

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**  
**January 28, 2026; 7pm at the Rio Terrace Church**

**Attendees:** Emma Woolner, Camille Sutton (recording), Jen Forsyth, Assia Tarrabain, Marly Johnson, Alyce Tracey, Jim Lang, Brendan (EFCL - non-voting), William Sims (non-voting)

**Regrets:** Sarah Spennath, Perry Wynn, Michelle Robinson, Brandon Blanck, Jen Osmond, Gregor Suchora, Tammy Snaychuk, Carrie Doucette (Non-voting)

**Undecided:** Auriana Burns, Lance Burns

**Called to start:** 7:13pm

**Agenda**

**1) Approval of Agenda**

**Motion to approve the agenda by Assia; motion to second by Jen F.**  
**Approved? Yes, unanimously.**

**2) Approval of October 2025 and November 2025 Minutes**

**Motion to approve Assia, seconded Marly**  
**Approved? Yes, unanimously.**

**3) Items for discussion**

**a. President items:**

Potential programming ideas (engaging youth?) - William Sims (discussed before meeting): William is interested in exploring youth programming, connecting teens and young adults to the community league. Ideas: all ages live bands in the hall, chess tournament, reptile show, magic show. Young adults did not turn out in the most recent municipal elections and we need ways to engage them. Emma: we would have to think through all the factors of a show in the hall and make sure it is safe and no noise violations.

**b. Hall Renovation:**

Status update (report from Brandon as attached). We expect to have \$800K. Suspected to not be enough for a second level to be added. Community engagement will be done, but some examples are the seniors who requested a small, cozier meeting area with seating. Could potentially use one of the rink rooms, which currently stores event supplies? We are not sure which walls could be taken out and which are load-bearing/contain conduit. We are also considering a commercial kitchen.

**4) Action items follow-up from the October and November 2025 meetings:**

- Perry: Talk with Laurier league about renovation and wind screens  
*Not in attendance*

- Yoga: Assia - cousin Karen yoga? Not interested so we will not pursue this for now.

## 5) Finance Report

As attached (Dec report)

Motion to accept financial report as information **Jen F.**, seconded by **Jim**

**Approved? Yes, unanimously.**

## 6) Reports

- Preschool - *no report (they are having parent meeting tonight)*
- NRC report - Brendan (Dec and Jan reports attached)
- President - Emma
  - 18 seniors registered for the cybercrime workshop (28 showed up)
  - Indoor walking group was organized to keep seniors active during November
  - Automated External Defibrillator (AED) for the hall: Requested by seniors. People need to be trained to use it.  
**Action:** Emma will buy an AED for the hall. Batteries and service every 2-5 yrs. The fire marshal could look at it when they do fire safety inspections?
- Vice President - Assia
  - Casino: Booked at Starlight Casino at WEM Mar 12-13. We already got the license. We need 6 “floaters.” Preschool is required to fill 6 spots. Community League Board members get first pick for positions.  
**Action:** Emma will do the signup and we will also add the call for volunteers/signup to the Feb newsletter.
- Finance - Jen F. (as attached)
- Newsletter - Camille
  - Annual advertising fee discount? We agree it is a good idea if they pay upfront. We could consider raising our rates.
  - ACE tennis (Steve) we may forgive the ad fee? He is our biggest renter (7k per year). It will be a small ad (quarter). Assia concerned with setting a precedent for free ads.
  - Printing in color? It is pricier. B/W cost is \$1321 and color cost is \$1750. We have not shopped around for other printer bids; We use Burke right now. Our revenue does not offset the costs of color.  
**Action:** We will print the Feb issue in color. We will ask advertisers if they would pay extra for color ads. If so, then we can proceed with color in future. We will also reevaluate advertising prices and consider upfront payment option.
- Membership - Marly
  - We are all caught up
  - Membership will pick up with soccer registration
- EFCL - Brendan (as attached)
- Maintenance
  - Brandon: Hall renovation subcommittee meetings and progress thus far (as attached)

- Rink: Attendants brought up the idea to rent ice time to youth hockey teams. They are very interested in making the rink a benefit to the community league. We have always said no in the past but we may consider renting out time that is outside regular rink hours. The Board is open to considering renting the ice outside community rink hours. Busiest hours: 6-8pm. Hockey teams would want it 5-7, which clashes.

