

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
June 26th, 2024; 7pm at the [Rio Terrace community league hall](#)**

Attendees: Emma, Tammy, Aleks, Marly, Assia (recording), Kristin (7:40pm)

Non-voting: Carrie, Camille (community league member & potential volunteer)

Regrets: Jen F., Perry, Kristin, Andrew, Sarah, Jen O., Auriana, Lance, Stuart

Minutes – for information only

Can not vote on items as not having enough people attending board meeting

Pickle Ball Courts / Ice Rink

-Engineer used at Westridge met with Tammy for quotes he mentioned volunteers to help install will keep cost down, he would help guide us on what to do to setup

-collecting donations from community and sending out new letter to get the interest who would join our pickle ball league, Carrie and Tammy to arrange details on Rio Terrace face book. Resurfacing the hockey rink to be use all summer

Big Bin Day – Community League Day 3rd Saturday in September

Available for community league members to use

Food Trucks, games, activities, popcorn showing IT movie, 2 bounce house with slide, tents.

Opens at 9am to 4pm, Beer garden in the evening for adults (potentially)

Signing Authority

Review with another TD bank

Cleaning the Rink Room – Equipment room – volunteers needed

Seniors

Asking if they can get a cover on picnic table or using gazebo – we will re-evaluate for them when we do the hall renovation. For now, there are other options.

Jen sent out financial reports on email

Yoga was very popular, but it has slowed in participation

Assia has small, washed rock from our new build that can be used to fill the pothole in front of the community parking lot. Emma to ask Andrew to make sure we can fill with rocks

Taps in Kitchen not working – Assia to ask Steve neighbor help to install a new Moen tap, he agreed to volunteer his plumbing time for the community.

RIO TERRACE COMMUNITY LEAGUE

Serving the communities of Rio Terrace, Quesnell, and Patricia Heights

Christmas Event

Pictures with the grinch – Carrie's husband has costume and charge \$25 to photos with grinch, not a scary guy

Turkey dinner, charge \$5.00 have, volunteers to cook turkey and bring potluck items
Christmas presents for kids

Rio Terrace Community League Golf Tourney with BBQ – some of money would go to fundraising for the community hall repairs.

MAY

ACTION ITEMS: Jen F.

1. Return fees collected by Square in Jan to preschool – DONE
2. Connect with Emma to see if we can figure out who set up the Square site & then transfer ownership
3. Email addresses for donors (send to Emma) - DONE

ACTION: Auriana

1. connect with Laurier treasurer connection about their renovations
2. look into grants

ACTION: Lance

1. BIG BIN: book bins
2. Flickering preschool outdoor light (contact GES, should be under warranty)
3. Get quote for rerouting the guttering/drainage that goes directly onto the sidewalk by the preschool
4. Fence slats
5. Posting meeting minutes on the website: August 2023 onwards

OPTIONAL:

6. If we have any preferred vendors, supply list to EFCL?

ACTION: Emma (yellow – ASAP, cyan – this summer)

1. Contact Rio church community garden contact re: EFCL seed-sharing / tree-planting program – DONE
2. Contact Rio Preschool re: flea market/ garage sale during Big Bin Event – DONE
3. Pricing windscreens
4. Purchase new planters - DONE
5. Go to different TD branch to investigate setting up new signing authority
6. Coordinate w/ Sarah “other plans” for CL day: movie, bouncy castle, etc. - DONE
7. Volunteers for Big Bin
8. Cleaning rink room (contact Jen & Sarah on the day for assistance), reach out to preschool for someone to attend – once playoffs are over
9. Picnic table investigation on behalf of seniors
10. Ad for newsletters: Big Bin, CL day

ACTION: Perry

1. Need a new special meeting for submitting our bylaws (how long before lapses)?
2. Learn newsletter formatting

ACTION: Kristin

3. Share newsletter formatting with Perry

ACTION: Tammy and Andrew

1. **Inquiry into Pickleball courts** – Westridge recently did courts and re-did surfaces for both Pickleball and Tennis Courts

ACTION: Sarah

1. Food trucks for CL day - DONE

2. Coordinate w/ Emma “other plans” for CL day: movie night, bouncy castle, etc. -
DONE

June

ACTION ITEMS: Jen F.

