

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**  
**January 22, 2025; 7pm at the Rio Terrace community league hall**

**Attendees:** Emma, Tammy, Sarah (recording), Kristin, Assia, Jen F., Camille, Catherine (?)

**Non-voting:** Brendan, Carrie

**Regrets:** Jen O., Perry, Marly, Tony, Aleks, Andrew, Lance

Called to start: 7:07 pm

## **Minutes**

**1) Approval of Agenda**

**Motion to approve the agenda by Assia; motion to second by Tammy**  
**Approved? Yes, unanimously.**

**2) Approval of October 2024 Minutes**

**Motion to approve the minutes by Assia; motion to second by Sarah**  
**Approved? Yes, unanimously.**

**3) Items for discussion**

**a. Miscellaneous**

**i. Maintenance Items:**

1. Furnace clean - delegate

**Of note:**

Action items: Carrie to text Chad (underway)

2. Interior reno subcommittee to meet January 29

a. Any interest in joining? Email Emma, if so

**Of note:** currently looking at big-picture items, not the nitty gritty yet

Action items: Carrie to look into stripping/waxing the floors

**ii. Hall rental:**

1. Ping Pong - requesting Monday nights

a. Yes or No? No longer needed

b. Charge? In future, if requested look at charging the same as Tai Chi

2. Muttstock

**Of note:** organization that puts birth control implants into dogs in communities where wild dogs are a problem; festival event each year to raise funds for the organization. Event is July 5 - dog-centric event with bands - expect 5,000 people to attend. Could host a smaller event - not the large festival.

Action items: nothing - no longer needed for large-scale event

**iii. President items:**

1. Volunteer dinner - need to pick a date - delegate

**Of note:** haven't had one in quite a while

Action items: Emma and Carrie to lead - possible options Glass Monkey, Brew and Bloom; Emma to choose three dates to narrow down from, then choose locations

2. West End Seniors event January 29

a. Who can attend in Emma's stead?

Of note:

Action items: No longer needed, Emma has found someone to attend

iv. **Upcoming events (FYI):**

1. Pub night February 7 at Uncle Glenn's - Jen O. and Felicia sponsor the music for the event

2. Babysitters course and Meet 'n' Greet

Of note: Error in link initially

Action items: Carrie to make a new QR code for course (complete); Catherine to determine meet and greet date

v. **Sign update**

Of note: backlighting the sign would change the price from \$6,000 to \$10,000; suggestion for goose-neck light

Action items: Tammy to coordinate with Alex for a graphic designer mock-up for \$90

vi. **Membership sales**

Of note: volunteers would like to start a competition for membership sales at skating rink

Action items: Carrie to create QR code for Communal site

vii. **Catherine Darrah to become Director at Large**

Motion to appoint Catherine Darrah as a Director at Large by **Assia**, motion to second by **Camille**. Approved? Yes, unanimously.

4) **Action items follow up** from November 2024 meeting.

5) **Finance Report**

1. Budget

Of note: per report; will be ready for voting on at February 2025 meeting

**Accepting December financial report as information**

**Motion to accept the report by Jen F.; motion to second by Assia. Approved? Yes, unanimously.**

6) **Reports**

- NRC report – Brendan - to be emailed for February NRC report

Of note: new grants portal - need to be on it by the end of February to apply for any grants moving forward; one login for community league; *neighbourhood connections grant* and micro-grants are a single grant from \$500-2,500 for neighbourhood-level events - now two intakes per year (instead of four) - February 15 to March 30 for spring intake; macro grant \$2,500-\$25,000 - no longer limitations around food and drink; no

longer a reduction in funds for repeat-events - eliminated matching funds.

