

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**  
**February 26, 2025; 7pm at the Rio Terrace community league hall**

**Attendees:** Emma, Tammy, Sarah (recording), Kristin, Assia, Tony, Andrew, Auriana  
**Regrets:** Jen F., Perry, Aleks, Carrie (non-voting), Camille, Catherine, Jen O., Marly, Lance, Brendan (non-voting)

Called to start: 7:06 pm

## Minutes

1) **Approval of Agenda**

Motion to approve the agenda by **Assia**; motion to second by **Tony**

Approved? Yes, unanimously.

2) **Approval of January 2025 Minutes**

Motion to approve the minutes by **Andrew**; motion to second by **Assia**

Approved? Yes, unanimously.

3) **Items for discussion**

a. **Miscellaneous**

i. **President items:**

1. Sign - per email / attachments

- Auriana has an alternate quote
- Acrylic letters (lifetime warranty)

12" acrylic pin-mounted lettering

Rio Terrace

Quesnell & Patricia Heights

Community Leagues

Motion to proceed with purchasing sign up to \$3500 by Signarama (Estimate QT-51783, option 2A), as above, put forth by **Auriana**; Motion to second by **Tammy**.

Approved? Yes, unanimously.

2. Volunteer dinner - update:

**Of note:** not many people replied to Google voting; will send another prompt

ii. **Upcoming events (FYI):**

1. Babysitters course and Meet 'n' Greet

**Of note:** tabled - Catherine to bring to next meeting

4) **Action items follow up** from the January 2025 meeting.

- Furnace cleaning - complete
- Stripping and waxing floor - complete
- Coffee urns - purchased 45 cup
- Babysitting event - make a new QR code for course (complete) - Catherine to coordinate
- Create QR code for Communal site for easy membership registration - complete
- volunteer dinner planning - underway
- Coffee urn - purchased 45-cup

- Signage - decided upon
- Clip grant - applied for
- Coordinate and plan bike parade - weekend of June 28/29 - have not begun planning
- Aleks proceed with contacting contractors about a pickleball court on the hockey rink - *not present at today's meeting*

## 5) Finance Report

### 1. Budget

Of note: per report; will be ready for voting on at February 2025 meeting

Accepting **January** financial report as information

**Motion to accept the report as information by Sarah; motion to second by Assia. Approved? Yes, unanimously.**

Action items: tabled approving the financial reports and budget until March 2025 meeting

## 6) Reports

- NRC report – Brendan
- President - Emma
- Vice President - Assia
- Finance - Jen F. - as attached

Of note:

1. the Community League Operating Grant (CLOG) application is submitted
2. the reporting for the Building Society has been sent in
3. the audited financial statements have been completed - attached
4. also attached is the revised budget - I've made an estimate for the soccer revenue and expenses based on last year
5. and the February 2025 financial report

- Newsletter - Camille (to take over from Kristin)

Action items: Kristin to pass everything off to Camille, Emma, Perry - invitation for submissions will be beginning of April; plan to take over the inbox end of March

- Membership - Marly

Of note: Membership purchases have been very high lately; likely due to soccer registration. Things are going smoother this year since families get the membership emailed to them immediately after the online purchase of their membership. Unfortunately we have run out of skate tags due to the high volume of purchases. Marly has reached out to EFCL to get more but won't be able to pick them up until next week and also increased the number of skate tags ordered for next year.

- EFCL - Andrew

Of note: district meeting was Monday

Looking into new insurance broker for community leagues; code of conduct survey was sent - completed together on site

- Maintenance - Lance

Action items: Assia - handle on outside tap - contractor to do so once it warms up

- Signs - Perry
- Soccer report - Perry - as attached
- Energy report - Perry - as attached
- Hall rental - Carrie, per email / report
- Pickleball court - Aleks

Action items: Tammy to connect with Aleks

- Bike parade

Action items: Sarah to plan

Adjourned 8:13pm

## RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting February 26, 2025; 8:15pm at the Rio Terrace Building Society

**Attendees:** Emma, Tammy, Sarah (recording), Kristin, Assia, Tony, Andrew, Auriana

**Regrets:** Jen F., Perry, Aleks, Carrie (non-voting), Camille, Catherine, Jen O., Marly, Lance, Brendan (non-voting)

Called to start: 8:15 pm

### Minutes

#### 1) Approval of Agenda

Motion to approve the agenda by **Assia.**; motion to second by **Kristin.**

Approved? Yes, unanimously.