1. Connect with Emma to see if we can figure out who set up the Square site & then transfer ownership

ACTION: Auriana

1. connect with Laurier treasurer connection about their renovations
2. look into grants

ACTION: Lance

1. BIG BIN: book bins
2. Flickering preschool outdoor light (contact GES, should be under warranty)
3. Fence slats
4. Posting meeting minutes on the website: August 2023 onwards

OPTIONAL:

5. If we have any preferred vendors, supply list to EFCL?

ACTION: Emma (yellow – ASAP, cyan – this summer)

1. Pricing windscreens
2. Go to different TD branch to investigate setting up new signing authority
3. Volunteers for Big Bin
4. Cleaning rink room (contact Jen & Sarah on the day for assistance), reach out to preschool for someone to attend – once playoffs are over
5. CL day planning (**with Sarah**)

ACTION: Carrie

6. Ad for newsletters: Big Bin, CL day

ACTION: Perry

1. Need a new special meeting for submitting our bylaws (how long before lapses)?
2. Learn newsletter formatting

ACTION: Kristin

3. Share newsletter formatting with Perry

ACTION: Tammy and Andrew

1. **Inquiry into Pickleball courts** – Westridge recently did courts and re-did surfaces for both Pickleball and Tennis Courts

Monthly Financial Report

Rio Terrace Community League For the month ended 31 May 2024

| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|---------------------------------|------------------|----------------------|-------------------|-------------------|-------|
| Fundraising | | | | | |
| Soccer | 480.00 | - | 13,541.24 | - | |
| Other | 11,929.42 | 730.00 | 66,243.13 | 20,600.00 | 1 |
| Hall rental | - | 400.00 | 12,000.60 | 4,800.00 | |
| Newsletter | 1,125.00 | - | 4,605.62 | 4,400.00 | |
| Programs and social | 40.00 | - | 3,130.00 | - | |
| Casino Revenue | - | 75,000.00 | 2,238.95 | 75,000.00 | |
| Total Fundraising | 13,574.42 | 76,130.00 | 101,759.54 | 104,800.00 | |
| Operating Expenses | | | | | |
| Repairs and Maintenance | 2,100.40 | 2,430.00 | 44,870.86 | 52,960.00 | 2 |
| Soccer | - | - | 4,499.70 | - | |
| Social | - | 225.00 | 1,947.53 | 3,500.00 | 3 |
| Programs | 143.00 | 150.00 | 1,113.00 | 1,800.00 | 4 |
| Office and League Overhead | 198.11 | 720.00 | 2,937.75 | 5,400.00 | 5 |
| Hall Rental | - | 100.00 | 2,508.75 | 1,200.00 | |
| Newsletter | 1,446.60 | - | 4,309.47 | 5,420.00 | |
| Other | - | - | 2,305.05 | 2,600.00 | 6 |
| Mold Remediation | - | - | 43,044.48 | - | |
| Total Operating Expenses | 3,888.11 | 3,625.00 | 107,536.59 | 72,880.00 | |
| Net Surplus (Shortfall) | 9,686.31 | 72,505.00 | (5,777.05) | 31,920.00 | |

| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|--------------------------------------|------------------|----------------------|------------------|------------|-------|
| Cash resources | | | | | |
| Operating - 238-5227136 | 37,478.35 | - | 37,478.35 | - | |
| Casino Account | 56.63 | - | 56.63 | - | |
| Grant funds received | (352.20) | - | (352.20) | - | |
| Shinny Ringette Funds Held by League | (2,068.32) | - | (2,068.32) | - | |
| Total Cash resources | 35,114.46 | - | 35,114.46 | - | |

| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|----------------------------|------------------|----------------------|------------------|------------------|-------|
| 1. Other Revenue | | | | | |
| Grant Revenue | 11,783.00 | - | 59,256.00 | 11,840.00 | |
| Membership Revenue | 146.42 | 730.00 | 6,937.13 | 8,760.00 | |
| Donations Received | - | - | 50.00 | - | |
| Total Other Revenue | 11,929.42 | 730.00 | 66,243.13 | 20,600.00 | |

| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |
|-----------------------------------|----------|----------------------|-------------|------------|-------|
| 2. Repairs and Maintenance | | | | | |

| | | | | | |
|--------------------------------------|-----------------|-----------------------------|--------------------|-------------------|--------------|
| Repairs and Maintenance | 466.99 | 900.00 | 5,598.80 | 10,800.00 | |
| Rlnk Attendant Wages | 318.11 | - | 14,536.11 | 16,800.00 | |
| Utilities | 815.30 | 680.00 | 6,285.63 | 8,160.00 | |
| Janitorial | 500.00 | 850.00 | 10,802.32 | 10,200.00 | |
| Insurance | - | - | 7,648.00 | 7,000.00 | |
| Total Repairs and Maintenance | 2,100.40 | 2,430.00 | 44,870.86 | 52,960.00 | |
| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |

3. Social

| | | | | | |
|-------------------------------|-----------------|-----------------------------|--------------------|-------------------|--------------|
| Social - Christmas Party | - | - | - | 800.00 | |
| Social - Misc. Event Expenses | - | 225.00 | 1,947.53 | 2,700.00 | |
| Total Social | - | 225.00 | 1,947.53 | 3,500.00 | |
| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |

4. Programs

| | | | | | |
|---------------------------|-----------------|-----------------------------|--------------------|-------------------|--------------|
| Programs - Community Swim | 80.00 | 50.00 | 810.00 | 600.00 | |
| Programs - Misc. Expenses | 63.00 | 100.00 | 303.00 | 1,200.00 | |
| Total Programs | 143.00 | 150.00 | 1,113.00 | 1,800.00 | |
| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |

5. Office and Overhead

| | | | | | |
|----------------------------------|-----------------|-----------------------------|--------------------|-------------------|--------------|
| Meetings | - | 15.00 | - | 180.00 | |
| EFCL Membership | - | 300.00 | 561.80 | 1,800.00 | |
| Professional Fees | 57.86 | 360.00 | 1,358.60 | 2,880.00 | |
| Office Supplies | 80.80 | 25.00 | 562.75 | 300.00 | |
| Bank Fees | 59.45 | 20.00 | 454.60 | 240.00 | |
| Total Office and Overhead | 198.11 | 720.00 | 2,937.75 | 5,400.00 | |
| | MAY 2024 | BUDGET FOR THE MONTH | YTD RESULTS | YTD BUDGET | NOTES |

6. Other

| | | | | | |
|-----------------------------|----------|----------|-----------------|-----------------|--|
| Casino Fundraising Expenses | - | - | 2,305.05 | 2,600.00 | |
| Total Other | - | - | 2,305.05 | 2,600.00 | |

