

RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
November 26, 2025; 7pm at the Rio Terrace community league hall

Attendees: Emma Woolner, Camille Sutton (recording), Jen Osmond, Alyce Tracey, Brandon Blanck, Carrie Doucette (Non-voting)

Regrets: Jen Forsyth, Jim Lang, Sarah Spenrath, Assia Tarrabain, Tammy Snaychuk, Perry Wynn, Marly Johnson, Gregor Suchora, Michelle Robinson, Auriana Burns, Lance Burns, Brendan (EFCL - non-voting)

Called to start: 7:09pm

Agenda

1) Approval of Agenda *No quorum*

2) Approval of October 2025 Minutes *No quorum*

3) Items for discussion

a. President items:

i. Fire Safety Plan & inspection - Maintenance

It has been done by Emma and approved Nov 18

Now we need a new inspection (it has been a long time

Gregor knows a fire warden so connected Emma to him; they did a pre-inspection walkthrough and he pointed out some issues. Paper towels near furnace, a spot of drywall needs to be replaced.

Furnace has a label that some things are not to code (red sticker from 2020) and we need to leave that on. They need to come back and re-inspect to put a green sticker on. Emma will ask Jim to schedule that.

Will set up fire alarm check and then inspection.

ii. Breakfast with Santa - upcoming events: all set now :)

iii. Seniors - Jingle Jam Christmas

They have a 3-piece band. Coffee, cookies and a band. 55+ only.

The league is paying for the band, so it may be problematic that they are limiting attendees to 55+. We don't want to set the wrong precedent.

b. Vice President items: Assia not in attendance.

c. EFCL Resources (Brandon):

- Board Volunteer Training including [online learning modules](#) and links to [events & workshops](#)
- [Equipment Rental Program](#)
- [Resource Library](#)
 - [Finances and Funding](#)
 - [Public Engagement](#)
 - [Sustainability](#)
 - [Hall Rentals](#)

Emma has shared a lot resources with new members
Anything we want to do, they probably have a template
We will share all the resources in the minutes email

- d. Hall Renovation Subcommittee Update (Brandon):** To apply for CLIP's Project Planning grant, we need board meeting minutes that approve our spend (\$25k) to match what CLIP will provide.

The next step (mid-January) is the CLIP grant. It is a matching grant so we need to put up 25. Can we use casino funds for that? We can confirm with Jen F. They have changed the categories and she has a list. Brandon has set up the portal. Will then ask Auriana to look over the grant application.

We will analyze the space, come up with options. We will narrow down the options for people to choose from.

Project planner can give us 3 price points. CLIP maxes out at 400k? (not confirmed). Not sure if federal accessibility grant is still available (half million total).

Preschool apply for funding as a nonprofit? They are not a separate entity (they don't have a casino). Partnering with another organization is something to look into. Other grants become available based on the number of partners.

We agree to put up 25k for this. We need to see how much casino money we can use. We have 80k in the casino account. If we can confirm we can use this money, then we can move ahead.

Email motion "motion to apply for the CLIP Project planning grant and approval of 25k to match the grant amount"

Hall Tour: Next Friday Dec 5 at 2pm visiting Argyll community league (maybe Lance can come)

Also waiting to hear from Canora

Reached out to Laurier but have not heard back yet (people know people on the board) they added on to their original building

Structural engineer said second level would require reinforcing the foundation. Need architect first, then structural engineer.

Need to bring in a roof person. A few issues identified in our assessment - damage to our roof.

We are wired for security cameras

4) Action items follow up from the October 2025 meeting.

- Perry - Talk with Laurier league about renovation and wind screens

Not in attendance

- Ashtray by Rio Park: Emma put out a call for people to lodge complaints and make the request. Contact parks about ashtray and vision zero about road safety and traffic calming measures. Gregor will look into it.

Emma looked into it and nobody at the city seems to be concerned about it or want to do anything about it.

- Yoga: Assia - cousin Karen yoga?

Not in attendance

5) Finance Report

As attached

6) Reports

- Preschool n/a
- NRC report – Brendan n/a
- President - Emma - as above
- Vice President - Assia n/a
- Finance - Jen F. (as attached) Note: We have a credit in the solar account of about \$2800.
- Newsletter - most recent issue accidentally printed in color and looks great. We will check how much more it costs.
- Membership - Marly n/a
- EFCL - Andrew n/a
- Maintenance - as above
- Social/Programs n/a
- Signs - Perry - as attached
- Soccer report - Perry - as attached
- Energy report - Perry - as attached
- Hall rental - Carrie - as attached

Adjourned: 8:12pm

Email motion preamble: We didn't have quorum on Wednesday, but we discussed the need for applying for the CLIP Project Planning Grant. However, this application entails an investment to match the grant (up to \$25,000). We also discussed within our renovation subcommittee the need to bring in professionals to assist with project planning and this is what this grant would fund.

