

RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
June 25, 2025; 7pm at the Rio Terrace community league hall

Attendees: Emma, Sarah (recording), Tammy, Assia, Camille, Jen F., Brendan (non-voting), Perry (7:45)

Regrets: Marly, Jen O., Andrew

TBC: Carrie (non-voting), Christine, Lance, Tony, Auriana

Minutes

1) Approval of Agenda

Motion to approve the agenda by **Tammy**; motion to second by **Assia**
Approved? Yes, unanimously.

2) Approval of May 2025 Minutes

Motion to approve the Minutes by **Camille**; motion to second by **Assia**
Approved? Yes, unanimously.

3) Items for discussion

a. Miscellaneous

4) Action items follow up from May 2025 meeting.

Perry - Talk with Laurier league about renovation and wind screens

Assia - Tap handle outdoors - Going to reach out to a new plumber for a second quote (Emma to ask Lance for previous contact)

Emma - To share information about seed sharing with community members; Purchase more chair leg caps - complete

Jen F. - Send April 2025 Financial Report; Add link for donations to communal

5) Finance Report from April 2025 and May 2025

Motion to approve the April 2025 financial report by **Jen F.**; motion to second by **Sarah**

Approved? Yes, unanimously.

Motion to accept the June 2025 financial report as information by **Jen F.**; motion to second by **Perry**

Approved? Yes, unanimously.

- RTCL financial statements for the year ended May 31, 2024 - comparison to budget (report attached)

1. ACTION: Perry & Kristen to initial the pages of the financial statements

- RTCL May 31, 2025 year end

1. ACTION: need everyone to send in any invoices or receipts for reimbursement by June 27

- RTCL June 2025 financial report (to June 23) (attached)
- RTCL Overall actual vs budget 2023 to 2024 - timing of casino revenue impacts
- Solar - currently have \$4,411.91 credit

6) Reports

- NRC report - Brendan - as attached
- President - Emma

1. Engaging newcomers workshop

- Having trouble accessing the apartment tenants - option to leave in laundry room

2. Chairs - purchased new chair caps; cleaning chairs - call to board - chair cleaning evening - does anyone have an at-home carpet / upholstery cleaner
 3. Wind screens - would like to vote on investing in
 - Action Emma w/ cc to Auriana: are there grants available for this? Contact grants department grants@edmonton.ca
 4. West end seniors' association centre (WESAC) - looking at meeting seniors where they physically are versus having seniors come to them; use our space for programming for what our seniors want to do - cost to attend WESAC events
 - Next steps: Emma to determine possible dates,
- Vice President - Assia
 - Finance - Jen F. - as attached
 - Newsletter - Camille, Perry
 - Membership - Marly
 - EFCL - Andrew
 - Maintenance - Lance
 1. Outside tap (Assia)
 - Social/Programs - Tammy/Emma
 1. Bike Parade (Sarah) - Sunday, June 29 at 10:30 a.m. - set up 9:30, wrap-up 11:30
 - Up 76 ave to 149 street - over to Rio Drive, back around to 156 street back to gazebo
 - Volunteers? Camille (& her kids), Sarah's mom, Sarah's sister; Auriana
 2. Community League Day - Saturday, September 20
 - ACTION Emma: Big bin - apply for grant; grants@edmonton.ca events Grant opens August 1;
 - ACTION Jen F. - contact another company for bin quote
 - ACTION Emma: city event licence;
 - ACTION Emma: liquor licence
 - ACTION Emma: volunteers
 - ACTION Sarah and Assia: Beer gardens - Pro serve - Assia and Sarah to get licences
 - Tammy and Assia - sell memberships at Big Bin portion of event
 - ACTION Sarah - rent bouncy castles
 - Movie night (indoors) - ask Carrie if we can use the screen - Sarah to purchase candy, pop, chips
 - Signs - Perry
 1. ACTION Perry: add 10:30 for June 29 bike parade
 - Soccer report - Perry - as attached
 - Energy report - Perry - as attached
 - Hall rental - Carrie
 - Pickleball courts - Tammy
 1. Update, if applicable

Adjourned 9:00pm

RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
June 25, 2025; 9:00pm at the Rio Terrace building society

Agenda

1) Approval of Agenda

Motion to approve the agenda by **Tammy**; motion to second by **Assia**
Approved? Yes, unanimously.

2) Approval of May 2025 Minutes

Motion to approve the Minutes by **Tammy**; motion to second by **Assia**
Approved? Yes, unanimously.

3) Finance Report & budget update

- **Motion to accept the May 31, 2024 Rio Terrace Building Society financial statements** by **Assia**; motion to second by **Camille**
- Approved? Yes, unanimously.

