

RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
May 24, 2023, 7pm
DIGITAL MEETING: Google meet

In attendance: Emma Woolner, Andrew Chambul, Marly Johnson, Stuart York (NRC), Kristin Bauer, Andrew Olsen, Aleksander Stefanov

With regrets: Deb Perram, Auriana Burns, Perry Wynn
Not in attendance: Jason Herstad, Lance Burns, Brandon Blanck, Carrie Anne Doucette, Jen Osmond

Minutes

Finance Report – Brandon submitted via email:

As previously alluded to, we are not exactly in great shape, financially. After the most recent mold remediation/exterior renovation expenses, we'll have around \$7500 in the Casino account, and \$37000 in the Operating account. We should get our Community League Operating Grant (CLOG) soon, and I would guess it'll be around \$11k as it has been the last few years, but that leaves us at around \$55k total cash until our next casino in 2024, barring any other major expenses or unexpected repairs.

Per the report, general repairs this year have been ~11k, utilities ~7k, janitorial \$8k, and insurance \$7k = \$33k, plus any additional expenses, events, etc. Rink attendant wages were \$27k this fiscal year - they could probably be a bit lower, but nothing super significant. I do think we should have a discussion around rink viability this winter, and obviously try to minimize any other expenses wherever possible... it is what it is!

Hall Rental report – Carrie submitted via email:

There wasn't a lot of activity in the hall in May. There was a memorial last weekend and they had rented on the Saturday and Sunday just to make things easier on them but we already put through the money for that on the Apr Invoice. The next thing coming up will be the family Sunday on June 3 and then the band that's coming to play on the ninth not much else happening in the hall thus far and then I just need to know if Steve is going ahead or not so we can account for that. All the best to everybody.

Items for Discussion

Tennis courts - Emma

- Not able to achieve quorum, wait for more members to potentially join the meeting before discussing.
- A resident of Westridge would like to purchase a Rio Terrace membership or pay to use the tennis courts.

Security Cameras – Andrew C

- Grant application is \$17,000
- Wants to get a quote for autoclosers for the gate

- Grant application will go in around 2 weeks from now
- Unsure of deadline, max amount/cap? Auriana would probably know
- Fences damaged by the wind, Steve has been putting netting over gap in the bottom
- Includes bumpers for the parking lot, security cameras and a couple other things

Grant Advance Person

- -Get Auriana set up on the website
- -Table this item for next meeting

Hall Repairs – Andrew C

- Repair newly found structural damage during exterior repair/renovation
- Approved an additional \$7,000 by email motion
- Resident taking care of flowers in front of the hall
- Asking for garbage can and cigarette butt disposal container by front door
- Andrew suggests garbage cans for tennis courts too/back of hall
- Does emptying the garbage bins fall under janitor scope?
- We would be responsible for the tennis court garbage cans
- Asked Stuart about front of hall cans, said we would have to empty that one too
- Will need to speak to Carmen about this

NRC Report - Stuart

- Litter Service Kit available
- Community clean up grant available
- Festivals beyond neighbourhood microgrant
- Temporary dog parks in hockey rink
- City forestry department looking for feedback on tree planting
- Neighbour day is Saturday June 17?
- Traffic barrier murals
- Vibrant streets initiatives on website, not included in monthly report

President (and Vice President) – Emma

- tennis court situation is the top priority
- May need to do an email motion

Newsletter – Kristin and Marly

- 33% more content in this issue than usual
- More time than usual to compile
- Still need to send out invoices
- Lots of neighbourhood events this issue
- Ordered 100 less copies than usual
- Deb handled distribution

Seniors Programming - Emma

- Renamed Raging Rio Seniors
- EPS coming to speak about security

EFCL Update – Andrew O

- EFCL AGM is June 13

Maintenance – Andrew C

- They are fixing last bit of moisture/mold
- Finishing up electrical
- Some small things to finish up but trailer will likely be moved around June 2
- Tennis courts, put wind screens up
- Issues with the handle on one of the toilets in the hall, Andrew will look at it
- Andrew will get new keys cut, maybe 3, Emma needs to double check which company, or ask Lance
- Andrew wants to remove flower boxes from hall
- Someone dumped a shower by the dumpster
- Considering big bin event to dispose of the items
- Big bin event in Rio is not until September