#### 2) Approval of January 2025 Minutes

Motion to approve the minutes by **Tammy**, motion to second by **Assia.**

Approved? Yes, unanimously.

#### 3) Finance Report & budget update

**Of note:** \$5 in bank account.

Motion to accept the financial report as information by Tony. Seconded by Kristin.

Approved? Yes, unanimously. Carried.

- #### 4) Items for discussion – internal committee met to discuss internal renovations - recommended talking to an architect about building a second floor - get a quote and see what costs will potentially be
- Applied for grants for doors and stairs for preschool

Adjourned 8:28

**Overall Budget**  
**Budget Summary**  
**Rio Terrace Community League**  
**June 2024 to May 2025**

<b>Account</b>	<b>Actual June 2024</b>	<b>Actual July 2024</b>	<b>Actual August 2024</b>	<b>Actual Sept 2024</b>	<b>Actual Oct 2024</b>	<b>Actual Nov 2024</b>	<b>Actual Dec 2024</b>	<b>Actual Jan 2025</b>	<b>Budget Feb 2025</b>	<b>Budget March 2025</b>	<b>Budget April 2025</b>	<b>Budget May 2025</b>	<b>Budget Total</b>
<b>Income</b>													
Casino Revenue	433	0	79,589	0	0	0	0	0	0	0	0	0	80,022
Grant Revenue	0	0	0	0	0	78,230	0	0	0	0	0	12,000	90,230
Hall Rental Revenue	3,000	0	0	1,750	0	0	773	0	7,800	400	400	400	14,523
Membership Revenue	164	350	1,675	77	3,613	0	917	428	0	500	500	500	8,724
Newsletter Revenue	0	0	0	0	0	0	0	1,825	800	0	1,100	0	3,725
Programs Revenue	837	10	0	0	150	433	1,203	30	60	100	100	100	3,023
Soccer Revenue	175	0	0	0	0	5,530	0	0	350	0	0	20,000	26,055
<b>Total Income</b>	<b>4,609</b>	<b>360</b>	<b>81,264</b>	<b>1,827</b>	<b>3,763</b>	<b>84,193</b>	<b>2,893</b>	<b>2,283</b>	<b>9,010</b>	<b>1,000</b>	<b>2,100</b>	<b>33,000</b>	<b>226,302</b>
<b>Gross Profit</b>	<b>4,609</b>	<b>360</b>	<b>81,264</b>	<b>1,827</b>	<b>3,763</b>	<b>84,193</b>	<b>2,893</b>	<b>2,283</b>	<b>9,010</b>	<b>1,000</b>	<b>2,100</b>	<b>33,000</b>	<b>226,302</b>
<b>Less Operating Expenses</b>													
Bank Fees	17	8	15	5	17	18	9	78	39	20	20	20	266
Casino Fundraising Expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
EFCL Membership	0	0	0	763	0	0	0	0	0	0	0	0	763
Employer's portion of CPP and EI	0	0	0	0	0	0	0	0	0	300	300	0	600
Hall Rental Coordination Fee	874	0	438	0	0	0	0	975	0	100	100	100	2,587
Insurance	0	0	0	0	7,728	0	0	0	(30)	0	0	0	7,698
Janitorial	475	500	425	475	625	500	600	500	752	600	600	600	6,652
Mold Remediation	0	0	0	0	0	0	0	0	0	0	0	0	0
Meetings	0	0	0	0	0	0	0	0	0	15	15	15	45
Newsletter Printing	0	1,168	279	0	0	1,654	0	0	1,733	0	1,600	0	6,434
Office Supplies	50	50	157	50	50	50	50	145	50	50	50	50	802
Professional Fees	0	0	0	0	0	0	835	0	0	150	0	150	1,135
Programs - Community Swim	100	80	80	100	80	80	100	80	80	100	100	100	1,080