4) Items for discussion

- a. **Miscellaneous:**
- b. **Donations:**
- c. **Grant funding:** we were awarded a grant to replace the preschool stairs and front door (with increased accessibility). It is a matching grant. The total awarded was \$14,29.

ACTION: Auriana is meeting with the contractor for the preschool stair replacement.

ACTION: Lance is in charge of having the door replaced.

May 31, 2024 Financial Statements

Rio Terrace Community League
For the year ended 31 May 2024

Prepared by Gadowsky & Associates LLP

PW

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PW

Auditor's Report

Rio Terrace Community League For the year ended 31 May 2024

We have examined the *Statement of Financial Position* of the Rio Terrace Community League accounts as of **May 31, 2024**, the *Statement of Revenues and Expenditures*, the *Operating Fund Statement*, the *Capital Fund Statement* and the *Notes to the Financial Statements* for the same year then ended.

In our opinion, these financial Statements present fairly the financial position of the organization as at **May 31, 2024**, and the results of the operations for the year then ended. Any concerns we may have noted have been forwarded to the Treasurer of the Society and the Board of Directors.

The Auditors are members of the Rio Terrace Community League (encompassing the Rio Terrace, Patricia Heights and Quesnell Heights neighbourhoods in Edmonton) appointed annually by the Board of Directors to conduct each year's audit in accordance with the Community League's Bylaws.

By signing below, we have approved the Financial Statements as attached and initialed by the Auditors.

Date:

Directors:

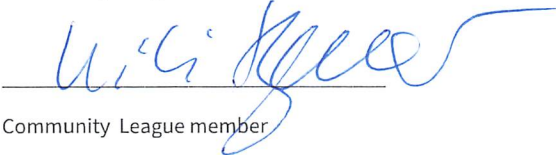
Treasurer

President

Auditors:



Community League member



Community League member

Statement of Financial Position

Rio Terrace Community League

As at 31 May 2024

	31 MAY 2024	31 MAY 2023	NOTES
Assets			
Current Assets			
Cash			
Bank deposits and cash on hand	37,312	89,395	
RTCL Building Society cash	5	5	
Preschool cash	(940)	(3,043)	
Total Cash	36,377	86,357	
Receivables	13,172	520	
Total Current Assets	49,549	86,877	
Capital assets	147,064	157,179	1
Rio Terrace Community Preschool furniture and equipment	12,388	12,382	
Total Assets	209,001	256,438	
Liabilities			
Current Liabilities			
Accounts payable and accrued liabilities	11,859	46,542	
Shinny Ringette funds held by League	2,068	2,068	
Due to RTCL Building Society	618	-	
Deferred grant revenue	352	352	
Total Current Liabilities	14,897	48,963	
Due to Rio Terrace Community Preschool	-	97	
Total Liabilities	14,897	49,059	
Net Assets			
Operating fund	111,774	114,934	
Capital fund	82,329	92,444	
Total Net Assets	194,103	207,378	
Total Liabilities and Net Assets	209,001	256,438	

PW

Statement of Revenues and Expenditures

Rio Terrace Community League

For the year ended 31 May 2024

	2024	2023	NOTES
Revenue			
Casino	2,239	78,829	
Hall rental	11,951	4,745	
Newsletter	3,455	4,405	
Soccer	25,808	21,086	
Social	-	59	
Programs	3,130	-	
Other	66,488	296,708	
Total Revenue	113,071	405,831	
Direct Costs			
Casino fundraising expenses	2,305	2,565	
Hall rental coordination fee	2,509	1,261	
Newsletter printing	4,309	5,420	
Program expenses	1,113	1,790	
Soccer expenses	15,118	20,993	
Social expenses	1,948	5,057	
Total Direct Costs	27,302	37,086	
Gross Profit	85,769	368,745	
Expenses			
Bank fees	450	221	
Insurance	7,648	6,939	
Janitorial	10,802	9,907	
Office	2,673	6,369	
Meeting expenses and volunteer appreciation dinner	-	163	
Repairs and maintenance	5,599	10,823	
Rink attendant wages	14,536	27,620	
Utilities	6,286	8,155	
Mold remediation	43,044	318,910	
Total Expenses	91,038	389,107	
Surplus (Deficit)	(5,269)	(20,361)	
Preschool Program			
Preschool revenues	102,321	92,333	2
Preschool expenses	(100,211)	(102,178)	2
Total Preschool Program	2,110	(9,846)	
Consolidated Surplus (Deficit)	(3,160)	(30,207)	