Budget Variance

Rio Terrace Community League For the month ended 31 May 2024

| | MAY 2024 | MAY 2024 OVERALL BUDGET | VARIANCE | VARIANCE % | 2024 | 2024 OVERALL BUDGET | VARIANCE | VARIANCE % |
|----------------------------------|------------------|----------------------------|--------------------|----------------|-------------------|------------------------|-------------------|---------------|
| Trading Income | | | | | | | | |
| Casino Revenue | - | 75,000.00 | (75,000.00) ↓ | -100.00% ↓ | 2,238.95 | 75,000.00 | (72,761.05) ↓ | -97.01% ↓ |
| Donations Received | - | - | - — | - — | 50.00 | - | 50.00 ↑ | - — |
| Grant Revenue | 11,783.00 | - | 11,783.00 ↑ | - — | 59,256.00 | 11,840.00 | 47,416.00 ↑ | 400.47% ↑ |
| Hall Rental Revenue | - | 400.00 | (400.00) ↓ | -100.00% ↓ | 12,000.60 | 4,800.00 | 7,200.60 ↑ | 150.01% ↑ |
| Membership Revenue | 146.42 | 730.00 | (583.58) ↓ | -79.94% ↓ | 6,937.13 | 8,760.00 | (1,822.87) ↓ | -20.81% ↓ |
| Newsletter Revenue | 1,125.00 | - | 1,125.00 ↑ | - — | 4,605.62 | 4,400.00 | 205.62 ↑ | 4.67% ↑ |
| Programs Revenue | 40.00 | - | 40.00 ↑ | - — | 3,130.00 | - | 3,130.00 ↑ | - — |
| Soccer Revenue | 480.00 | - | 480.00 ↑ | - — | 13,541.24 | - | 13,541.24 ↑ | - — |
| Total Trading Income | 13,574.42 | 76,130.00 | (62,555.58) | -82.17% | 101,759.54 | 104,800.00 | (3,040.46) | -2.90% |
| Gross Profit | 13,574.42 | 76,130.00 | (62,555.58) | -82.17% | 101,759.54 | 104,800.00 | (3,040.46) | -2.90% |
| Operating Expenses | | | | | | | | |
| Bank Fees | 59.45 | 20.00 | 39.45 ↑ | 197.25% ↑ | 454.60 | 240.00 | 214.60 ↑ | 89.42% ↑ |
| Casino Fundraising Expenses | - | - | - — | - — | 2,305.05 | 2,600.00 | (294.95) ↓ | -11.34% ↓ |
| EFCL Membership | - | 300.00 | (300.00) ↓ | -100.00% ↓ | 561.80 | 1,800.00 | (1,238.20) ↓ | -68.79% ↓ |
| Employer's portion of CPP and EI | 16.91 | - | 16.91 ↑ | - — | 1,016.34 | 1,800.00 | (783.66) ↓ | -43.54% ↓ |
| Hall Rental Coordination Fee | - | 100.00 | (100.00) ↓ | -100.00% ↓ | 2,508.75 | 1,200.00 | 1,308.75 ↑ | 109.06% ↑ |

Budget Variance

| | MAY 2024 | MAY 2024 OVERALL BUDGET | VARIANCE | VARIANCE % | 2024 | 2024 OVERALL BUDGET | VARIANCE | VARIANCE % |
|---------------------------------|-----------------|----------------------------|--------------------|----------------|-------------------|------------------------|--------------------|-----------------|
| Insurance | - | - | - | - | 7,648.00 | 7,000.00 | 648.00 | 9.26% |
| Janitorial | 500.00 | 850.00 | (350.00) | -41.18% | 10,802.32 | 10,200.00 | 602.32 | 5.91% |
| Meetings | - | 15.00 | (15.00) | -100.00% | - | 180.00 | (180.00) | -100.00% |
| Mold Remediation | - | - | - | - | 43,044.48 | - | 43,044.48 | - |
| Newsletter Printing | 1,446.60 | - | 1,446.60 | - | 4,309.47 | 5,420.00 | (1,110.53) | -20.49% |
| Office Supplies | 80.80 | 25.00 | 55.80 | 223.20% | 562.75 | 300.00 | 262.75 | 87.58% |
| Professional Fees | 57.86 | 360.00 | (302.14) | -83.93% | 1,358.60 | 2,880.00 | (1,521.40) | -52.83% |
| Programs - Community Swim | 80.00 | 50.00 | 30.00 | 60.00% | 810.00 | 600.00 | 210.00 | 35.00% |
| Programs - Misc. Expenses | 63.00 | 100.00 | (37.00) | -37.00% | 303.00 | 1,200.00 | (897.00) | -74.75% |
| Repairs and Maintenance | 466.99 | 900.00 | (433.01) | -48.11% | 5,598.80 | 10,800.00 | (5,201.20) | -48.16% |
| Rink Attendant Wages | 301.20 | - | 301.20 | - | 13,519.77 | 15,000.00 | (1,480.23) | -9.87% |
| Soccer Expenses | - | - | - | - | 4,499.70 | - | 4,499.70 | - |
| Social - Christmas Party | - | - | - | - | - | 800.00 | (800.00) | -100.00% |
| Social - Misc. Event Expenses | - | 225.00 | (225.00) | -100.00% | 1,947.53 | 2,700.00 | (752.47) | -27.87% |
| Utilities | 815.30 | 680.00 | 135.30 | 19.90% | 6,285.63 | 8,160.00 | (1,874.37) | -22.97% |
| Total Operating Expenses | 3,888.11 | 3,625.00 | 263.11 | 7.26% | 107,536.59 | 72,880.00 | 34,656.59 | 47.55% |
| Net Profit | 9,686.31 | 72,505.00 | (62,818.69) | -86.64% | (5,777.05) | 31,920.00 | (37,697.05) | -118.10% |

