

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting  
November 23, 2022, 7pm  
DIGITAL MEETING: Google meet**

**In attendance: Emma Woolner, Lance Burns, Deb Perram, Andrew Chambul,  
Auriana Burns, Marly Johnson, Perry Wynn, Stuart York (NRC)**

**With regrets: Kristin Bauer, Jen Osmond, Jason Herstad, Andrew Olsen, Carrie  
Anne Doucette, Aleksander Stefanov**

## **Minutes**

**Call to order at 7:08 pm**

**1) Approval of Agenda**

**Motion to approve the agenda** by Perry; motion to second by Marly; Approved? Yes, unanimously. Carried.

**2) Approval of October 2022 Minutes**

**Motion to approve the October 2022 minutes** by Perry; motion to second by Marly; Approved? Yes, unanimously. Carried

**3) Action items follow up** from previous meeting.

Perry / Auriana – Pet waste initiative placements – bring forward.

Lance – By-Laws amendments will be completed for next month, with Perry.

Perry / Andrew C – Rental Rates – tabled until further information is gathered until next meeting.

**4) Finance Report** – Brandon reported nothing to update from the financial side at the moment - the accountant/bookkeeper hasn't finished the September or October reconciliation yet. Overall things are good. We have received both the CFEP and CLIP grants. The Building Society still has \$5.

The Treasurer has resigned – search for a new candidate is underway.

The bookkeepers have not completed the reconciliation – we will begin an attempt to have them do their work promptly and on time – or locate new bookkeepers.

**5) Energy Efficiency project** – Perry will take over this responsibility going forward, to provide a report for our meetings, and monitor workings.

**6) Items for discussion**

• **Preschool report – Auriana**

Continues to operate with great success. Strong enrollment. The Winter Wonderland-themed Silent Auction to be held in two days from 6 pm to

midnight. The fundraiser goal is \$13,000 with items such as gift cards, gift baskets, etc.

The Budget was presented – with income (\$108,838) and expenses (\$109,707), but a forecasted surplus is expected of \$2,631.

Motion to accept the Pre-School budget as information by Auriana; motion to second by Marly; Approved? Yes, unanimously. Carried.

Auriana completed further research from last meeting, regarding the interest of AGLC Bingo, which may interest profits split between the pre-school/soccer/CL - a commitment for two years, with eight to ten volunteers monthly. The profits are pooled to evenly distribute funds of approximately \$1,000 to \$1,200 per month. The commitment is too high for our interest, involving too many volunteers.

- **Soccer report**

Perry's report is attached – jerseys will need to be purchased or there will be no outdoor season.

- **Hall rental report –**

Tabled until next meeting.

- **Old Business:**

1. Pet waste initiative: will be completed for next month.

- **Email Business:**

No voting via email conducted this month.

- **New business**

1. Pet Waste initiative – tabled for next meeting.
2. Hall keys – information on a spreadsheet held by Emma. Lance to authorize Andrew C with the vendor for cutting. Any further key information to be directed to Emma.
3. The Programs Director role, held by Aleksander Stefanov, will be developed further with Lance's assistance.
4. Security Cameras – remain a top priority, upon completion of the reconciliation of financials. Approval is needed to authorize the expenditure. Installation of the cameras completed with the building exterior is ideal, with installment to coincide with the building permit for exterior completion.

Discussion of comparison between COSTCO (residential), to the estimates provided previously by Andrew C, include hardwiring, views of the tennis courts/rinks/outside in general. These cameras will be vandalism proof.

Discussion of any grants available through the City – no grants available specific to security.

Auriana began a search for security grants through the province – there may be grants available. A security assessment would require completion firstly, prior to any work being done. She'll work with Andrew C to complete the assessment.

5. Breakfast with Santa – to be held December 17 for 2.5 hours. Cookie decorating, Hall decorating, Lance will do the photography, craft table by Anthea and her friend, fruit juice, pancakes, hot chocolate.

6. Hall Rental rates – tabled until next meeting.
7. The City has a 'Snow to Go' program, with a grant of up to \$1,000. This can be used, for example, to contract snow removal equipment, purchase a snow-blower, low-cost snow removal.