**Action:** The rink attendant is willing to organize the schedule for a few teams this year. This year we will offer only time that is outside listed community rink time. Next year we will consider other options. Motion to allow rink attendants to arrange paid ice usage outside of current community ice times. **Motion Emma, Seconded Assia.**

**Approved? Yes, unanimously.** Rates to be discussed with the rink attendant.

- Social/Programs *N/A*
- Signs - Perry *not in attendance*
- Soccer report - Perry (as attached)
- Energy report - Perry (as attached)
- Hall rental - Carrie (as attached)

Adjourned 8:42pm

# Monthly Financial Report

Rio Terrace Community League  
 For the month ended 31 December 2025

	DEC 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>Fundraising</b>					
Soccer	-	-	10,378.60	5,000.00	
Other	1,550.63	1,000.00	38,054.13	36,575.00	1
Hall rental	-	500.00	8,500.00	9,000.00	
Newsletter	-	-	705.00	1,500.00	
Programs and social	205.25	1,200.00	1,117.70	2,040.00	
<b>Total Fundraising</b>	<b>1,755.88</b>	<b>2,700.00</b>	<b>58,755.43</b>	<b>54,115.00</b>	
<b>Operating Expenses</b>					
Repairs and Maintenance	3,289.13	5,500.00	52,007.19	46,217.00	2
Soccer	-	-	(3,540.00)	1,415.00	
Social	100.00	-	5,392.63	5,047.00	3
Programs	143.00	200.00	3,540.23	1,545.00	4
Office and League Overhead	86.69	120.00	2,511.53	1,950.00	5
Hall Rental	-	125.00	1,587.50	2,251.00	
Newsletter	-	-	3,379.70	3,400.00	
<b>Total Operating Expenses</b>	<b>3,618.82</b>	<b>5,945.00</b>	<b>64,878.78</b>	<b>61,825.00</b>	
<b>Net Surplus (Shortfall)</b>	<b>(1,862.94)</b>	<b>(3,245.00)</b>	<b>(6,123.35)</b>	<b>(7,710.00)</b>	

	DEC 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>Cash resources</b>					
Operating - 238-5227136	80,482.00	-	80,482.00	-	
Casino Account	71,325.60	-	71,325.60	-	
Shinny Ringette funds held by League	335.00	-	335.00	-	
<b>Total Cash resources</b>	<b>152,142.60</b>	<b>-</b>	<b>152,142.60</b>	<b>-</b>	

	DEC 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>1. Other Revenue</b>					
Grant Revenue	1,040.00	-	30,884.29	29,800.00	
Membership Revenue	510.63	1,000.00	7,169.84	6,775.00	
<b>Total Other Revenue</b>	<b>1,550.63</b>	<b>1,000.00</b>	<b>38,054.13</b>	<b>36,575.00</b>	

	DEC 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
<b>2. Repairs and Maintenance</b>					
Repairs and maintenance	1,557.92	1,500.00	36,505.83	26,475.00	
Rink Attendant Wages	-	2,500.00	-	5,000.00	
Utilities	1,156.21	900.00	3,907.22	2,692.00	
Janitorial	575.00	600.00	4,055.14	4,050.00	

**RIO TERRACE COMMUNITY LEAGUE**  
*Serving the communities of Rio Terrace, Quesnell, and Patricia Heights*

Monthly Financial Report

Insurance	-	-	7,539.00	8,000.00	
<b>Total Repairs and Maintenance</b>	<b>3,289.13</b>	<b>5,500.00</b>	<b>52,007.19</b>	<b>46,217.00</b>	

	DEC 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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**3. Social**

Social - Big Bin Event	-	-	2,539.19	750.00	
Social - Christmas Party	100.00	-	2,133.48	-	
Social - Misc. Event Expenses	-	-	719.96	4,297.00	
<b>Total Social</b>	<b>100.00</b>	<b>-</b>	<b>5,392.63</b>	<b>5,047.00</b>	