## Overall Budget

### Budget Summary

#### Rio Terrace Community League

#### June 2024 to May 2025

Account	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget
	June 2024	July 2024	August 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	March 2025	April 2025	May 2025	Total
Programs - Misc. Expenses	63	0	0	126	126	126	63	126	0	100	100	100	930
Repairs and Maintenance	1,768	1,036	985	347	452	5,336	7,542	1,870	3,117	1,200	1,200	1,200	26,053
Rink Attendant Wages	0	0	0	0	0	0	0	0	0	10,000	3,000	0	13,000
Soccer Expenses	0	415	0	0	0	1,561	0	0	0	0	0	14,000	15,976
Social - Christmas Party	0	0	0	0	0	565	0	0	0	0	0	0	565
Social - Misc. Event Expenses	0	0	0	2,323	(625)	1,423	0	0	0	225	225	225	3,796
Utilities	767	735	770	690	656	648	622	631	673	680	680	680	8,232
<b>Total Operating Expenses</b>	<b>4,114</b>	<b>3,992</b>	<b>3,149</b>	<b>4,879</b>	<b>9,109</b>	<b>11,961</b>	<b>9,821</b>	<b>4,405</b>	<b>6,414</b>	<b>13,540</b>	<b>7,990</b>	<b>17,240</b>	<b>96,614</b>
<b>Total Expenses</b>	<b>4,114</b>	<b>3,992</b>	<b>3,149</b>	<b>4,879</b>	<b>9,109</b>	<b>11,961</b>	<b>9,821</b>	<b>4,405</b>	<b>6,414</b>	<b>13,540</b>	<b>7,990</b>	<b>17,240</b>	<b>96,614</b>
<b>Net Profit</b>	<b>495</b>	<b>(3,632)</b>	<b>78,115</b>	<b>(3,052)</b>	<b>(5,346)</b>	<b>72,232</b>	<b>(6,928)</b>	<b>(2,122)</b>	<b>2,596</b>	<b>(12,540)</b>	<b>(5,890)</b>	<b>15,760</b>	<b>129,688</b>

# May 31, 2024 Financial Statements

Rio Terrace Community League  
For the year ended 31 May 2024

Prepared by Gadowsky & Associates LLP

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# Auditor's Report

## Rio Terrace Community League For the year ended 31 May 2024

We have examined the *Statement of Financial Position* of the Rio Terrace Community League accounts as of **May 31, 2024**, the *Statement of Revenues and Expenditures*, the *Operating Fund Statement*, the *Capital Fund Statement* and the *Notes to the Financial Statements* for the same year then ended.

In our opinion, these financial Statements present fairly the financial position of the organization as at **May 31, 2024**, and the results of the operations for the year then ended. Any concerns we may have noted have been forwarded to the Treasurer of the Society and the Board of Directors.

The Auditors are members of the Rio Terrace Community League (encompassing the Rio Terrace, Patricia Heights and Quesnell Heights neighbourhoods in Edmonton) appointed annually by the Board of Directors to conduct each year's audit in accordance with the Community League's Bylaws.

*By signing below, we have approved the Financial Statements as attached and initialed by the Auditors.*

Date:

February 21, 2025

Directors:

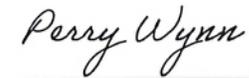


Treasurer



President

Auditors:



Community League member



Community League member

# Statement of Financial Position

Rio Terrace Community League

As at 31 May 2024

	31 MAY 2024	31 MAY 2023	NOTES
<b>Assets</b>			
<b>Current Assets</b>			
<b>Cash</b>			
Bank deposits and cash on hand	37,312	89,395	
RTCL Building Society cash	5	5	
Preschool cash	(940)	(3,043)	
<b>Total Cash</b>	<b>36,377</b>	<b>86,357</b>	
Receivables	13,172	520	
<b>Total Current Assets</b>	<b>49,549</b>	<b>86,877</b>	
Capital assets	147,064	157,179	1
Rio Terrace Community Preschool furniture and equipment	12,388	12,382	
<b>Total Assets</b>	<b>209,001</b>	<b>256,438</b>	
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts payable and accrued liabilities	11,859	46,542	
Shinny Ringette funds held by League	2,068	2,068	
Due to RTCL Building Society	618	-	
Deferred grant revenue	352	352	
<b>Total Current Liabilities</b>	<b>14,897</b>	<b>48,963</b>	
Due to Rio Terrace Community Preschool	-	97	
<b>Total Liabilities</b>	<b>14,897</b>	<b>49,059</b>	
<b>Net Assets</b>			
Operating fund	111,774	114,934	
Capital fund	82,329	92,444	
<b>Total Net Assets</b>	<b>194,103</b>	<b>207,378</b>	
<b>Total Liabilities and Net Assets</b>	<b>209,001</b>	<b>256,438</b>	