Membership - Emma

- August is heavy membership month
- Auriana is transitioning to new role, Marly to take over.
- In the works, recommends taking over duties by July to avoid August rush

Programs - Alex

- Workshop to make dumplings was pitched, too complicated to offer so that has fallen through

Signs

- Asked Jason to put up senior coffee time info on signs
- If you have an idea of what to put up next on sign, email Jason
- Andrew suggested Family Day Event in June

Other Business

- When is the next big bin event?
 - Not until September
- Pet waste initiative update?
- Concerns about graffiti/tagging
 - 311 is best place to contact for vandalism concerns, litter along walkway

Tennis Court – Andrew C & Emma

- Runs tennis instruction company from our court and one other
- Used to be a member of the community, no longer part of community
- Has used them for 15 years and not paid

- Takes ownership of courts in good and bad ways
- History of kicking people off the courts
- Last spring we drafted agreement for times when he could use the courts
- Have had issues since agreement last year, intimidating kids wanting to play basketball on empty courts
- Has been using all four courts, community members were turned away, told them to go to Laurier
- Two issues at hand: counter proposal, wants to pay \$500/month instead of per person tabulation
- Does Steve do clean up of courts? Leaves, garbage, etc.
- What do we do if we get more reports of him violating the terms of the agreement? Do we wait for next report?
- Once we have the security cameras we can check the footage quickly and easily.
- Andrew says only ~25% of issues are reported
- Different potential timeframes for contracts: May -June, July – August, September onwards
- Alex suggests finish spring session and then not renew contract, or let him finish summer term and then not renew after that
- Kristin agrees with not renewing, has had negative interactions with Steve
- New etiquette signs are now up, Andrew put up a few weeks ago
- Only positive is that he cleans up but new signs should help direct people to contact us when they find debris on the court that needs to be cleaned up
- His fees for this summer would be about \$5000 (hall and courts)
- One suggestion is one last chance, any more complaints and his contract is terminated
- Let him know contract won't be renewed after summer term, if any complaints it will be terminated earlier, if he can find somewhere to go for the summer term we can terminate contract early
- We do not have quorum so will have to send out an email motion
- Marly will draft motion, send to Andrew and Emma to review and then will send out to board members to vote on
- Kristin asked why we need to vote on this, Emma explained we would be voting to end business relationship with Steve

Meeting adjourned at 8:05 pm.

Monthly Financial Report

Rio Terrace Community League For the month ended 31 May 2023

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|--------------------------|-----------------|----------------------|-------------------|-------------------|-------|
| Fundraising | | | | | |
| Soccer | 5.00 | 700.00 | 21,086.44 | 8,400.00 | |
| Other | 467.36 | 660.00 | 296,707.60 | 18,920.00 | 1 |
| Hall rental | 600.00 | 400.00 | 4,744.50 | 4,800.00 | |
| Newsletter | 955.00 | 400.00 | 4,405.00 | 1,600.00 | |
| Programs and social | - | - | 58.82 | - | |
| Casino Revenue | - | - | 78,828.66 | 75,000.00 | |
| Preschool revenues | - | 7,100.00 | - | 85,200.00 | |
| Total Fundraising | 2,027.36 | 9,260.00 | 405,831.02 | 193,920.00 | |