Of note: We have significant funds in the casino account (~80K) which can be used to match and we either have to spend it down in the next 8 months or apply to carry them over (which is not something we typically do). We have another casino in March, which brings us another \$70-80K. These casino funds can indeed be used for matching this grant (as confirmed by Jen F.). If you would like more information about our financial position, please refer to our October meeting minutes (attached) or shoot Emma a message.

Please respond within 48 hours and we will tally the votes.

As per usual, the first person that votes yay will be the 2nd-er.

The motion by Brandon Blanck: I move that we agree to match the funds granted the CLIP Project Planning Grant (up to \$25,000) should our application be successful.

Motion - Brandon Blanck

Secunder - Perry Wynn

In Favour out of 16 = 11

Abstention = 5

Nay = 0

Motion - Brandon Blanck - Y

Secunder - Perry Wynn - Y

Assia Tarrabin

Lance Burns

Sarah Spenrath - Y

Jen Forsyth - Y

Marly Johnson - Y

Tammy Snaychuk

Auriana Burns

Jen Osmond - Y

Camille Sutton - Y

Alyce Crowe - Y

Gregor Suchora - Y

Michelle Robinson - Y

Jim Lang - Y

Emma Woolner (only votes if a tie-breaker is needed)

Monthly Financial Report

Rio Terrace Community League
 For the month ended 31 October 2025

	OCT 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Fundraising					
Soccer	-	-	10,378.60	-	
Other	5,875.78	3,600.00	36,503.50	35,425.00	1
Hall rental	400.00	500.00	7,600.00	8,000.00	
Newsletter	-	800.00	705.00	1,500.00	
Programs and social	80.00	150.00	428.20	440.00	
Total Fundraising	6,355.78	5,050.00	55,615.30	45,365.00	

Operating Expenses					
Repairs and Maintenance	18,081.84	11,000.00	46,868.35	35,217.00	2
Soccer	-	-	(3,540.00)	415.00	
Social	(50.00)	-	1,604.03	2,797.00	3
Programs	1,706.00	200.00	3,234.23	1,145.00	4
Office and League Overhead	200.60	80.00	2,306.69	1,750.00	5
Hall Rental	225.00	125.00	1,587.50	2,001.00	
Newsletter	-	-	1,711.90	1,700.00	
Total Operating Expenses	20,163.44	11,405.00	53,772.70	45,025.00	

Net Surplus (Shortfall)	(13,807.66)	(6,355.00)	1,842.60	340.00	
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	OCT 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
Cash resources					
Operating - 238-5227136	89,806.44	-	89,806.44	-	
Casino Account	71,325.21	-	71,325.21	-	
Shinny Ringette funds held by League	335.00	-	335.00	-	
Total Cash resources	161,466.65	-	161,466.65	-	

	OCT 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
1. Other Revenue					
Grant Revenue	-	-	29,844.29	29,800.00	
Membership Revenue	5,875.78	3,600.00	6,659.21	5,625.00	
Total Other Revenue	5,875.78	3,600.00	36,503.50	35,425.00	

	OCT 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
2. Repairs and Maintenance					
Repairs and maintenance	8,467.81	1,500.00	34,798.81	23,475.00	
Utilities	1,019.89	900.00	1,550.40	892.00	
Janitorial	1,055.14	600.00	2,980.14	2,850.00	
Insurance	7,539.00	8,000.00	7,539.00	8,000.00	
Total Repairs and Maintenance	18,081.84	11,000.00	46,868.35	35,217.00	

RIO TERRACE COMMUNITY LEAGUE
Serving the communities of Rio Terrace, Quesnell, and Patricia Heights

Monthly Financial Report

	OCT 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
3. Social					
Social - Big Bin Event	(50.00)	-	884.07	-	
Social - Misc. Event Expenses	-	-	719.96	2,797.00	
Total Social	(50.00)	-	1,604.03	2,797.00	

	OCT 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
4. Programs					
Programs - Community Swim	80.00	100.00	440.00	500.00	
Programs - Misc. Expenses	1,626.00	100.00	2,794.23	645.00	
Total Programs	1,706.00	200.00	3,234.23	1,145.00	

	OCT 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
5. Office and Overhead					
EFCL Membership	-	-	762.66	800.00	
Professional Fees	-	-	915.08	400.00	
Office Supplies	182.60	60.00	520.16	444.00	
Bank fees	18.00	20.00	108.79	106.00	
Total Office and Overhead	200.60	80.00	2,306.69	1,750.00	

RTCL Soccer Coordinator Soccer Report – Nov 26, 2025

2025/2026 Indoor Season

The Indoor season league play started the weekend of Oct 11\12.