PW

Operating Fund Statement

Rio Terrace Community League
For the year ended 31 May 2024

	2024	2023
Operating Fund		
Opening Balance	114,934	145,141
Decreases		
Deficit for the period	(3,160)	(30,207)
Total Decreases	(3,160)	(30,207)
Equity, end of year	111,774	114,934

PW

Capital Fund Statement

Rio Terrace Community League
For the year ended 31 May 2024

	2024	2023
Capital Fund		
Capital Fund	92,445	103,680
Depreciation	(10,116)	(11,235)
Total Capital Fund	82,329	92,444

PW

Notes to the Financial Statements

Rio Terrace Community League For the year ended 31 May 2024

	2024	2023
1. Capital Asset Schedule		
Buildings - 5% depreciation rate		
Buildings - cost	172,311	172,311
Buildings - accumulated depreciation	(61,458)	(55,624)
Total Buildings	110,853	116,687
Sports Complex - 4% depreciation rate		
Sports Complex - cost	26,984	26,984
Sports Complex - accumulated depreciation	(8,296)	(7,518)
Total Sports Complex	18,688	19,466
Equipment - 20% depreciation rate		
Equipment - cost	25,533	25,533
Equipment - accumulated depreciation	(18,577)	(16,838)
Total Equipment	6,956	8,695
Furniture and Fixtures - 20% depreciation rate		
Furniture and Fixtures - cost	17,497	17,497
Furniture and Fixtures - accumulated depreciation	(13,503)	(12,504)
Total Furniture and Fixtures	3,994	4,993
Tennis Courts - 25% depreciation rate		
Tennis Courts - cost	2,052	2,052
Tennis Courts - accumulated depreciation	(1,898)	(1,847)
Total Tennis Courts	154	205
Skating Rinks - 10% depreciation rate		
Skating Rinks - cost	16,569	16,569
Skating Rinks - accumulated depreciation	(10,150)	(9,437)
Total Skating Rinks	6,419	7,132
Total Capital Asset Schedule	147,064	157,179

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2. Rio Terrace Community League Preschool

The Rio Terrace Community League Preschool ("Preschool") is one of the programs of the Rio Terrace Community League ("League"). Therefore the League is legally responsible for the Preschool assets and liabilities.

The League has delegated the authority and responsibility for the operation of the Preschool to the members of the Preschool i.e., the parents of the children attending the Preschool and their elected executive, while retaining the right to make changes to such delegation of authority and responsibility.

The Preschool's finances are reviewed by two parents annually in October and a report is presented to the Board.

The Preschool fiscal period is aligned with the school year, from September 1 to August 31. It is therefore different from the League's fiscal year, from June 1 to May 31. The financial statements of the League and of the Preschool are therefore distinct. The un-audited financial details of the Preschool for the period June 1, 2023 through May 31, 2024, have been consolidated into the League's financial statements in order to provide a more comprehensive picture of the League's finances. These amounts have not been audited and are intended to be used for information purposes only.

The Preschool received no financial support from the League during the current fiscal year.

3. Note from the Auditors

The auditors believe that there appears to be a disconnect in recent years, including the financial year ended May 31, 2024, in the recording of Capital Assets purchased and accounting for those purchases in the Capital Fund. This disconnect may include a portion of the expenditures identified in the Financial Statements as Mold Remediation and their treatment as expense versus capital asset additions in the financial year ended May 31, 2023.

The auditors have committed to undertake a detailed review of this issue and report their results to the Board in time to take corrective action in the financial year ended May 31, 2025.

PW

Auditor's Report

Rio Terrace Community League Building Society
For the year ended March 31 2024

We have examined the Statement of Financial Position of the Rio Terrace Community League Building Society (the Society) as of March 31, 2024, the Statement of Revenues and Expenditures and the Capital Fund Statement for the year then ended.

In our opinion, these financial statements present fairly the financial position of the Society as at March 31, 2024 and the results of the operations for the year then ended. Any concerns we may have noted have been forwarded to the Treasurer of the Society and the Board of Directors.

The Auditors are members of the Rio Terrace Community League (encompassing the Rio Terrace, Patricia Heights and Quesnell Heights neighbourhoods in Edmonton) appointed annually by the Board of Directors to conduct each year's audit in accordance with the League's Bylaws.


By signing below, we have approved the Financial Statements as attached and initialed by the Auditors.