	DEC 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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**4. Programs**

Programs - Community Swim	80.00	100.00	620.00	700.00	
Programs - Misc. Expenses	63.00	100.00	2,920.23	845.00	
<b>Total Programs</b>	<b>143.00</b>	<b>200.00</b>	<b>3,540.23</b>	<b>1,545.00</b>	

	DEC 2025	BUDGET FOR THE MONTH	YTD RESULTS	YTD BUDGET	NOTES
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**5. Office and Overhead**

Meetings	-	-	48.79	-	
EFCL Membership	-	-	762.66	800.00	
Professional Fees	-	-	915.08	400.00	
Office Supplies	77.69	100.00	655.60	604.00	
Bank fees	9.00	20.00	129.40	146.00	
<b>Total Office and Overhead</b>	<b>86.69</b>	<b>120.00</b>	<b>2,511.53</b>	<b>1,950.00</b>	


*This monthly report is created and distributed in the Treaty Six Territory, the traditional land of diverse Indigenous Peoples, including nēhiyaw / Cree, Dené, Anishinaabe/ Saulteaux, Nakota Isga / Nakota Sioux, and Niitsitapi / Blackfoot. We also acknowledge this as the Métis' homeland and the home of one of the largest communities of Inuit south of the 60th parallel.*

**Contact Information** [brendan.smith@edmonton.ca](mailto:brendan.smith@edmonton.ca)  
Brendan Smith, Neighbourhood Resource Coordinator (NRC). He/Him



## FUNDING OPPORTUNITIES

### December 2025 Funding Opportunities

 [December 2025 Funding Opportunities .pdf](#)

### Winter Together Grant - Important Notice

The [Winter Together Grant](#) has reached its funding capacity and is no longer accepting applications. We appreciate the considerable support and interest of all the community organizations this winter season. Please find additional funding opportunities at: [edmonton.ca/programs\\_services/funding-grants](https://edmonton.ca/programs_services/funding-grants)

If you have any questions, please contact: [assistedsnowremovalprogram@edmonton.ca](mailto:assistedsnowremovalprogram@edmonton.ca)

### 2026 Community League Infrastructure Program (CLIP) Applications

The [Community League Infrastructure Program](#) (CLIP) provides funding to Community Leagues to support the maintenance and improvement of existing facilities and to assist with the development of new amenities.

Applications for 2026 are now open and can be submitted until **January 28, 2026**. To be eligible for consideration, all projects must adhere to the [Community Led Project process](#).

Complete information about eligibility and the application process can be found on the [City website](#).

## PUBLIC ENGAGEMENT

### Upcoming Public Engagement Activities

The City is committed to involving the people affected by the decisions it makes and seeks diverse opinions and experiences. [The Public Engagement Calendar](#) lists all active and upcoming City of Edmonton engagement activities.

### Industrial, Commercial and Institutional (Non-residential) Public Engagement Opportunities

The City is currently engaging with the non-residential sector, also known as the Industrial, Commercial and Industrial (ICI) sector. The goal is to gather input on proposed future actions that could advance waste reduction and diversion in this sector.



In Edmonton, about 70% of waste generated comes from non-residential sources, such as businesses and institutions. Up to 80% of that waste could be reduced or diverted from landfill through approaches like reuse and salvage, recycling and composting.

If your business or organization (school, hospital, care facility, grocery store, developer, etc.) generates non-residential waste, specifically food scraps, surplus edible food, construction waste or demolition materials, we want to hear from you.

Your feedback will help to further shape waste reduction and diversion actions into recommendations that will be presented to City Council as part of the first ICI waste roadmap.

Visit [edmonton.ca/NonResidentialWaste](http://edmonton.ca/NonResidentialWaste) for more information.

### **Business Improvement Area Consumer Survey**

The City of Edmonton is conducting a survey with consumers to gather feedback on the Business Improvement Areas (BIAs). Those who shop, dine and use the services at BIAs are encouraged to share their feedback to help improve the vibrancy, appeal and economic health of the city's key commercial areas.