Rio Terrace is hosting 9 teams and some 170+ players for the 2025/2026 Indoor soccer season - a decrease of 1 team from the prior year Indoor season as one of the U19 boys teams from Outdoor is not participating in the Indoor season, but does expect to return for the Outdoor season. Rio Terrace has 3 girls teams, with 1 team in U11 and 2 teams in U15. There are 6 boys teams, 1 in each of U11, U15, U17 & U19 and 2 teams in U13 and U19. We are once again very fortunate as a community to have such a dedicated core of parents of the players that step forward to coach and manage Rio Terrace based teams so that our community youth are able to enjoy such a great soccer experience.

2026 Outdoor Season

Registration for the 2026 Outdoor season will take place in February 2026 following the usual the usual EMSA online registration process. I will be reviewing our 2026 community outdoor fee derivation and will be sharing information on that with the Board at our Jan meeting.

Respectfully submitted,

Perry Wynn, Rio Terrace Soccer Coordinator

RTCL Solar Energy Report – Nov 26, 2025

2025 Status

Our solar power generation for Sept YTD has been in line with expectations and prior years. Sept 2025 YTD solar power generation was 23.05 MW - very consistent with the Sept 2024 YTD generation of 23.215 MWh and the 2023 YTD power generation amount of 24.742 MWh.

An issue has arisen with the daily reporting of the solar panel production to the monitoring website, so information after Sept 20 has not been collected on the monitoring site. I have arranged for a site visit in Dec from our solar panel maintenance provider to assess and remedy this issue.

We are at the point of time in the year where we are not generating any significant amount of power from the panels and we have converted our rate and plan from summer generation to winter consumption.

On an annual basis, the months of April through Sept are our sweet spot for power generation with an expected power generation in the range of 2.5MWh to 3.5 MWh monthly. Nov, Dec, Jan and Feb are poor months for energy generation / production due to cold weather, snow staying on the panels and of course fewer hours of daylight. Mar and Oct are shoulder months generation wise as we transition to and from the summer months of increased hours of sunlight, warmer temperatures and little snow cover, so typically our monthly power generation for these 2 months is between 1.0 MWh and 2.5 MWh monthly.

FYI - based on an ‘average Alberta house’ usage of 700 KWh per month, the RTCL solar panels generate in one year enough power to supply the electrical needs of 3 houses for a year.

FYI - the rated installed capacity of the solar panels is 27.2MWh annually - so we seem to be very close (above 98%) to generating the rated level of electrical power.

Respectfully submitted,

Perry Wynn

Hall Rental Report – November 2025

November was an active and productive month for hall usage. Along with our regular weekly renters, we welcomed several community groups and special bookings.

Hall Usage Highlights:

- **Soccer Team Activity:** We hosted a soccer team this month for a dedicated activity session, which ran smoothly and added to our community engagement.
- **Regular Renters:**
 - Seniors programming
 - Jujutsu classes
 - Tai Chi
 - Ping Pong
 - Preschool events

These groups continue to utilize the space consistently and contribute to ongoing hall activity.

Upcoming Events:

- **Breakfast with Santa – November 29**
Preparations are underway, and the event is expected to draw strong attendance.

December Preview:

December is shaping up to be a busy month with multiple bookings:

- **ADVENTSbasar – December 5**
- **Private Rental – December 6**
- **Whissel Enterprises – December 20**
 - This is a repeat rental and had not yet been added to the calendar, but details are now confirmed.
- **Potential Rental – December 26**
 - Awaiting final confirmation.

Administrative Notes:

I will be away from **December 14–25**.

Emma has kindly agreed to check on the renters and ensure everything runs smoothly during that period.

I noticed there is a meeting scheduled for **December 24**. I assume we are **not** meeting in December.

That concludes my report.

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting
November 26, 2025; x:xxpm at the Rio Terrace building society**

NO QUORUM

Agenda

- 1) Approval of Agenda**
- 2) Approval of October 2025 Minutes**
- 3) Finance Report & budget update**
- 4) Items for discussion**
 - a. Miscellaneous**
 - b. Donations**
 - c. Grant funding**