## **7) Reports**

- NRC report – Stuart provided his report as attached.
- President (and Vice President) – Breakfast with Santa, Seniors Programming, and searching for a new Treasurer are all underway.
- The Newsletter was distributed to all but one route.
- EFCL – tabled until next meeting - Andrew O not in attendance. The EFCL has requested a speaker for lobbying with the City for future monies availability for expenditures to highlight costs. They asked our CL due to the recent renovation.
- Maintenance and Renovation - Andrew C reported Scope of Work will be sent to the sub-committee for review by the end of the week. Adjustments to pricing will be required – the cost of windows, for example, has increased. Upon review of the contract, the approval will be finalized, signed off, ordering of materials, turnaround time estimated to completion.  
The rink is being worked on / the tennis court materials are being taken down. The hot water tank required being re-set.  
The pre-school lights were replaced. The Pre-School teacher was extremely happy – the improvement is remarkable.
- Memberships – Auriana reported a slight blip due to the absence temporarily of a Treasurer. All cards, etc., are complete for December for rink entry.
- Signs – are current with the MerryMakers market and Breakfast with Santa.

**Meeting adjourned at 8:33 pm.**

**RIO TERRACE BUILDING SOCIETY Executive Board Meeting  
November 23, 2022  
DIGITAL MEETING: Google meet**

## **Minutes**

**Call to order at 8:35 pm**

**1. Approval of Agenda**

**Motion to approve the agenda** by Marly; motion to second by Perry;  
Approved? Yes, unanimously. Carried.

**2. Approval of October 2022 Minutes:**

**Motion to approve the October 2022 Minutes** by Perry; motion to second by Marly; Approved? Yes, unanimously. Carried.

**3. Finance Report & budget update:**

Report provided by Brandon to Emma in advance of the meeting – there have been no new donations, all is up to date.

**4. Items for discussion**

a) **Exterior Hall Renovations** – There has been no recent sub-committee meeting. Changes have been made to the SOW for the exterior.

b) **Grant funding** – is complete.

c) **Donations** – there have been none. There are multiple silent auctions planned – charitable tax receipts will not be offered or accepted. Most donations are from businesses to write-off, or private collection - receipts may be issued, no tax receipt number is needed.

**Meeting adjourned at 8:40 pm.**

NRC Report  
November 23 2022  
Rio Terrace Community League

## Stuart York

During the budget process, the opportunity for the public to speak to Council on the proposed [Capital](#) and [Operating Budgets](#) is the November 28/29, 2022 Non-Statutory Public Hearing.

Public stakeholders can register on the following dates for hearings:  
November 17 to 27 for Council's Non-Statutory Public Hearings  
November 10 to 24 for the November 25 Utility Committee (utility budgets)

Speakers

can participate either in person or online. Correspondence to Council is still being received per regular processes.

As a note - the December 6, 2022 public hearing is a statutory land public hearing, the budget is not being considered at that meeting.

## Fire Pits

We are happy to share that Community Standards and Neighbourhoods have signed off on landowner permission for temporary fire pit use by community leagues, their renters and sublicensees within league licensed land. This landowner permission extends from October 15, 2022 to October 15, 2023, while we re-evaluate options for longer term solutions.

What this means:

- Temporary fire pits are permissible to use by Leagues, their renters and sublicensees without additional event licensing. Compliance with all fire pit regulations pursuant to Community Standards Bylaw 14600 is required.
- Pre-existing permanent fire pits are presumed to have installation permission from Edmonton Fire Rescue Services and do not require additional licensing.  
(New permanent fire pits can apply via Neighbourhood Resource Coordinator to the Community Led Construction Process.)
- Standard licensing requirements continue to apply for other types of activities prohibited by Parkland Bylaw 2202.

For fire pit regulations including fire ban information, please refer to [Community Standards Bylaw 14600](#).  
For Fire safety requirements, please refer to the [City of Edmonton's Fire Pits Information](#).

## **The 28th Annual ETS Stuff a Bus Campaign**

The City of Edmonton is proud to participate in the 28th annual ETS Stuff a Bus campaign, which helps support those in need by providing non-perishable food items and financial donations to Edmonton's Food Bank.

The ETS Stuff a Bus campaign runs from November 23 to 27, with events for stuffing donations into Transit Peace Officer (TPO) cruisers, LRT trains and buses at Save-On-Foods locations.

The need for food items has never been greater. The number of people helped by Edmonton's Food Bank hamper program reached [34,867](#) in June 2022, an all-time high in the Food Bank's 41-year history. The average monthly number of clients has also increased by almost [100 percent since 2020](#). A donation of \$3.21 can help feed one person one meal.

Follow us on [Twitter](#), [Facebook](#), and [Instagram](#) to learn more about upcoming events.

To learn more about the campaign and how to donate, visit [edmonton.ca/StuffABus](https://edmonton.ca/StuffABus).

## **Warehouse Park Engagement**

Warehouse Park is a large park planned for the Edmonton Downtown. Reports about previous engagement and early concept design is now released along with a new survey for this next phase of design. Survey deadline in Dec. 4.