# Statement of Revenues and Expenditures

Rio Terrace Community League  
For the year ended 31 May 2024

	2024	2023	NOTES
<b>Revenue</b>			
Casino	2,239	78,829	
Hall rental	11,951	4,745	
Newsletter	3,455	4,405	
Soccer	25,808	21,086	
Social	-	59	
Programs	3,130	-	
Other	66,488	296,708	
<b>Total Revenue</b>	<b>113,071</b>	<b>405,831</b>	
<b>Direct Costs</b>			
Casino fundraising expenses	2,305	2,565	
Hall rental coordination fee	2,509	1,261	
Newsletter printing	4,309	5,420	
Program expenses	1,113	1,790	
Soccer expenses	15,118	20,993	
Social expenses	1,948	5,057	
<b>Total Direct Costs</b>	<b>27,302</b>	<b>37,086</b>	
<b>Gross Profit</b>	<b>85,769</b>	<b>368,745</b>	
<b>Expenses</b>			
Bank fees	450	221	
Insurance	7,648	6,939	
Janitorial	10,802	9,907	
Office	2,673	6,369	
Meeting expenses and volunteer appreciation dinner	-	163	
Repairs and maintenance	5,599	10,823	
Rink attendant wages	14,536	27,620	
Utilities	6,286	8,155	
Mold remediation	43,044	318,910	
<b>Total Expenses</b>	<b>91,038</b>	<b>389,107</b>	
<b>Surplus (Deficit)</b>	<b>(5,269)</b>	<b>(20,361)</b>	
<b>Preschool Program</b>			
Preschool revenues	102,321	92,333	2
Preschool expenses	(100,211)	(102,178)	2
<b>Total Preschool Program</b>	<b>2,110</b>	<b>(9,846)</b>	
<b>Consolidated Surplus (Deficit)</b>	<b>(3,160)</b>	<b>(30,207)</b>	

# Operating Fund Statement

Rio Terrace Community League  
For the year ended 31 May 2024

	2024	2023
<hr/>		
<b>Operating Fund</b>		
Opening Balance	114,934	145,141
<hr/>		
<b>Decreases</b>		
Deficit for the period	(3,160)	(30,207)
<b>Total Decreases</b>	<b>(3,160)</b>	<b>(30,207)</b>
Equity, end of year	111,774	114,934

# Capital Fund Statement

Rio Terrace Community League  
For the year ended 31 May 2024

	2024	2023
<b>Capital Fund</b>		
Capital Fund	92,445	103,680
Depreciation	(10,116)	(11,235)
Total Capital Fund	82,329	92,444

# Notes to the Financial Statements

Rio Terrace Community League  
For the year ended 31 May 2024

	2024	2023
<b>1. Capital Asset Schedule</b>		
<b>Buildings - 5% depreciation rate</b>		
Buildings - cost	172,311	172,311
Buildings - accumulated depreciation	(61,458)	(55,624)
<b>Total Buildings</b>	<b>110,853</b>	<b>116,687</b>
<b>Sports Complex - 4% depreciation rate</b>		
Sports Complex - cost	26,984	26,984
Sports Complex - accumulated depreciation	(8,296)	(7,518)
<b>Total Sports Complex</b>	<b>18,688</b>	<b>19,466</b>
<b>Equipment - 20% depreciation rate</b>		
Equipment - cost	25,533	25,533
Equipment - accumulated depreciation	(18,577)	(16,838)
<b>Total Equipment</b>	<b>6,956</b>	<b>8,695</b>
<b>Furniture and Fixtures - 20% depreciation rate</b>		
Furniture and Fixtures - cost	17,497	17,497
Furniture and Fixtures - accumulated depreciation	(13,503)	(12,504)
<b>Total Furniture and Fixtures</b>	<b>3,994</b>	<b>4,993</b>
<b>Tennis Courts - 25% depreciation rate</b>		
Tennis Courts - cost	2,052	2,052
Tennis Courts - accumulated depreciation	(1,898)	(1,847)
<b>Total Tennis Courts</b>	<b>154</b>	<b>205</b>
<b>Skating Rinks - 10% depreciation rate</b>		
Skating Rinks - cost	16,569	16,569
Skating Rinks - accumulated depreciation	(10,150)	(9,437)
<b>Total Skating Rinks</b>	<b>6,419</b>	<b>7,132</b>
<b>Total Capital Asset Schedule</b>	<b>147,064</b>	<b>157,179</b>

## 2. Rio Terrace Community League Preschool

The Rio Terrace Community League Preschool ("Preschool") is one of the programs of the Rio Terrace Community League ("League"). Therefore the League is legally responsible for the Preschool assets and liabilities.

The League has delegated the authority and responsibility for the operation of the Preschool to the members of the Preschool i.e., the parents of the children attending the Preschool and their elected executive, while retaining the right to make changes to such delegation of authority and responsibility.

The Preschool's finances are reviewed by two parents annually in October and a report is presented to the Board.