Action items: Auriana to look into neighbourhood connections for grant

- President - Emma  
Of note: as above in miscellaneous
- Vice President - Assia  
Of note: applied for WEM for Casino for 2026
- Newsletter - Kristin  
Of note: will send to Perry and Emma for review; this will be Kristin's last newsletter  
Action items: Carrie to reach out to contacts to see if they are interested in newsletter role
- Membership - Marly  
Of note: Membership supplies have been ordered for the 2025/2026 cycle and should be ready for pick up in May. Now that the mail strike is over (for the time being) I have resumed mailing skate tags.
- EFCL - Andrew  
Of note:
- Maintenance - Lance  
Of note: need new coffee urn  
Action items: Emma to purchase two new - one 60-cup and one 40-cup
- Social/Programs - Tammy/Emma  
Of note: Bike parade - review old notes  
Action items: Sarah to coordinate
- Signs - Perry  
Of note: nothing
- Soccer report - Perry - as attached  
Of note: nothing
- Energy report - Perry - as attached  
Of note: nothing
- Hall rental - Carrie, per email / report  
Of note: nothing
- Pickleball court - Aleks, per email  
Of note: Aleks spoke to several people who live in our neighborhood about pickle ball and it seems that the ones he spoke to will welcome a pickleball program at the hall. One couple that lives in PH regularly goes to Wolf Willow to play. If we agree, Aleks would proceed with contacting 2-3 contractors to give us an idea what it would take to make the ice rink surface appropriate for playing pickleball. We will discuss any feedback from them at the earliest opportunity.  
Action items: Aleks to proceed with contracting contractors
- For purchase consideration:  
Of note: to purchase popcorn machine from Carrie (\$200) to have on-site

# Monthly Financial Report

## Rio Terrace Community League

For the month ended 31 December 2024

	DEC 2024	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>Fundraising</b>					
Soccer	-	-	5,704.75	-	
Other	916.57	-	85,026.28	-	1
Hall rental	772.50	-	5,522.50	-	
Programs and social	1,203.20	-	2,633.29	-	
Casino Revenue	-	-	80,021.93	-	
<b>Total Fundraising</b>	<b>2,892.27</b>	<b>-</b>	<b>178,908.75</b>	<b>-</b>	

### Operating Expenses

Repairs and Maintenance	8,763.91	-	33,681.83	-	2
Soccer	-	-	1,975.65	-	
Social	-	-	3,684.82	-	3
Programs	163.00	-	1,124.00	-	4
Office and League Overhead	894.15	-	2,145.80	-	5
Hall Rental	-	-	1,311.50	-	
Newsletter	-	-	3,100.75	-	
<b>Total Operating Expenses</b>	<b>9,821.06</b>	<b>-</b>	<b>47,024.35</b>	<b>-</b>	

<b>Net Surplus (Shortfall)</b>	<b>(6,928.79)</b>	<b>-</b>	<b>131,884.40</b>	<b>-</b>	
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	DEC 2024	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>Cash resources</b>					
Operating - 238-5227136	93,126.07	-	93,126.07	-	
Casino Account	79,630.71	-	79,630.71	-	
Grant funds received	(352.20)	-	(352.20)	-	
Shinny Ringette funds held by League	(1,675.00)	-	(1,675.00)	-	
<b>Total Cash resources</b>	<b>170,729.58</b>	<b>-</b>	<b>170,729.58</b>	<b>-</b>	

	DEC 2024	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>1. Other Revenue</b>					
Grant Revenue	-	-	78,230.25	-	
Membership Revenue	916.57	-	6,796.03	-	
<b>Total Other Revenue</b>	<b>916.57</b>	<b>-</b>	<b>85,026.28</b>	<b>-</b>	

	DEC 2024	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>2. Repairs and Maintenance</b>					
Repairs and maintenance	7,541.88	-	17,465.56	-	
Utilities	622.03	-	4,888.27	-	
Janitorial	600.00	-	3,600.00	-	

Insurance	-	-	7,728.00	-
<b>Total Repairs and Maintenance</b>	<b>8,763.91</b>	<b>-</b>	<b>33,681.83</b>	<b>-</b>

	DEC 2024	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>3. Social</b>					
Social - Big Bin Event	-	-	1,597.08	-	
Social - Christmas Party	-	-	565.24	-	
Social - Misc. Event Expenses	-	-	1,522.50	-	
<b>Total Social</b>	<b>-</b>	<b>-</b>	<b>3,684.82</b>	<b>-</b>	

- \$1,036 for attractions passes that were not budgeted
- \$5,000 of wall mural costs recuperated from City grants

	DEC 2024	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>4. Programs</b>					
Programs - Community Swim	100.00	-	620.00	-	
Programs - Misc. Expenses	63.00	-	504.00	-	
<b>Total Programs</b>	<b>163.00</b>	<b>-</b>	<b>1,124.00</b>	<b>-</b>	

	DEC 2024	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>5. Office and Overhead</b>					
EFCL Membership	-	-	762.66	-	
Professional Fees	834.75	-	834.75	-	
Office Supplies	50.40	-	352.80	-	
Membership Cards and Skate Tags	-	-	106.98	-	
Bank fees	9.00	-	88.61	-	
<b>Total Office and Overhead</b>	<b>894.15</b>	<b>-</b>	<b>2,145.80</b>	<b>-</b>	