Operating Expenses

| | | | | | |
|---------------------------------|------------------|------------------|-------------------|-------------------|---|
| Repairs and Maintenance | 2,396.40 | 3,050.00 | 64,148.28 | 41,800.00 | 2 |
| Soccer | - | 700.00 | 20,992.51 | 8,400.00 | |
| Social | 119.94 | 80.00 | 5,057.39 | 3,460.00 | 3 |
| Programs | 80.00 | - | 1,789.52 | - | 4 |
| Office and League Overhead | 600.01 | 435.00 | 6,754.31 | 5,720.00 | 5 |
| Hall Rental | 150.00 | 75.00 | 1,261.13 | 900.00 | |
| Newsletter | 1,449.05 | 1,575.00 | 5,420.30 | 6,300.00 | |
| Other | - | - | 2,564.87 | 3,000.00 | 6 |
| Preschool expenses | - | 7,100.00 | - | 85,200.00 | |
| Mold Remediation | 39,894.75 | 40,000.00 | 318,909.70 | 240,000.00 | |
| Total Operating Expenses | 44,690.15 | 53,015.00 | 426,898.01 | 394,780.00 | |

Net Surplus (Shortfall) (42,662.79) (43,755.00) (21,066.99) (200,860.00)

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|--------------------------------------|------------------|----------------------|------------------|------------|-------|
| Cash resources | | | | | |
| Operating - 238-5227136 | 36,309.31 | - | 36,309.31 | - | |
| Casino Account | 46,266.59 | - | 46,266.59 | - | |
| Grant funds received | (352.20) | - | (352.20) | - | |
| Shinny Ringette Funds Held by League | (2,068.32) | - | (2,068.32) | - | |
| Total Cash resources | 80,155.38 | - | 80,155.38 | - | |

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|----------------------------|---------------|----------------------|-------------------|------------------|-------|
| 1. Other Revenue | | | | | |
| Grant Revenue | - | - | 287,829.00 | 11,000.00 | |
| Membership Revenue | 467.36 | 660.00 | 8,858.60 | 7,920.00 | |
| Donations Received | - | - | 20.00 | - | |
| Total Other Revenue | 467.36 | 660.00 | 296,707.60 | 18,920.00 | |

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|--------------------------------------|-----------------|----------------------|------------------|------------------|-------|
| 2. Repairs and Maintenance | | | | | |
| Repairs and Maintenance | 67.52 | 600.00 | 10,823.31 | 7,200.00 | |
| Rink Attendant Wages | - | 1,330.00 | 27,619.76 | 15,960.00 | |
| Utilities | 750.46 | 620.00 | 8,154.86 | 7,440.00 | |
| Janitorial | 1,578.42 | 500.00 | 10,611.35 | 6,000.00 | |
| Insurance | - | - | 6,939.00 | 5,200.00 | |
| Total Repairs and Maintenance | 2,396.40 | 3,050.00 | 64,148.28 | 41,800.00 | |

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|-------------------------------|---------------|----------------------|-----------------|-----------------|-------|
| 3. Social | | | | | |
| Social - Big Bin Event | - | - | 2,349.01 | 2,000.00 | |
| Social - Christmas Party | - | - | - | 500.00 | |
| Social - Misc. Event Expenses | 119.94 | 80.00 | 2,708.38 | 960.00 | |
| Total Social | 119.94 | 80.00 | 5,057.39 | 3,460.00 | |

- \$1,036 for attractions passes that were not budgeted
- \$5,000 of wall mural costs recuperated from City grants

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|---------------------------|--------------|----------------------|-----------------|------------|-------|
| 4. Programs | | | | | |
| Programs - Community Swim | 80.00 | - | 560.00 | - | |
| Programs - Misc. Expenses | - | - | 1,229.52 | - | |
| Total Programs | 80.00 | - | 1,789.52 | - | |

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|----------------------------------|---------------|----------------------|-----------------|-----------------|-------|
| 5. Office and Overhead | | | | | |
| Meetings | - | - | 163.40 | - | |
| EFCL Membership | 180.00 | - | 1,778.82 | 500.00 | |
| Professional Fees | 391.65 | 375.00 | 4,287.15 | 4,500.00 | |
| Office Supplies | - | 25.00 | 302.60 | 300.00 | |
| Membership Cards and Skate Tags | - | 20.00 | - | 240.00 | |
| Bank Fees | 28.36 | 15.00 | 222.34 | 180.00 | |
| Total Office and Overhead | 600.01 | 435.00 | 6,754.31 | 5,720.00 | |

| | MAY 2023 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|-----------------------------|----------|----------------------|-----------------|-----------------|-------|
| 6. Other | | | | | |
| Casino Fundraising Expenses | - | - | 2,564.87 | 3,000.00 | |
| Total Other | - | - | 2,564.87 | 3,000.00 | |