The Preschool fiscal period is aligned with the school year, from September 1 to August 31. It is therefore different from the League's fiscal year, from June 1 to May 31. The financial statements of the League and of the Preschool are therefore distinct. The un-audited financial details of the Preschool for the period June 1, 2023 through May 31, 2024, have been consolidated into the League's financial statements in order to provide a more comprehensive picture of the League's finances. These amounts have not been audited and are intended to be used for information purposes only.

The Preschool received no financial support from the League during the current fiscal year.

## 3. Note from the Auditors

The auditors believe that there appears to be a disconnect in recent years, including the financial year ended May 31, 2024, in the recording of Capital Assets purchased and accounting for those purchases in the Capital Fund. This disconnect may include a portion of the expenditures identified in the Financial Statements as Mold Remediation and their treatment as expense versus capital asset additions in the financial year ended May 31, 2023.

The auditors have committed to undertake a detailed review of this issue and report their results to the Board in time to take corrective action in the financial year ended May 31, 2025.

# Monthly Financial Report

## Rio Terrace Community League For the month ended 28 February 2025

	FEB 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>Fundraising</b>					
Soccer	350.00	-	6,054.75	-	
Other	-	-	85,454.41	-	1
Hall rental	7,800.00	-	13,322.50	-	
Newsletter	-	-	1,825.00	-	
Programs and social	60.00	-	2,723.29	-	
Casino Revenue	-	-	80,021.93	-	
<b>Total Fundraising</b>	<b>8,210.00</b>	<b>-</b>	<b>189,401.88</b>	<b>-</b>	

### Operating Expenses

Repairs and Maintenance	4,513.34	-	42,501.70	-	2
Soccer	-	-	1,975.65	-	
Social	-	-	3,702.67	-	3
Programs	80.00	-	3,509.35	-	4
Office and League Overhead	88.92	-	2,457.37	-	5
Hall Rental	-	-	2,286.50	-	
Newsletter	1,733.95	-	4,834.70	-	
<b>Total Operating Expenses</b>	<b>6,416.21</b>	<b>-</b>	<b>61,267.94</b>	<b>-</b>	

### Net Surplus (Shortfall)

	1,793.79	-	128,133.94	-	
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### Cash resources

Operating - 238-5227136	84,363.13	-	84,363.13	-	
Casino Account	79,630.71	-	79,630.71	-	
Grant funds received	(352.20)	-	(352.20)	-	
Shinny Ringette funds held by League	(670.00)	-	(670.00)	-	
<b>Total Cash resources</b>	<b>162,971.64</b>	<b>-</b>	<b>162,971.64</b>	<b>-</b>	

	FEB 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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### 1. Other Revenue

Grant Revenue	-	-	78,230.25	-	
Membership Revenue	-	-	7,224.16	-	
<b>Total Other Revenue</b>	<b>-</b>	<b>-</b>	<b>85,454.41</b>	<b>-</b>	

	FEB 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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### 2. Repairs and Maintenance

Repairs and maintenance	3,117.45	-	23,758.42	-	
Utilities	673.48	-	6,192.87	-	
Janitorial	752.41	-	4,852.41	-	

Insurance	(30.00)	-	7,698.00	-
<b>Total Repairs and Maintenance</b>	<b>4,513.34</b>	<b>-</b>	<b>42,501.70</b>	<b>-</b>

	FEB 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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### 3. Social

Social - Big Bin Event	-	-	1,597.08	-
Social - Christmas Party	-	-	565.24	-
Social - Misc. Event Expenses	-	-	1,540.35	-
<b>Total Social</b>	<b>-</b>	<b>-</b>	<b>3,702.67</b>	<b>-</b>

	FEB 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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### 4. Programs

Programs - Community Swim	80.00	-	780.00	-
Programs - Misc. Expenses	-	-	2,729.35	-
<b>Total Programs</b>	<b>80.00</b>	<b>-</b>	<b>3,509.35</b>	<b>-</b>

	FEB 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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### 5. Office and Overhead

EFCL Membership	-	-	762.66	-
Professional Fees	-	-	834.75	-
Office Supplies	50.40	-	548.09	-
Membership Cards and Skate Tags	-	-	106.98	-
Bank fees	38.52	-	204.89	-
<b>Total Office and Overhead</b>	<b>88.92</b>	<b>-</b>	<b>2,457.37</b>	<b>-</b>

## **RTCL Solar Energy Report – Feb 26, 2025**

### **Jan and Feb 2025 Results**

Solar generation for the months of Jan and Feb 2025 were very low (as expected and as is normal) due to the combination of very cold weather, snow cover on the panels and reduced hours of sunshine. We should see solar production start to pick in March and be back to back effectively full capacity in April.