Overall Budget  
Budget Summary  
Rio Terrace Community League  
June 2024 to May 2025

Account	Budget Total	Actual 2023/24	Variance
Income			
Casino Revenue	75,000	2,239	(72,761)
Grant Revenue	11,840	59,256	47,416
Hall Rental Revenue	4,800	12,001	7,201
Membership Revenue	8,760	7,182	(1,578)
Newsletter Revenue	4,400	4,606	206
Programs Revenue		3,130	3,130
Soccer Revenue		25,808	25,808
Total Income	104,800	114,222	9,422
Gross Profit	104,800	114,222	9,422
Less Operating Expenses			
Bank Fees	240	450	210
Casino Fundraising Expenses	2,600	2,305	(295)
EFCL Membership	1,800	752	(1,048)
Employer's portion of CPP and EI	1,800	1,016	(784)
Hall Rental Coordination Fee	1,200	2,509	1,309
Insurance	7,000	7,648	648
Janitorial	10,200	10,802	602
Mold Remediation		43,044	43,044
Meetings	180	0	(180)
Newsletter Printing	5,420	4,309	(1,111)
Office Supplies	300	563	263
Professional Fees	2,880	1,359	(1,521)
Programs - Community Swim	600	810	210
Programs - Misc. Expenses	1,200	303	(897)
Repairs and Maintenance	10,800	5,599	(5,201)
Rink Attendant Wages	15,000	13,520	(1,480)
Soccer Expenses		15,118	15,118
Social - Christmas Party	800	0	(800)
Social - Misc. Event Expenses	2,700	1,948	(752)
Utilities	8,160	6,286	(1,874)
Total Operating Expenses	72,880	118,340	45,460
Total Expenses	72,880	118,340	45,460
Net Profit	31,920	(4,119)	(36,039)

Actual June 2024	Actual July 2024	Actual August 2024	Actual Sept 2024	Actual Oct 2024	Actual Nov 2024	Actual Dec 2024	Budget Jan 2025	Budget Feb 2025	Budget March 2025	Budget April 2025	Budget May 2025	Budget Total
433	0	79,589	0	0	0	0	0	0	0	0	0	80,022
0	0	0	0	0	78,230	0	0	0	0	0	12,000	90,230
3,000	0	0	1,750	0	0	773	400	400	400	400	400	7,523
164	350	1,675	77	3,613	0	917	500	500	500	500	500	9,296
0	0	0	0	0	0	0	1,100	0	0	1,100	0	2,200 ???
837	10	0	0	150	433	1,203	100	100	100	100	100	3,133
175	0	0	0	0	5,530	0	0	0	0	0	20,000	25,705 ???
4,609	360	81,264	1,827	3,763	84,193	2,893	2,100	1,000	1,000	2,100	33,000	218,109
4,609	360	81,264	1,827	3,763	84,193	2,893	2,100	1,000	1,000	2,100	33,000	218,109
17	8	15	5	17	18	9	20	20	20	20	20	189
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	763	0	0	0	0	0	0	0	0	763
0	0	0	0	0	0	0	300	300	300	300	0	1,200
874	0	438	0	0	0	0	100	100	100	100	100	1,812
0	0	0	0	7,728	0	0	0	0	0	0	0	7,728
475	500	425	475	625	500	600	600	600	600	600	600	6,600
0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	15	15	15	15	15	75
0	1,168	279	0	0	1,654	0	1,600	0	0	1,600	0	6,301
50	50	157	50	50	50	50	50	50	50	50	50	707
0	0	0	0	0	0	835	400	0	150	0	150	1,535
100	80	80	100	80	80	100	100	100	100	100	100	1,120
63	0	0	126	126	126	63	100	100	100	100	100	1,004
1,768	1,036	985	347	452	5,336	7,542	1,200	1,200	1,200	1,200	1,200	23,466
0	0	0	0	0	0	0	2,500	2,500	2,500	2,500	0	10,000
0	415	0	0	0	1,561	0	0	0	0	0	14,000	15,976
0	0	0	0	0	565	0	0	0	0	0	0	565
0	0	0	2,323	(625)	1,423	0	225	225	225	225	225	4,246
767	735	770	690	656	648	622	680	680	680	680	680	8,288
4,114	3,992	3,149	4,879	9,109	11,961	9,821	7,890	5,890	6,040	7,490	17,240	91,575
4,114	3,992	3,149	4,879	9,109	11,961	9,821	7,890	5,890	6,040	7,490	17,240	91,575
495	(3,632)	78,115	(3,052)	(5,346)	72,232	(6,928)	(5,790)	(4,890)	(5,040)	(5,390)	15,760	126,534