[Click here to complete](#) the survey.

The survey closes on December 14 at 11:59 p.m.

### **NEWS & UPDATES**

#### **Cleared Sidewalks are Safer Sidewalks!**

Snow season is here! Help keep your neighbourhood safe by promptly clearing snow from the sidewalk next to your property after each snowfall. It reduces the risk of slips, falls, and injuries, especially for your senior neighbours, children, and those with mobility challenges.

Visit [edmonton.ca/SafeSidewalks](http://edmonton.ca/SafeSidewalks) for tips and resources.

#### **Valley Line West LRT: Stay Informed Over the Winter**

Major construction on the Valley Line West LRT project will soon begin to wind down for the season, although some work will continue through the winter months. Significant progress was made on the project this year, with the main focus being the 2025 accelerated roadwork plan. Road and trackwork were completed at several major intersections along the VLW alignment. This work was all completed on or ahead of schedule. This year also marked the completion of the elevated guideway structure along 87 Avenue and the arrival of the first Light Rail Vehicle.

To stay informed on Valley Line West construction through the winter, sign up for the [City's newsletter](#) and Marigold Infrastructure Partners' [construction notices](#).



### Fire Safety Resources

Fire safety is everyone's responsibility and being prepared is your best defence against a fire in your home. Edmonton Fire Rescue Services (EFRS) offers significant resources to assist everyone in preventing fires and injuries, and in increasing safety. Learn more at: [edmonton.ca/HomeFireSafety](http://edmonton.ca/HomeFireSafety)

### ASSESS YOUR FIRE RISK

Take these free assessments to strengthen your home's fire defences:

- Home Fire Safety Assessment: Take 10 minutes to test your home fire safety knowledge and practices. This simple check-up will pinpoint areas for improvement inside and outside your home. Take the assessment at: [edmonton.ca/HomeFireSafety](http://edmonton.ca/HomeFireSafety)
- FireSmart 101 Course: The FireSmart program is implemented through seven disciplines to help communities address and mitigate their risk of wildfire. This free, one-hour course specifically helps you identify vulnerable areas on your property and shows you how to mitigate risks from external threats. Learn more at: [FireSmartAlberta.ca](http://FireSmartAlberta.ca)

### EMERGENCY PREPAREDNESS

In a high-stress situation, you will not have time to pack. Having a personal emergency preparedness kit ready means you can leave safely and quickly with the important items that you will need.

Get a comprehensive guide on everything you need for your kit and learn more about emergency preparedness by visiting: [edmonton.ca/EmergencyPreparedness](http://edmonton.ca/EmergencyPreparedness)

### NEIGHBOURHOOD SECURITY

Edmonton Police Service provides resources for arson prevention at: [edmontonpolice.ca/CrimePrevention/HomePropertySafety/Arson](http://edmontonpolice.ca/CrimePrevention/HomePropertySafety/Arson)

Residents are encouraged to report concerns to police by calling 780-423-4567 or report anonymously through Crime Stoppers. In the case of fire or other emergencies, dial 911.

For more information, please email the EFRS Public Education team: [publicsafetyandeducation@edmonton.ca](mailto:publicsafetyandeducation@edmonton.ca)

### Christmas Tree Disposal Changes

Planning to decorate with a natural Christmas tree this holiday season?

Christmas tree disposal is changing in Edmonton this year. After the holidays, residents can drop off their natural Christmas tree, free of charge, at the Edmonton Waste Management Centre, or an Eco Station or Recycling Depot near them. Trees will no longer be collected at the curb.

Before dropping off your tree after the holidays, please ensure all ornaments, decorations and lights are removed. Residents can also donate decor in good condition to the Reuse Centre and bring any broken or non-working lights or electronics to an Eco Station for safe disposal.




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## FUNDING OPPORTUNITIES

### January 2026 Funding Opportunities

 **Grant Opportunities for External Groups - Grants List.pdf**

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#### Public Engagement Sessions: Shaping Edmonton's Climate Future

The City of Edmonton is creating a new 2027-2030 Climate Action Plan to ensure its existing strategies remain effective and adapt to changing local priorities. The new actions in the 2027-2030 Climate Action Plan will build off the momentum the City has made so far in responding to a changing climate. Public engagement will happen **December 5, 2025 to January 30, 2026** to gather input on the draft action concepts.