### **2024 Results**

Our solar power generation the 2024 YTD was a total of 24.93 MWh, which is in line with the production in 2023 of 26.76 MWh. Comparing 2024 production to 2023, we realized This reflects lower power generation in Q1, Q2 and Q4 2024 compared to 2023, partially offset by higher Q3 generation in 2024 vs. 2023. These differences are driven by weather - variances in level of sunlight and cloudiness, temperatures and of course snow coverage.

Power generation in Nov and Dec 2024 as well as Jan 2025 are nominal amounts due to the lack of sunshine, the cold weather and snow cover on the panels.

### **2023 Results**

Energy generation in 2023 from the Rio Terrace Community League solar panels totalled 26.76 MWh for the year, which was only 100 KWh less than our production in 2022 of 26.87 MWh. For March through to and including October 2023 the solar panels generated 25MWh of the 2023 yearly total of 26.76 MWh - the bulk of the solar energy generation takes place from March through October each year due to our great Alberta resource of blue skies and long hours of sunny days.

**FYI - based on an 'average Alberta house' usage of 700 KWh per month, the RTCL solar panels generate in one year enough power to supply the electrical needs of 3 houses for a year.**

**FYI - the rated installed capacity of the solar panels is 27.2MWh annually. For 2023 we generated above 98% of or expected maximum generating capacity and for 2024 we look to be headed to still achieve over 90% of our expected maximum generating capacity.**

Respectfully submitted,

Perry Wynn

8" Rio Terrace  
57.3"

8" Quesnell & Patricia Heights  
139.6"

8" Community League  
99"

Quantity: 1  
Material: 3mm Brushed dibond laminated on to 12mm Black celtec. (pin holes on back. 3½ pins. Coroplast Template)  
Font: Helvetica

THIS IS NOT BE USED AS AN ACCURATE COLOR PROOF

First proof and one revision included in quote. Additional changes charged @ \$95.00 per hour.

Sales: Victor

Designer: Rodolfo

Docket: 24755  
Customer: Powerhouse Print  
Contact: \_\_\_\_\_  
Date: January 29, 2025

Rev0: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved:  Approved with changes:  New proof required with changes:

Signature \_\_\_\_\_



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Designer: Rodolfo

Docket: 24755

Rev0: \_\_\_\_\_

Customer: Powerhouse Print

Contact: \_\_\_\_\_

Date: January 29, 2025

Approved:

Approved with changes:

New proof required with changes:

Signature \_\_\_\_\_



Attention: Tammy

February 6, 2025

Thank you for the opportunity to submit this quotation. Our specifications and prices are based on the following detailed description. All quotes are subject to viewing of electronic files.

**DESCRIPTION:** pin mounted letters (3D signage)

**QUANTITY:** 49

*Rio Terrace  
Quesnell & Patricia Heights  
Community League*

**FINISHED SIZE:** 8" or 12" high

**STOCK:** 3mm brushed dibond laminated onto ½" black Celtec

**PREPARATION:** digitally cut to contour of letters; pin mounts attached to back; installation on site

**PRICE:** **8" height: \$5635** (sub pin mounts for dibond raceway backing – same cost)

**12" height: \$6310**

Please allow one week for production and a day for installation.

Valid until: March 6, 2025

Terms: net 30 OAC

Conditions of quotation:

- Estimate only; prices subject to viewing customer supplied material.
- After the VALID UNTIL date, revised pricing may apply.
- Purchaser is responsible to ensure that the specifications included above fully satisfy requirements.
- ARTWORK SUPPLIED means digital file supplied either on stick or by email to our specifications and ready for output. All file preparation and/or repairs will be charged at our regular hourly rates.
- GST and shipping (if applicable) not included in price shown.