## **RTCL Solar Energy Report – Jan 22, 2025**

### **2024 Results**

Our solar power generation the 2024 YTD was a total of 24.93 MWh, which is in line with the production in 2023 of 26.76 MWh. Comparing 2024 production to 2023, we realized This reflects lower power generation in Q1, Q2 and Q4 2024 compared to 2023, partially offset by higher Q3 generation in 2024 vs. 2023. These differences are driven by weather - variances in level of sunlight and cloudiness, temperatures and of course snow coverage.

Power generation in Nov and Dec 2024 as well as Jan 2025 are nominal amounts due to the lack of sunshine, the cold weather and snow cover on the panels.

### **2023 Results**

Energy generation in 2023 from the Rio Terrace Community League solar panels totalled 26.76 MWh for the year, which was only 100 KWh less than our production in 2022 of 26.87 MWh. For March through to and including October 2023 the solar panels generated 25MWh of the 2023 yearly total of 26.76 MWh - the bulk of the solar energy generation takes place from March through October each year due to our great Alberta resource of blue skies and long hours of sunny days.

**FYI - based on an 'average Alberta house' usage of 700 KWh per month, the RTCL solar panels generate in one year enough power to supply the electrical needs of 3 houses for a year.**

**FYI - the rated installed capacity of the solar panels is 27.2MWh annually. For 2023 we generated above 98% of or expected maximum generating capacity and for 2024 we look to be headed to still achieve over 90% of our expected maximum generating capacity.**

Respectfully submitted,

Perry Wynn

## **Hall Rental Report – January 2025**

The past few months have been bustling with activity, with numerous private rentals and events filling the calendar. Additionally, we've seen a significant increase in rental inquiries, which bodes well for continued engagement with the community and the hall's usage.

### **Updates and Observations:**

1. **Maintenance Room Key:**

The maintenance room key, previously stored over the kitchen sink, has gone missing since the new tap installation. If anyone has information about its location or has taken it for safekeeping, please notify the appropriate contact. In the meantime, a replacement key may need to be arranged if the original cannot be located.

2. **Supplies Purchased:**

- **Hand Soap:** Replenished stock to ensure availability for all renters.
- **Dish Soap:** Additional supplies have been purchased for renter convenience and to maintain cleanliness standards.

### **Notes for Action:**

- Follow up on the missing maintenance room key to determine next steps.
- Continue to monitor supply levels to avoid shortages during busy rental periods.
- Ensure the rink attendants are aware of the bookings in the calendar as to not occupy the kitchen space and keep it clean.

Looking forward to more successful events and rentals in the coming months!

## **RTCL Soccer Coordinator Soccer Report – Jan 23, 2025**

### **2024/2025 Indoor Season**

The 2024/2025 Community Indoor season has been underway since the middle of October 2024 and will carry through to the end of February / early March 2025. We have 10 Rio Terrace based teams competing in age groups U11 through U17 as well as 1 team in the U7 age group. For U11 and older age groups there are 3 rounds of play in their season and teams progress up or down in the tiering for each age group based on their results in the predecessor round of play. As in prior years, we have several teams successfully competing at the highest level available for community level soccer. Regardless of the level of play, each of the Rio Terrace based teams are enjoying successful seasons with the players and coaches working hard to improve their skills and enjoy their team time together. This success is attributable in large part to very capable and supportive coaching of our volunteers and the resulting impact of players staying in the community program and staying together on the same team for several seasons.

### **2025 Outdoor Season**

Registration for the 2025 Community Outdoor season opens on Feb 3 and is scheduled to remain open for the month of Feb. Registration takes place on-line via the EMSA soccer portal and our soccer parents are very used to this process. Play takes place starting early May and generally winds up at the end of June. We typically will have about 100 more players register for the Outdoor season than we had playing in the Indoor season - the increase in participation numbers is over 75% driven by the U4, U5 and U7 FunSoccer program that we run at the soccer field at Rio Terrace School.

Rio Terrace soccer program registration fees for the 2025 Outdoor season remain at the same amount as they were for the 2024 outdoor season. This is due to EMSA West agreeing to cover the year over year increase in the EMSA Main portion of the registration fee for each age group.

Respectfully submitted,

Perry Wynn, Rio Terrace Soccer Coordinator