

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
January 24th, 2024; 7pm at the **Rio Terrace community league hall****

Attendees: Emma, Perry, Andrew, Sarah, Jen O., Auriana, Tammy, Assia

Minutes

Call to order 7:08pm

1) Approval of Agenda

**Motion to approved the agenda by Tammy; motion to second by Assia.
Approved? Yes, unanimously.**

2) Approval of November 2023 Minutes

Tabled until portion that need to be edited are complete

~~**3) Action items follow up from previous meeting.**~~

4) Finance Report

As distributed by Jen F. – Jen F. working on evaluating budget versus projected versus actual

- **Energy efficiency project** report of usage
 - As per distributed report
 - **ACTION: Jen to indicate different lines for electricity, gas, water to understand how much we are saving on electricity**
- **Grants – Auriana**
 - Nothing to report
 - Item of interest: to look into grant for repaving hockey rink for pickleball courts
- **Grants – CFEP final report due**
 - Auriana to submit prior to February 11, 2024 with cc Emma and Assia

5) Items for discussion

- **Preschool report**
 - **Registration for 2024/25**– open house Monday, February 5th – registration is open to current families and alumni, opens to general public on February 5th. Community league owes preschool ~\$4500 from prior semesters (from parents paying through the website)
 - **Preschool sign** – summer 2023 looked into signage for preschool, received quotes (\$900-1600) in July/August 2023 – would need updated quotes
 - i. **ACTION: Auriana to receive updated quotes Assia to receive quote from neighbourhood contact (Alex) who may be able to source a better price – need to let her know price range, size, requirements**
- **Soccer report**
 - As per distributed report
- **Hall rental report**
 - As per distributed report

- **Pest control – discussed looking into options for future potential issues**
- **Tennis courts**
 - **Nothing to discuss at this time**
 - **Will need to source new wind screens in the next few years – Auriana to look into grants**
- **Old business**
 - ~~▪ Email business~~
- **New business**
 - **Secretary role** – Sarah to look into feasibility for doing so going forth
 - **Newsletter vacancy** – Marly to step away from newsletter for the next few months
ACTION: someone to help with formatting while Marly is on leave: Emma and Perry

6) Reports

- NRC report – Stuart
ACTION: Auriana to see if any senior-related grant options
- President – Emma
Signing authority meeting for Jen F. and Assia; President’s message on website; creating a wishlist for interior of hall (advertise donations with tax receipts) – use temperature gauge at the hall for wishlist items
EFCL Infrastructure assessment – items not to code, future planning for maintenance
ACTION: Emma to send email to board for “hall rejuvenation action committee” – looking at hall assessment and meeting with Shawn Goode; Auriana to connect with Laurier connection about their renovations; pricing windscreens; rink grant for 2024/25
- Vice President – Assia
 1. Casino: application, volunteers
Registration submitted; some vacancies – Perry to look into filling positions with soccer families
 2. Bylaws – Perry updated them but then paused process – will check with EFCL
- Newsletter – Kristin – deadline for submissions are Friday, January 26th – **ACTION: full page with large QR code for donations**
- Senior’s programming – Emma
 1. New programming – Emma met with several seniors and would like to move forward with programming here as this is their home - 2nd Wednesday of each month, seeking basic exercise instructor, card games on Mondays
ACTION: newsletter advertise card table donations
 2. Set up – third Tuesday of the month is Seniors’ coffee time – approximately 25 people attending – anyone to help set up on Monday evening or Tuesday mornings

ACTION: Emma to send email the Sunday prior to check who is available to set up on Monday evening

- EFCL – Andrew O
Community league operating grant due March 1 – Emma to verify if complete; January 9th – online memberships have transitioned to “communal” – EFCL creating list of preferred vendors for all CL to use for future maintenance/construction
- Maintenance – Lance
Pipes recently froze in room where snowblower is stored
Icy patch west of the preschool entrance – look into routing the eaves onto grass instead of onto the pavement / parking lot
- Membership – Marly
Receiving increase in inquiries for membership because of skating rink and skate tags
- Social/Programs – Tammy
 1. Past events:
Breakfast with Santa: Very busy, ran out of food by 11:15
 2. Upcoming events? Ideas?
Saturday, February 3rd – Tammy attending workshop with EFCL regarding volunteering
Potential events: food truck day (family event – do it on a Monday or Wednesday in May to coordinate with soccer), craft beer night (adults only), pub night
- Signs – Perry
ACTION: add bridge for Seniors

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Agenda

- 1) Approval of Agenda**
- 2) Approval of November 2023 Minutes**
- 3) Finance Report & budget update**
- 4) Items for discussion**
 - a. Miscellaneous**
 - b. Donations**
 - c. Grant funding**

