
- Memberships – Marly – Up to date – no concerns currently.
- Signs – tabled.

**Meeting adjourned at 9.54 pm.**

**RIO TERRACE BUILDING SOCIETY Executive Board Meeting**  
**July 26, 2023**  
**DIGITAL MEETING: Google meet**

## **Minutes**

**Call to order at 9:55 pm**

**1. Approval of Agenda**

**Motion to approve the agenda** by Brandon; motion to second by Marly;  
Approved? Yes, unanimously. Carried.

**2. Approval of June 2023 Minutes:**

**Motion to approve the June 2023 Minutes** by Lance; motion to second by  
Brandon; Approved? Yes, unanimously. Carried.

**3. Finance Report & budget update:**

Our year end was May 31, 2023, financials are being prepared, with the  
accountant being contacted.

**Motion to approve the finance report as presented** by Brandon; motion to  
second by Marly; Approved? Yes, unanimously. Carried

**4. Items for discussion**

**a)** the CFAB final report information has been submitted to Stuart, which may  
secure additional funding.

**Meeting adjourned at 10:00 pm.**

# Monthly Financial Report

## Rio Terrace Community League For the month ended 31 July 2023

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>Fundraising</b>					
Soccer	-	-	1,991.00	-	
Other	-	-	12,093.08	-	1
<b>Total Fundraising</b>	-	-	<b>14,084.08</b>	-	
<b>Operating Expenses</b>					
Repairs and Maintenance	841.68	-	3,538.57	-	2
Soccer	499.70	-	499.70	-	
Social	-	-	49.06	-	3
Programs	100.00	-	6,596.00	-	4
Office and League Overhead	7.13	-	412.72	-	5
Hall Rental	1,425.00	-	1,425.00	-	
Mold Remediation	-	-	40,550.73	-	
<b>Total Operating Expenses</b>	<b>2,873.51</b>	-	<b>53,071.78</b>	-	
<b>Net Surplus (Shortfall)</b>	<b>(2,873.51)</b>	-	<b>(38,987.70)</b>	-	

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>Cash resources</b>					
Operating - 238-5227136	13,326.87	-	13,326.87	-	
Casino Account	5,669.89	-	5,669.89	-	
Grant funds received	(352.20)	-	(352.20)	-	
Shinny Ringette Funds Held by League	(2,068.32)	-	(2,068.32)	-	
<b>Total Cash resources</b>	<b>16,576.24</b>	-	<b>16,576.24</b>	-	

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>1. Other Revenue</b>					
Grant Revenue	-	-	11,840.00	-	
Membership Revenue	-	-	253.08	-	
<b>Total Other Revenue</b>	-	-	<b>12,093.08</b>	-	

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>2. Repairs and Maintenance</b>					
Repairs and Maintenance	297.15	-	1,151.80	-	
Utilities	-	-	741.74	-	
Janitorial	544.53	-	1,645.03	-	
<b>Total Repairs and Maintenance</b>	<b>841.68</b>	-	<b>3,538.57</b>	-	

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>3. Social</b>					
Social - Misc. Event Expenses	-	-	49.06	-	
<b>Total Social</b>	-	-	<b>49.06</b>	-	

- \$1,036 for attractions passes that were not budgeted
- \$5,000 of wall mural costs recuperated from City grants

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>4. Programs</b>					
Programs - Community Swim	100.00	-	100.00	-	
Programs - Misc. Expenses	-	-	6,496.00	-	
<b>Total Programs</b>	<b>100.00</b>	-	<b>6,596.00</b>	-	

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>5. Office and Overhead</b>					
Professional Fees	-	-	391.65	-	
Bank Fees	7.13	-	21.07	-	
<b>Total Office and Overhead</b>	<b>7.13</b>	-	<b>412.72</b>	-	

	JUL 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>6. Other</b>					

## **RTCL Soccer Coordinator Soccer Report – July 26, 2023**

### **2023 Outdoor Season**

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Respectfully submitted,

Perry Wynn, Rio Terrace Soccer Coordinator



City of Edmonton  
Neighbourhood Resource Coordinator  
Community Report  
August 21-25

Stuart York

**Outdoor Amenity Licensing - Community Leagues** Community groups that would like to build an ice rink, skate trail or cross country ski trail on City of Edmonton Parkland **must apply for these permits by September 15, 2023** - the sooner the better is appreciated due to site checks and licenses needing to be prepared.

To apply use the Neighbourhood Winter Amenity Application form linked on this page:  
[www.edmonton.ca/programs\\_services/for\\_communities/using-neighbourhood-parkland](http://www.edmonton.ca/programs_services/for_communities/using-neighbourhood-parkland)

For snowbank ice rinks that will be larger than 1579m<sup>2</sup>, for any snowbank ice rinks that propose amenities (seating, lighting, rink boards, fencing, netting, etc) and for all ice trails outside of licensed land a licence agreement from Parkland Management is required. These licence agreements are issued at the discretion of Parkland Management and Parks Operations. Snowbank ice rink or ice trail licence agreements issued by Parkland Management are subject to fees. These fees are for the repair and restoration of parkland within the snowbank or ice trail licence area. These fees will be determined after the application is made as the fees are based on the specific application details. Fee estimates will be provided to applicants after their application is reviewed, and before the licence is issued. The determination of exact fees will be completed during the post-use site inspection conducted by Open Spaces Inspection Services.

The [District Planning project](#) has changed its advise-level public engagement dates to give Edmontonians' time and capacity to participate in the [Zoning Bylaw Renewal Initiative](#)'s public hearing on October 16, 2023.

Engagement is now scheduled from October 23 until December 1, 2023. [Sign up](#) today for a District Planning Information Session.

The City of Edmonton's Parkland Management is **piloting updated processes for vendors on parkland**. We are excited to share that Community Leagues hosting events on tripartite licensed land will see red tape reductions to:

Food Trucks: Event organizers can select from the Approved Vendor list. No additional Event Vending Permit required.

Service Suppliers, Providers and Merchants can now complete an online Neighbourhood Event Declaration Form for events they are hired for. Event organizers will not be responsible for obtaining additional Event Vending Permits.

Artisans, Tent / Table/ Food & Beverage Providers and Buskers do not require additional Event Vending Permits or Declaration Forms.

All non-food vendors are now required to utilize the online **Neighbourhood Event Vending Declaration Form**. Event Organizers are required to obtain copies of this declaration from each Service Provider, Supplier or Merchant that attends neighbourhood events on city parkland. The listing of non-food vendors will be coming off of the city's website soon as this declaration format will replace this.

"Neighbourhood Services is pleased to announce that we will be temporarily re-opening our **Neighbourhood Micro Grant and Neighbourhood Connections** Grant programs for 2023 under a batch intake system.

Eligible events and initiatives for this intake must take place between October 1 -March 31, 2024, 2023.

Applications will be accepted from September 1 - 30, 2023, with final funding decisions communicated on or after November 1st, 2023.

Visit the Neighbourhood Micro Grant and Neighbourhood Connections Grant websites for more information and to apply. (CHANGES LIVE ON THURSDAY, AUGUST 31, 2023 (Midnight)."