Customer approval: \_\_\_\_\_ Date: \_\_\_\_\_

**15208 78 Avenue, Edmonton, AB T5R 3C7**  
**780.455.9989 [www.powerhouseprint.ca](http://www.powerhouseprint.ca)**



Edmonton

Kenabby Holdings Ltd. O/A Signarama  
10608 - 170 Street NW  
Edmonton, AB T5S 1P3  
(780) 448-1944

# ESTIMATE QT-51783

The Way To Grow Your Business  
www.signarama.ca/ab-edmonton

Payment Terms: Cash Customer

Created Date: 2025-02-26

**DESCRIPTION:** Exterior Acrylic Letters

**Bill To:** Rio Terrace Community League  
15500 76 Ave NW  
Edmonton, AB T5R 4L8  
CA

**Installed:** Rio Terrace Community League  
15500 76 Ave NW  
Edmonton, AB T5R 4L8  
CA

**Requested By:** Auriana Burns  
Email: auriana.burns@epsb.ca  
Work Phone: (780) 237-3686

**Salesperson:** Brittany Cook  
Email: bcook@edmontonsignarama.com  
Work Phone: 780-448-1944

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	<p>OPTION 1A - 8"H text (3 lines of text)</p> <p><b>OPTION 1A - 8"H text (3 lines of text)</b></p> <p>Overall size: 144"W x 46.5"H 1/4" thick acrylic letters, painted silver Flush pin-mount</p> <p>QTY: 1 set</p> <p><b>COPY: Rio Terrace</b> <b>Quesnell &amp; Patricia Heights</b> <b>Community League</b></p> <p>*Sizing supplied by customer</p> <p><i>*Does not include COE sign permit.</i></p> <hr/> <p>Includes: 6.0 Hrs Install(A) - Bucket Truck - 1 man at customer site. <b>*TIMES ARE ESTIMATED - ACTUAL TIME ON SITE WILL APPLY TO FINAL INVOICE - PRICING IS SUBJECT TO CHANGE*</b></p> <p>Install of flush-pin mount acrylic letters onto building fascia.</p>	1	\$2,330.00	\$2,330.00

*\*Installer will need to drive bucket truck up to install location. He can lay plywood down to protect grass as much as possible, but damage can occur. Signarama will not be responsible for any repairs to landscaping. We suggest waiting for the ground to be dry before installation occurs.*

Location: 15500 76 Ave NW, Edm  
Site Contact: TBD  
Install Date: TBD

*Please Note: Times listed are approximate and will be billed on a time and materials basis, including any travel or loading time required (1 Hr minimum charge). Pricing is subject to change. In the case of a customer cancellation without 24 hours (1 business day) notice, a 1 hour cancellation fee will apply.*

2	OPTION 1B - 8"H text (2 lines of text)	1	\$1,600.00	\$1,600.00
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**OPTION 1B - 8"H text (2 lines of text)**

Overall size: 102"W x 28.4"H  
1/4" thick acrylic letters, painted silver  
Flush pin-mount

QTY: 1 set

COPY: Rio Terrace  
Community League

\*Sizing supplied by customer

*\*Does not include COE sign permit.*

Includes:

5.0 Hrs Install(A) - Bucket Truck - 1 man at customer site.

**\*TIMES ARE ESTIMATED - ACTUAL TIME ON SITE WILL APPLY TO FINAL INVOICE - PRICING IS SUBJECT TO CHANGE\***

Install of flush-pin mount acrylic letters onto building fascia.

*\*Installer will need to drive bucket truck up to install location. He can lay plywood down to protect grass as much as possible, but damage can occur. Signarama will not be responsible for any repairs to landscaping. We suggest waiting for the ground to be dry before installation occurs.*

Location: 15500 76 Ave NW, Edm  
Site Contact: TBD  
Install Date: TBD

Please Note: Times listed are approximate and will be billed on a time and materials basis, including any travel or loading time required (1 Hr minimum charge). Pricing is subject to change. In the case of a customer cancellation without 24 hours (1 business day) notice, a 1 hour cancellation fee will apply.

3	<p>OPTION 2A - 12"H text (3 lines of text)</p> <p><b>OPTION 2A - 12"H text (3 lines of text)</b></p> <p>Overall size: 216"W x 66"H 1/4" thick acrylic letters, painted silver Flush pin-mount</p> <p>QTY: 1 set</p> <p>COPY: Rio Terrace Quesnell &amp; Patricia Heights Community League</p> <p>*Sizing supplied by customer</p> <p><i>*Does not include COE sign permit.</i></p> <hr/> <p>Includes: 6.0 Hrs Install(A) - Bucket Truck - 1 man at customer site. <b>*TIMES ARE ESTIMATED - ACTUAL TIME ON SITE WILL APPLY TO FINAL INVOICE - PRICING IS SUBJECT TO CHANGE*</b></p> <p>Install of flush-pin mount acrylic letters onto building fascia.</p> <p><i>*Installer will need to drive bucket truck up to install location. He can lay plywood down to protect grass as much as possible, but damage can occur. Signarama will not be responsible for any repairs to landscaping. We suggest waiting for the ground to be dry before installation occurs.</i></p> <p>Location: 15500 76 Ave NW, Edm Site Contact: TBD Install Date: TBD</p> <p><i>Please Note: Times listed are approximate and will be billed on a time and materials basis, including any travel or loading time required (1 Hr minimum charge). Pricing is subject to change. In the case of a customer cancellation without 24 hours (1 business day) notice, a 1 hour cancellation fee will apply.</i></p>	1	\$3,130.00	\$3,130.00
4	<p>OPTION 2B - 12"H text (2 lines of text)</p> <p><b>OPTION 2B - 12"H text (2 lines of text)</b></p>	1	\$2,000.00	\$2,000.00