NRC Report - Week of May 23-26, 2023

Stuart York

The 2023 Litter Kit Service will be available from April 1 - October 31, OR, until the supplies run out. Edmontonians can request the amount needed via the Google form on the City's website our website starting April 1, 2023. Each litter kit contains 3 black garbage bags, 1 blue recycling bag, a few nitrile gloves and a safety guideline sheet.

The program will also be providing a large number of litter kits and litter pickers to EFCL's centralized location in the last week of April (as requested by EFCL), as their membership supplies start on May 5. Any community leagues you work with that are interested in getting supplies, there can:

1. pick up the supplies with EFCL on May 5 through EFCL OR
2. request supplies via our website on April 1 if they need it sooner than **May 5, 2023**

Are there any community organizations in your neighbourhood interested in developing a community waste of litter removal project? The [Community Clean Up Grant](#) empowers residents to take on initiatives promoting community cleanliness, community-based waste reduction strategies, and community engagement.

The grant offers up to \$600 for community clean-up projects and up to \$1000 for projects that include reuse and waste diversion initiatives. Applications open on March 15, 2023.

If you require assistance with your application, please contact capitalcitycleanup@edmonton.ca

Festival and Events Micro Grant

The Festival and Events Micro Grant program has been created to support smaller, outdoor community (niche) festivals and events that showcase local talent, celebrate local histories and cultures, and add vibrancy to our City throughout the year.

This program is available to registered not-for-profit, charitable organizations, and business improvement areas. The festival or event must take place by December 31, 2023.

The maximum grant is up to 50% of eligible expenses up to a maximum of \$10,000; the minimum grant amount will be \$500. *Please note that groups are only eligible to receive one of the Festival and Events Micro Grant, Neighbourhood Services Micro Grant, or Neighbourhood Connections grant for a single event.

The deadline to apply is April 30. Visit the [website](#) for more information.

The [Community League Temporary Dog Park Program](#) is now accepting applications from Community Leagues interested in permitting a dog off-leash area in a fully enclosed outdoor space within their licenced area. Interested Leagues are encouraged to look at the requirements on the website and contact offleash@edmonton.ca with any questions.

The City of Edmonton offers a wide range of [Day Camps](#) across the city for the 2023 summer season. Opportunity is available for Recreation Centres Camps, River Valley Park Camps, City Arts Centre Camps and many more. Check out Move Learn Play for more details

Tell us what you think about **naturalization and tree planting** in your neighbourhood.

The City of Edmonton is developing a plan for both naturalization and boulevard and open space tree planting. We want to understand how you currently use open spaces in your neighbourhood and where you see opportunities to naturalize or plant trees. Think long-term - how can we make Edmonton greener?

From May 5 - May 29, visit engaged.edmonton.ca/NaturalizationAndTrees to share your feedback and perspectives on naturalization and boulevard and open space tree planting.

The ABCD Conference: When Community and Municipalities Meet in the Middle, organized by the Tamarack Institute Conference, is on June 6-8 in St. Albert.

Canada's neighbourhood practitioners and community development leaders are convening to understand the roles of both communities and municipalities in co-creating equitable and sustainable change. Using the Asset-Based Community Development (ABCD) lens, registrants will explore how bottom-up program delivery and top-down policy levers can meet and thrive in "the middle."

For more information about their event, visit their website:

<https://events.tamarackcommunity.ca/abcd-2023>

Neighbour Day is Saturday June 17, 2023!

Celebrate the connections, safety and caring relationships that we bring to our neighbourhoods. Strong and connected neighbourhoods are important to the health and wellbeing of our city.

We invite you to reach out to the people on your block, building or cul-de-sac and support a safer, connected and more vibrant city! Let's demonstrate why Edmonton is a neighbourly city!