Monthly Financial Report

Rio Terrace Community League

For the month ended 30 November 2023

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Fundraising					
Soccer	-	-	5,026.24	-	
Other	807.72	730.00	51,452.60	16,220.00	1
Hall rental	-	400.00	6,930.50	2,400.00	
Newsletter	950.00	-	2,195.93	2,200.00	
Total Fundraising	1,757.72	1,130.00	65,605.27	20,820.00	
Operating Expenses					
Repairs and Maintenance	4,710.12	5,230.00	22,585.71	17,380.00	2
Soccer	-	-	499.70	-	
Social	578.89	225.00	627.95	1,350.00	3
Programs	-	150.00	320.00	900.00	4
Office and League Overhead	97.16	420.00	1,722.85	2,580.00	5
Hall Rental	-	100.00	1,425.00	600.00	
Newsletter	1,444.85	-	1,444.85	2,710.00	
Mold Remediation	-	-	43,044.48	-	
Total Operating Expenses	6,831.02	6,125.00	71,670.54	25,520.00	
Net Surplus (Shortfall)	(5,073.30)	(4,995.00)	(6,065.27)	(4,700.00)	

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Cash resources					
Operating - 238-5227136	43,936.81	-	43,936.81	-	
Casino Account	990.73	-	990.73	-	
Grant funds received	(352.20)	-	(352.20)	-	
Shinny Ringette Funds Held by League	(2,068.32)	-	(2,068.32)	-	
Total Cash resources	42,507.02	-	42,507.02	-	

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
1. Other Revenue					
Grant Revenue	-	-	47,473.00	11,840.00	
Membership Revenue	807.72	730.00	3,929.60	4,380.00	
Donations Received	-	-	50.00	-	
Total Other Revenue	807.72	730.00	51,452.60	16,220.00	

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
2. Repairs and Maintenance					
Repairs and Maintenance	383.25	900.00	3,779.43	5,400.00	
Rink Attendant Wages	-	2,800.00	-	2,800.00	
Utilities	739.98	680.00	1,496.38	4,080.00	

Janitorial	586.89	850.00	6,661.90	5,100.00
Insurance	3,000.00	-	10,648.00	-
Total Repairs and Maintenance	4,710.12	5,230.00	22,585.71	17,380.00

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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3. Social

Social - Misc. Event Expenses	578.89	225.00	627.95	1,350.00
Total Social	578.89	225.00	627.95	1,350.00

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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4. Programs

Programs - Community Swim	-	50.00	320.00	300.00
Programs - Misc. Expenses	-	100.00	-	600.00
Total Programs	-	150.00	320.00	900.00

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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5. Office and Overhead

Meetings	-	15.00	-	90.00
EFCL Membership	-	-	561.80	1,500.00
Professional Fees	-	360.00	783.30	720.00
Office Supplies	50.40	25.00	247.83	150.00
Bank Fees	46.76	20.00	129.92	120.00
Total Office and Overhead	97.16	420.00	1,722.85	2,580.00

	NOV 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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6. Other

Monthly Financial Report

Rio Terrace Community League

For the month ended 31 December 2023

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Fundraising					
Soccer	5,130.00	-	10,156.24	-	
Other	446.89	730.00	51,899.49	16,950.00	1
Hall rental	-	400.00	6,930.50	2,800.00	
Newsletter	449.69	-	2,645.62	2,200.00	
Total Fundraising	6,026.58	1,130.00	71,631.85	21,950.00	
Operating Expenses					
Repairs and Maintenance	11,007.18	12,230.00	33,592.89	29,610.00	2
Soccer	-	-	499.70	-	
Social	2,463.96	1,025.00	3,091.91	2,375.00	3
Programs	60.00	150.00	380.00	1,050.00	4
Office and League Overhead	109.40	420.00	1,832.25	3,000.00	5
Hall Rental	-	100.00	1,425.00	700.00	
Newsletter	-	-	1,444.85	2,710.00	
Mold Remediation	-	-	43,044.48	-	
Total Operating Expenses	13,640.54	13,925.00	85,311.08	39,445.00	
Net Surplus (Shortfall)	(7,613.96)	(12,795.00)	(13,679.23)	(17,495.00)	

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Cash resources					
Operating - 238-5227136	32,671.40	-	32,671.40	-	
Casino Account	(5.35)	-	(5.35)	-	
Grant funds received	(352.20)	-	(352.20)	-	
Shinny Ringette Funds Held by League	(2,068.32)	-	(2,068.32)	-	
Total Cash resources	30,245.53	-	30,245.53	-	

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
1. Other Revenue					
Grant Revenue	-	-	47,473.00	11,840.00	
Membership Revenue	446.89	730.00	4,376.49	5,110.00	
Donations Received	-	-	50.00	-	
Total Other Revenue	446.89	730.00	51,899.49	16,950.00	