During the public engagement period the City will:

- Share information on the current status of existing climate actions
- share a first draft of actions for 2027-2030, and
- gather input that will be used to finalize actions.



Your voice is crucial in shaping a resilient and sustainable future for Edmonton. To learn more about the updated Climate Action Plan (2027-2030) and how you can participate in public engagement opportunities starting soon, visit [engaged.edmonton.ca/climateactionplan](https://engaged.edmonton.ca/climateactionplan).

## NEWS & UPDATES

### Christmas Tree Disposal Changes

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Before dropping off your tree after the holidays, please ensure all ornaments, decorations and lights are removed. Residents can also donate decor in good condition to the Reuse Centre and bring any broken or non-working lights or electronics to an Eco Station for safe disposal.

Visit [edmonton.ca/ChristmasTreeCollection](https://edmonton.ca/ChristmasTreeCollection) to find out more about what goes where, including holiday decor, artificial trees and more.

### More Transit Peace Officers Now on Duty

This month, Edmontonians will notice an increased presence of Transit Peace Officers (TPOs) on buses, LRTs and at transit centers. This is part of the City's ongoing commitment to safety.

Throughout 2026, 30 additional TPOs are being deployed to enhance proactive monitoring and incident prevention across our transit network. The first group of newly hired TPOs is now on patrol, with a second cohort arriving in summer 2026.

Learn more about how TPOs support safer transit for all riders: [edmonton.ca/ETSSafety](https://edmonton.ca/ETSSafety)

### Going for a Winter Walk?

Ice is dangerous and deceiving. The North Saskatchewan River and storm ponds are beautiful, but they are never safe to walk on. Water flows beneath the surface, making the ice unstable, unpredictable and can give way without warning. Stay back and do not walk onto the river. Keep pets leashed near water and low-lying trails to prevent accidents. If your pet falls through, do not attempt a rescue. Call 911 immediately. Enjoy the river safely!

Learn more: [edmonton.ca/IceSafety](https://edmonton.ca/IceSafety)

### Apply to Become an Edmonton Firefighter

Looking for a change this new year? Edmonton Fire Rescue Services (EFRS) is looking for those wanting to make a difference in Edmonton's communities!



With one of the best training programs in the country, EFRS ensures that its members are equipped with the skills they need to succeed throughout their careers. Try something new; applications are open throughout the month of January.

Learn more at [JoinEFRS.ca](https://www.joinEFRS.ca)

### **Barbecue Safety: Keep the Flame Outdoors**

As temperatures drop, Edmonton Fire Rescue Services (EFRS) would like to remind everyone that using a propane or gas barbecue inside any residential garage — attached or detached — is strictly prohibited under current provincial and municipal regulations. Nearly all residential BBQs are certified by the Canadian Standards Association for "Outdoor Use Only." Operating your BBQ indoors, even with the garage door open, voids this certification and contravenes the National Fire Code.

BBQs are unvented appliances that rapidly produce deadly levels of Carbon Monoxide (CO), an invisible, odorless, lethal gas. This CO can quickly poison users and may be pulled into the main living areas of an attached home. As well, a fire is possible and could spread quickly.

Remember: Always use your barbecue outdoors and at least one metre away from combustible materials.

If you observe unsafe activity, please call 311. For more information, please check out our [Barbecuing safety tip sheet](https://www.edmonton.ca/HomeFireSafety) at [edmonton.ca/HomeFireSafety](https://www.edmonton.ca/HomeFireSafety)

### **104 Avenue Reopens Two Lanes in Each Direction**

104 Avenue has reopened to two lanes in each direction between 105 Street and 121 Street, marking the successful completion of the 2025 [Valley Line West](#) accelerated roadwork plan that began in mid-April.

The three-phase accelerated roadwork plan involved extensive roadwork along 104 Avenue and at six major intersections along the LRT route this season. All intersection work was finished on or ahead of schedule.