Date: February 21, 2025

Directors:



Treasurer - Jennifer Forsyth




President - Emma Woolner

Auditors:



Community League member - Perry Wynn



Community League member - Kristin Bauer

Statement of Financial Position

Rio Terrace Community League Building Society

As at March 31 2024

March 31 2024 March 31 2023

Assets

Current Assets		
Cash	5	5
Receivable from Rio Terrace Community League	518	0
Capital Assets	0	0

Total Assets	523	5
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Liabilities

Current Liabilities		
Accounts Payable	0	0
Due to Rio Terrace Education Society	0	0
Total Current Liabilities	0	0

Equity

Operating Fund	523	5
Capital Fund	0	0

Total Liabilities & Capital Fund & Operating Fund	523	5
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Statement of Revenues & Expenditures & Capital Fund Statement

Rio Terrace Community League Building Society

For the year ended March 31 2024

	2024	2023
Revenue		
Charitable Donations	535	18,263
Expenditures		
DonorBox Fees	17	722
Donations to Rio Terrace Education Society	0	17,541
Net Surplus	518	0
Operating Fund, beginning of year	5	5
Operating Fund, end of year	523	5
Capital Fund, beginning of year	0	0
Capital Fund, end of year	0	0

Monthly Financial Report

Rio Terrace Community League For the month ended 30 June 2025

	JUN 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Fundraising					
Other	10.00	-	10.00	-	1
Hall rental	1,850.00	-	1,850.00	-	
Newsletter	700.00	-	700.00	-	
Programs and social	150.00	-	150.00	-	
Total Fundraising	2,710.00	-	2,710.00	-	

Operating Expenses

Repairs and Maintenance	1,034.81	-	1,034.81	-	2
Programs	100.00	-	100.00	-	3
Office and League Overhead	186.67	-	186.67	-	4
Total Operating Expenses	1,321.48	-	1,321.48	-	

Net Surplus (Shortfall)

	1,388.52	-	1,388.52	-	
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	JUN 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Cash resources					
Operating - 238-5227136	74,515.76	-	74,515.76	-	
Casino Account	79,630.71	-	79,630.71	-	
Grant funds received	(352.20)	-	(352.20)	-	
Total Cash resources	153,794.27	-	153,794.27	-	

	JUN 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
1. Other Revenue					
Membership Revenue	10.00	-	10.00	-	
Total Other Revenue	10.00	-	10.00	-	

	JUN 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
2. Repairs and Maintenance					
Repairs and maintenance	149.10	-	149.10	-	
Utilities	885.71	-	885.71	-	
Total Repairs and Maintenance	1,034.81	-	1,034.81	-	

- \$1,036 for attractions passes that were not budgeted
- \$5,000 of wall mural costs recuperated from City grants

	JUN 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
3. Programs					

Programs - Community Swim	100.00	-	100.00	-
Total Programs	100.00	-	100.00	-

	JUN 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
4. Office and Overhead					
Office Supplies	164.31	-	164.31	-	
Bank fees	22.36	-	22.36	-	
Total Office and Overhead	186.67	-	186.67	-	

Overall Budget
Budget Summary
Rio Terrace Community League
June 2023 to May 2024

Account	Budget Total	Actual Total	Variance Favorable / Unfavorable
Income			
Casino Revenue	75,000	2,239	(72,761)
Grant Revenue	11,840	59,256	47,416
Hall Rental Revenue	4,800	11,951	7,151
Membership Revenue	8,760	7,182	(1,578)
Donations	0	50	50
Programs Revenue	0	3,130	3,130
Soccer Revenue	0	25,808	25,808
Newsletter Revenue	4,400	3,455	(945)
Total Income	104,800	113,071	8,271
Less Operating Expenses			
Bank Fees	240	450	210
Casino Fundraising Expenses	2,600	2,305	(295)
EFCL Membership	1,800	752	(1,048)
Employer's portion of CPP and EI	1,800	1,016	(784)
Hall Rental Coordination Fee	1,200	2,509	1,309
Insurance	7,000	7,648	648
Janitorial	10,200	10,802	602
Meetings	180	0	(180)
Mold Remediation	0	43,044	43,044
Newsletter Printing	5,420	4,309	(1,111)
Office Supplies	300	563	263
Professional Fees	2,880	1,359	(1,521)
Programs - Community Swim	600	810	210
Programs - Misc. Expenses	1,200	303	(897)
Repairs and Maintenance	10,800	5,599	(5,201)
Rink Attendant Wages	15,000	13,520	(1,480)
Soccer Expenses	0	15,118	15,118
Social - Christmas Party	800	0	(800)
Social - Misc. Event Expenses	2,700	1,948	(752)
Utilities	8,160	6,286	(1,874)
Total Expenses	72,880	118,341	45,461
Net Profit	31,920	(5,270)	(37,190)

Variance explained >>>	(72,761) Not having casino revenue
	47,416 Higher grant revenue
	(43,044) Mold remediation
	10,690 Soccer not included in budget
	20,509 Everything else (higher revenue or lower expenses)
	<hr/> (37,190)

This monthly report is created and distributed in the Treaty Six Territory, the traditional land of diverse Indigenous Peoples, including nêhiyaw / Cree, Dené, Anishinaabe/ Saulteaux, Nakota Isga / Nakota Sioux, and Niitsitapi / Blackfoot. We also acknowledge this as the Métis' homeland and the home of one of the largest communities of Inuit south of the 60th parallel.


