

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**  
**March 27, 2024; 7pm at the [Rio Terrace community league hall](#)**

**Attendees: Emma, Perry, Kristin, Sarah (recording), Andrew, Assia**

**Non-voting: Carrie, Stuart**

**Regrets: Jen F., Tammy, Auriana, Lance, Jen O.**

**Meeting Notes – submitted as information**

Call to order 7:09pm – do not have quorum

**1) Approval of Agenda**

**Motion to approve the agenda by X; motion to second by X. Approved?**

**Yes, unanimously.**

**2) Approval of X 2024 Minutes**

**Motion to approve X 2024 minutes by X; motion to second by X. Approved?**

**Yes, unanimously.**

**3) Action items follow up from previous meeting.**

▪ **Emma:**

- Tennis contract – hall rental / pricing
- Signing authority – challenging to make contact (Assia is signing authority, Jen is not yet signing authority)
- Communal workshop recording – will send once shared with Emma
- EFCL re: non-profit banking options – could not find preferred institution, sticking with TD for now

▪ **Perry:**

- Casino volunteer request sent March 27 – 4 positions required April 4
- Dog bags refilled
- Website needs updating

▪ **Marly** – when she may be ready to participate again

▪ **Budget** – spent less on the rink than budgeted

▪ **Rink** – Elmwood uses high school students for the actual attending (not flooding, etc.); reconsider hours for the rink itself (example Thursday through Sunday); volunteers or utilizing board members to coordinate each one week of shoveling etc; having hours where the rink is open but the community hall is not open

▪ **3 scenarios:**

i. **Volunteers**

ii. **Hybrid**

iii. **Hall open less / shorter hours**

▪ **Pre-school** – bird poop issue – faux owl now in place

#### 4) Finance Report

**Of note:**

**Motion to accept the financial report as information by Jen F. Seconded by X. All those in favor. Carried.**

**Energy efficiency project** report of usage

- As per distributed report
- **ACTION: none**

- **Grants – Auriana**

- Of note:
- **ACTION:**

#### 5) Items for discussion

- **Preschool report**

- Of note:
- **ACTION:**

- **Soccer report**

- As per distributed report
- Of note: may need jerseys for a team
- **ACTION: none**

- **Hall rental report**

- As per distributed report
- **ACTION: none**

- **Tennis courts**

- Of note: honour price from last year as long as it included relative increase from last year
- **ACTION: Auriana looking into grant**

- **Old business**

- **Email business**

- **New business**

- **Newsletter vacancy – chatting with Marly to find out when she may be ready to return**

#### 6) Reports

- NRC report – Stuart – as per distributed report
  1. Of note: no pop-up off-leash parks this year
  2. **ACTION: none**
- President – Emma
  1. Of note: all as mentioned above
  2. **ACTION: none**
- Vice President – Assia
  1. Of note: Casino – 3 positions still required
  2. **ACTION: none**
- Newsletter – Kristin
  1. Of note: end of April next prep

**2. ACTION: none**

- Senior's programming – Emma
  1. Of note: Yoga went well, may extend from 30 minutes; \$10 per session – two sessions per month – charge is \$60 per session so anything beyond 6 attendees the \$ will go back into seniors' programming
  - 2. ACTION:**
- EFCL – Andrew O
  1. Of note:
  - 2. ACTION: seek alternative to Word Press – will reach out to Parkview / Laurier**
- Maintenance – Lance
  1. Of note:
  - 2. ACTION:**
- Membership – Marly
  1. Of note:
  - 2. ACTION:**
- Social/Programs – Tammy
  1. Past events:
  2. Upcoming events? Ideas? A Rio Fun Time – June 22 (?) from 7pm to 11pm, \$5 drinks, \$10 entry ??, food trucks (how many?), music (?)
- Signs – Perry
  1. Of note:
  - 2. ACTION:**

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## **Agenda**

- 1) Approval of Agenda**
- 2) Approval of X 2024 Minutes**
- 3) Finance Report & budget update**
- 4) Items for discussion**
  - a. Miscellaneous**
  - b. Donations**
  - c. Grant funding**

**ACTION ITEMS: Jen F.**

1. Return fees collected by Square in Jan to preschool

**ACTION: Auriana**

1. connect with Laurier treasurer connection about their renovations
2. look into grants
3. Receive/distribute updated preschool sign quotes

**ACTION: Lance**

1. Flickering preschool outdoor light (contact GES, should be under warranty)
2. Get quote for rerouting the guttering/drainage that goes directly onto the sidewalk by the preschool
3. Fence slats
4. Posting meeting minutes on the website: August 2023 onwards
5. Perhaps done already? Contact Peter about disposing of small rink nets, which look to be destroyed - update: someone donated some new ones (not new new ones, but new to us). I notified Peter.

**OPTIONAL:**

6. Is it an option to have our calendar color coded on RioTerrace.ca? To highlight events such as those for seniors programming? Just an idea that a board member floated
7. If we have any preferred vendors, supply list to EFCL?

**ACTION: Emma**

1. reach out to Steve about connection for pricing windscreens
2. set up signing authority – March 1<sup>st</sup>, 8pm
3. Communal workshop recording – distribute to board
4. Contact EFCL: non-profit banking options
5. Pricing for Steve's summer rental

**ACTION: Perry**

1. look into whether we need another special meeting for submitting our bylaws (how long before it lapses?) Tabled
2. Casino volunteer sign up help

**ACTION: NEWSLETTER**

1. Carrie has offered to help next time if need be.... Could we use Canva to build the newsletter?

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**ACTION: Emma**

1. Pricing windscreens – not done yet
2. set up signing authority – I got permission from a teller to do in person, but then Jen was denied when she tried to make an appointment. I will follow up.
3. Communal workshop recording – distribute to board - DONE
4. Pricing for Steve's summer rental - DONE

**ACTION: Perry**

1. look into whether we need another special meeting for submitting our bylaws (how long before it lapses?) Tabled
2. Casino volunteer sign up help - DONE