June 2024 Hall Rental Report

Family Fun Day was a hit in June followed up by a rental for Jen Osmond son's grad that turned into an Oilers Watch party that blossomed into an impromptu watch party on Monday night. The outcome could have been better but what a season! We have a few rentals lined up for July and already have our first Christmas date booking. Jujutsu will be taking a short break and resume in August. Steve needs to forward his hall hours for the summer too.

RTCL EFCL Report – June 204

General Information

- With the summer fun season heating up, now is great time to check out our equipment rental program. With everything from badminton, croquet and disc golf to fire pits, carnival games, giant Jenga and parachutes, we have everything you could want for a family-friendly party, indoors or out. Visit our online shop to book your party accessories today.
- The EFCL Green Leagues' Seed Sharing Pilot has been an incredible success! Seed Sharing Kits are no longer available for 2024. But don't worry: there are still other ways to continue growing with your neighbourhood! If you'd like to request a gardening presentation for your League this summer, or pre-order a Seed Sharing Kit for the 2025 growing season, fill out this form and we'll be in contact to help out. And, if your ambitions stretch a little bit longer, you can also join us in our partnership with Shrubscriber to plant a 1000-year tree! You can find out more about both programs at our website.
- If you want to show movies at your League facility, you need to sign up for our discounted movie license rate! For just \$375 plus GST for one year — and even less if more than 40 Leagues sign up — you can have as many indoor screenings as you like, and even get access to Audio Cine Films' streaming platform, which includes all the latest hits. Please note: licenses don't auto-renew, so if you've signed up before, you still need to sign up for this year. Find more info here and sign up by filling out this form before June 24!

This month I attended both the EFCL Community Leagues District Meeting and the EFCL AGM.

EFCL Community Leagues District Meeting #2 – May 27

- Laurier Struggle with volunteers and safety concerns (Squatters)
- McQueen Love McQueen Event, new bylaws
- West Meadowlark AGM two weeks ago (Lots of new people)
 - Big bin event in June
 - Comprehensive assessment from EFCL
- Canora Picnic in the Park, Crib tournament every Saturday of the month with alcohol
 - Suppers (spaghetti, soups, chilli)
- Crestwood Neighbourhood Renewal
- Pickleball courts are super busy at Laurier
- Laurier's Website was created with Squarespace and was done by a company called Digital Rose.

EFCL AGM Notes – June 5

Past Year

- 30 Facility Assessments completed last year
- Anti-Racism Project was launched last year

- Communal was launched to improve the membership process
- 25 Organizations signed up for associate memberships
- Zoning Bylaw Renewal Project

Current Initiatives

- EFCL is working to create a new Strategic Plan as the current one ends in 2025. An email link will be sent out for feedback

Audited Financials

- Approved as presented

Energy Benchmarking Program

- Project Renewal 2025 – 2030 passes
- EFCL Had a motion to have the CLOG reporting deadline be changed to 3 months after a Leagues AGM
- An Amendment was made to change to deadline to 3 months after the Leagues self-declared reporting date – that motion passed.
- Another amendment was introduced to add AGM as an option to the reporting deadline – that motion was defeated.

CLOG Formula

- CLOG formula had not been updated in 15 years and did not contain any kind of equity taken into consideration.
- Some leagues get more than 100% of the operating costs while others are around 5%.
- Surveys were sent to leagues in Spring of 2023
- Increase the base amount of funding
- Create a scoring system based on 2 categories of funding made up of:
- Engagement (program and event expenses plus neighbourhood demographics, including population)
- Facilities (rink and hall maintenance, utilities, etc.)