Contact Information brendan.smith@edmonton.ca

Brendan Smith, Neighbourhood Resource Coordinator (NRC). He/Him



FUNDING OPPORTUNITIES

June 2025 Funding Opportunities

 [June 2025 Funding Opportunities.pdf](#)

PUBLIC ENGAGEMENT

Winter Amenity Applications

Is your community group considering building a public skating rink, skate trail, or cross-country ski trail on City of Edmonton parkland this winter? Open parkland can be used for a public snowbank rink, ice trail or ski trail. This opportunity is open to organizations and requires liability insurance and approval from the City of Edmonton. Additional permits or fees may apply.

Interested organizations are encouraged to connect with their Neighbourhood Resource Coordinator (NRC) as early as possible and to submit a [winter amenity application](#) by the **end of June** to ensure sufficient time for approvals. **Applications open May 15** and close September 15th.

For more information, visit: edmonton.ca/usingneighbourhoodparkland

Upcoming Public Engagement Opportunities

The City is committed to involving the people affected by the decisions it makes and seeks diverse opinions and experiences. [The Public Engagement Calendar](#) lists all active and upcoming City of Edmonton engagement activities.

Celebrate Neighbours This June

June is Block Party Month and **Saturday, June 21** is Neighbour Day! This year, we are encouraging Edmontonians to celebrate the people that make their neighbourhood special! Host a [block party](#), play street or social event, share stories, and celebrate the diverse culture and gifts of your neighbours.

How will you celebrate your neighbours? Tell us on social media using the hashtags: **#YEGNeighbourDay** and **#KeepNeighbouring**.

For more ideas on how to connect with and celebrate your neighbours, visit edmonton.ca/keepneighbouring.

City of Edmonton Connections Grant - Intake #2

Is your community planning any special events or initiatives occurring from **July 1 - December 31, 2025**? [A City of Edmonton Connection Grant](#) may be available to support your project. The second grant intake period for 2025 runs from **August 1 - September 12, 2025**. If you are a new applicant, make sure you're ready by creating an account on the [Community Investment Grants Portal](#). Start planning early so you don't miss out on this funding opportunity to support your community project!

COMMUNITY PROGRAMS

Neighbouring For Climate

Join us at the Rundle Park ACT Centre on **June 19** for an engaging [workshop](#) focused on climate action and flood resilience.

Special guest speakers from EPCOR will discuss flood risk, and how we can tap into their RainWise rebate and flood inspection programs. You'll also learn more about the Neighbouring for Climate program, and how you can sign up to be a Climate Connector in your community.

Girls Programming at Edmonton Recreation Centres

Girls ages 8-17 are invited to check out the exciting new Girls Only drop in and registered programs at City of Edmonton Rec Centres! Discover opportunities to get active, try new things, and make connections with other girls!

Check out edmonton.ca/girlsprogram for details on programs offered at these locations:

- Booster Juice Recreation Centre (Terwillegar)
- Clareview Recreation Centre
- Commonwealth Community Recreation Centre
- The Meadows Community Recreation Centre

Summer Programs

Register for a variety of engaging registered programs at City of Edmonton Rec Centres this summer!

Children can discover the fundamentals of movement and teamwork through Ready2Ball. Our Adapted Programming for youth and adults offers valuable opportunities for physical activity and socialization. Youth and Adults interested in developing new skills can explore our range of Learn to Play programs.

Register for summer programming on June 4 to participate in these enriching activities at movelearnplay.edmonton.ca!

NEWS & UPDATES

Valley Line West LRT Accelerated Roadwork Continues

An accelerated roadwork plan that aims to complete the majority of Valley Line West LRT roadwork by the end of the 2025 construction season is well underway.

Phase 1 of the three-phase plan began in April. Work is expected to continue until November. More information on affected intersections and roadways can be found on the City's [website](#).

To receive updates on the project, sign up for the City's newsletter by selecting "Valley Line West (Downtown to Lewis Farms)" [here](#). You can also stay informed about upcoming construction by signing up for Marigold Infrastructure Partners' [newsletter](#).