Overall size: 153"W x 40.5"H  
1/4" thick acrylic letters, painted silver  
Flush pin-mount

QTY: 1 set

COPY: Rio Terrace  
Community League

\*Sizing supplied by customer

*\*Does not include COE sign permit.*

Includes:

5.0 Hrs Install(A) - Bucket Truck - 1 man at customer site.

**\*TIMES ARE ESTIMATED - ACTUAL TIME ON SITE WILL APPLY TO FINAL INVOICE - PRICING IS SUBJECT TO CHANGE\***

Install of flush-pin mount acrylic letters onto building fascia.

*\*Installer will need to drive bucket truck up to install location. He can lay plywood down to protect grass as much as possible, but damage can occur. Signarama will not be responsible for any repairs to landscaping. We suggest waiting for the ground to be dry before installation occurs.*

Location: 15500 76 Ave NW, Edm

Site Contact: TBD

Install Date: TBD

*Please Note: Times listed are approximate and will be billed on a time and materials basis, including any travel or loading time required (1 Hr minimum charge). Pricing is subject to change. In the case of a customer cancellation without 24 hours (1 business day) notice, a 1 hour cancellation fee will apply.*

5	Survey(A) - Bucket Truck - 1 man	1	\$180.00	\$180.00
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Includes:

1.0 Hrs Survey(A) - Bucket Truck - 1 man at customer site.

Survey of area available for signage.

*\*Installer will need to drive bucket truck up to install location. He can lay plywood down to protect grass as much as possible, but damage can occur. Signarama will not be responsible for any repairs to landscaping. We suggest waiting for the ground to be dry before installation occurs.*

## Hall Rental Report – February 2025

February has been a relatively quiet month for new rentals, though we are receiving a steady flow of inquiries for future dates. While interest remains strong, we haven't seen much action in terms of confirmed bookings.

### Upcoming Rentals:

- **March 1** – Memorial service
- **March 7/8** – Repeat renter booking + birthday celebration
- **Friday, March 1** – A potential renter is scheduled to view the hall for a **baby shower in April**
- **Mondays for 8 weeks** – A dance class has booked the hall, with potential for additional dates in the fall

We have also noticed an increase in inquiries from **political parties**, which suggests that elections may be approaching. We will continue to monitor interest and follow up with potential renters to secure additional bookings.

## **RTCL Soccer Coordinator Soccer Report – Feb 26, 2025**

### **2024 / 2025 Indoor Season**

The 2024 / 2025 Indoor season regular play has been completed, including City Championships which took place this past weekend. Provincial Tier 4 Community Championships will take place the weekend of Mar 14 - 16, 2025. Rio Terrace had 1 team participate in the City Championships. 2 Rio Terrace teams will be participating in the Alberta Tier 4 Championships.

Rio Terrace hosted 8 boys teams and 2 girls teams during the Indoor season as well as 1 U7 mixed gender team. Notable achievements standings wise for this season included the U17 Boys (McKay) team advancing to the City wide Championships and the U15 (Machnik) girls team and the U19 (Klappstein) boys team have both advanced to Tier 4 Alberta Provincial Championships (highest level of play for community teams). There were 175 + players on Rio Terrace based teams during the Indoor season. The season ending Slush Cup tournament takes place this coming weekend.

### **2025 Outdoor season Registration is underway**

Player registration is nearly completed time wise with registration to now close on March 8. Registrations are accepted after March 8 subject to roster positions still being available on teams hosted by Rio Terrace as well as other teams within the EMSA West area. Rio Terrace registration numbers are expected to be in the area of 225+ players. Player registration takes place on-line using the emsasoccerportal. We are currently sitting at about 190 registrations

We will form Rio Terrace based teams during March and early April. The 2025 outdoor season will start in late April / early May - weather permitting - and conclude at the end of June.

Respectfully submitted,

Perry Wynn, Rio Terrace Soccer Coordinator