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
2. Repairs and Maintenance					
Repairs and Maintenance	149.10	900.00	3,928.53	6,300.00	
Rink Attendant Wages	4,907.95	2,800.00	4,907.95	5,600.00	
Utilities	715.24	680.00	2,211.62	4,760.00	

Janitorial	586.89	850.00	7,248.79	5,950.00	
Insurance	4,648.00	7,000.00	15,296.00	7,000.00	
Total Repairs and Maintenance	11,007.18	12,230.00	33,592.89	29,610.00	

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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3. Social

Social - Christmas Party	-	800.00	-	800.00	
Social - Misc. Event Expenses	2,463.96	225.00	3,091.91	1,575.00	
Total Social	2,463.96	1,025.00	3,091.91	2,375.00	

Christmas party included in misc social event expenses

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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4. Programs

Programs - Community Swim	60.00	50.00	380.00	350.00	
Programs - Misc. Expenses	-	100.00	-	700.00	
Total Programs	60.00	150.00	380.00	1,050.00	

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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5. Office and Overhead

Meetings	-	15.00	-	105.00	
EFCL Membership	-	-	561.80	1,500.00	
Professional Fees	-	360.00	783.30	1,080.00	
Office Supplies	50.40	25.00	298.23	175.00	
Bank Fees	59.00	20.00	188.92	140.00	
Total Office and Overhead	109.40	420.00	1,832.25	3,000.00	

	DEC 2023	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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6. Other

RTCL Solar Energy Report – Jan 24, 2024

2023 Results

Energy generation in 2023 from the solar panels on the roof of the Rio Terrace Pre-School totalled 26.76 MWh for the year, which was only 100 KWh less than our production in 2023 of 26.87 MWh. Sunny and warm 'winter free' weather in the last three months of 2023 partially offset the negative impact of the reduction in generation we experienced in the spring and summer due to the air quality (smoke) issues). For 2023, from March through to and including October the solar panels generated 25MWh of the yearly total of 26.76 MWh - the bulk of the solar energy generation takes place from March through October each year.

2024

Jan 2024 energy generation looks to be on pace with what we experienced in the first month of each of 2023 and 2022 - around .115MWh to .145 MWh for the month. January is typically a poor month for energy generation due to cold weather and snow staying on the panels.

Respectfully submitted,

Perry Wynn

RTCL Soccer Coordinator Soccer Report – Jan 24, 2024

2023/2024 Indoor Season

The 2023/2024 Community Indoor season has been underway since the middle of October 2023 and will carry through to the end of February / early March 2024. We have 8 Rio Terrace based teams competing in age groups U11 through U17 as well as 1 team in each of the U7 and U9 age groups. For U11 and older age groups there are 3 rounds of play in their season and teams progress up or down in the tiering for each age group based on their results in the predecessor round of play. While of course the success of a team and the soccer program are not measured by the tier level and win/loss success of the games, it is great to see that 5 of the 8 Rio Terrace teams in U11 - U17 are playing in the highest tier level (tier 4) for community soccer for the final round of the season. This success is attributable in large part to very capable and supportive coaching of our volunteers and the resulting impact of players staying in the community program and staying together on the same team for several seasons.

2024 Outdoor Season

Registration for the 2024 Community Outdoor season opens on Feb 15 and remains open through to the end of March. Registration takes place on-line via the EMSA soccer portal and our soccer parents are very used to this process. Play takes place starting early May and generally winds up at the end of June. We typically will have about 100 more players register for the Outdoor season than we had playing in the Indoor season - the increase in participation numbers is over 50% driven by the U4, U5 and U7 FunSoccer program that we run at the soccer field at Rio Terrace School.

Respectfully submitted,

Perry Wynn, Rio Terrace Soccer Coordinator

December was a fury of activity at the hall including our regular programs plus:

Breakfast with Santa (just a reminder for these events to send photos and a thank you we can post on the Facebook page)

ADVENTSbasar

Merry Makers Market

And a few private events.

January has not been quite as busy but we were very thankful we had a renter who was quick to think on their feet as a pipe burst during their rental and they were able to get Epcor there right away to turn off the water. Had this happened without anyone there this could have been a very expensive clean up.

Seniors Programming is starting up on every 2nd Monday 1-330 with card games and Emma is ironing out the rest of the details.

Can someone confirm if ping ping is still active as it's no longer on the calendar?

February is lining up to be well used with some private renters along with soccer team planning some events.

Thanks a Bunch,

January 2024 Membership Update

Membership sales have increased slightly now that the weather is colder and the rinks are starting to open. I've had several inquiries lately about how to obtain skate tags. If anyone reaches out please let them know that they are being sent by mail to the address indicated in the membership purchase. I am in the process of ordering new membership cards and skate tags for the 2024-2025 cycle.