The City and Marigold Infrastructure Partners (MIP) recognize that this work was disruptive to commuters, residents and businesses, and appreciate everyone's patience while the accelerated roadwork was completed.

Planning for the 2026 construction season is currently underway. Once plans and impacts are finalized, details will be shared with the public.

Stay informed about the project by signing up for our [Valley Line West newsletter](#) or [MIP's construction notices](#).

## January Hall Renovation Report

### Hall Tours

- We completed three hall tours (Canora, Argyll, and Westmount).
- Thanks to everyone who attended - great discussions and lots of helpful takeaways.

### Project Management Interviews

- We interviewed three project management firms: JRL, Seagate, and VA.
- Seagate has removed themselves from consideration, as they do not provide “owner’s representation,” which is what we’re looking for.
- We’re continuing to explore both JRL and VA in more depth.
- References have been requested from both; so far, only VA has provided references.

### CLIP Grant – Project Management

- The CLIP grant application for Project Management (\$25k) has been submitted.
- Thank you to Jennifer for providing the necessary financial information.
- Total project management budget is \$50k (\$25k matching from us + \$25k from the CLIP grant).
- Shaun from EFCL also reviewed the application and budget and provided helpful suggestions.
- Fingers crossed for a successful grant awardment!

### Next Steps

- Decide on a project management firm and work through the contract process.
- Schedule kick-off meetings.
- Define next steps, including scope and requirements, community engagement, and related planning.

## **RTCL Soccer Coordinator Soccer Report – Jan 28, 2026**

### **2025/2026 Indoor Season**

The 2025/2026 Community Indoor season has been underway since the middle of October 2025 and will carry through to the end of February / early March 2026. We have 8 Rio Terrace based teams competing in age groups U11 through U19. For U11 and older age groups there are 3 rounds of play in their season and teams progress up or down in the tiering for each age group based on their results in the predecessor round of play. Teams are currently playing in the 3rd and final round of their regular season. As in prior years, we have several teams successfully competing at the highest level available for community level soccer. Regardless of the level of play, each of the Rio Terrace based teams are enjoying successful seasons with the players and coaches working hard to improve their skills and enjoy their team time together. This success is attributable in large part to very capable and supportive coaching of our volunteers and the resulting impact of players staying in the community program and staying together on the same team for several seasons.

### **2026 Outdoor Season Registration**

Registration for the 2026 Community Outdoor season opens on Feb 2 and is scheduled to remain open for the month of Feb. Registration takes place on-line via the EMSA soccer portal and our soccer parents are very used to this process. Play takes place starting early May and generally winds up at the end of June. We typically will have about 100 more players register for the Outdoor season than we had playing in the Indoor season - the increase in participation numbers is over 75% driven by the U4, U5 and U7 FunSoccer program that we run at the soccer field at Rio Terrace School.

Rio Terrace soccer program registration fees for the 2026 Outdoor season remain at the same amount as they were for the 2024 and 2025 outdoor seasons. This is due to EMSA West agreeing to cover the year over year increase in the EMSA Main portion of the registration fee for each age group. Additionally, EMSA West is increasing the subsidy that they provide towards player registration fees so that community leagues hosting teams will receive more funds with which to cover the cost of their soccer programs.

Respectfully submitted,

Perry Wynn, Rio Terrace Soccer Coordinator

## January Solar Energy Update

The Solar Energy update is that it is still not reporting into the system as we need to address the wifi extender failure. Lance has previously indicated that he would be looking into that issue. We will have that fixed in February sometime and be ready for when the solar panels really do start to generate energy with the increase in temperatures and the increase in the amount of sunlight available.

## January Hall Rental Report

Overall, it's been a bit of a quiet start to the year. While the "new year, new me" crowd hasn't quite flooded the rental calendar yet, our foundation remains solid with our consistent regulars.

### January Activity Overview

The month was primarily sustained by our long-term partners. Outside of these groups, we didn't see any one-off event rentals:

- **Jujutsu Club**
- **Ping Pong Group**
- **Seniors Group**

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### Pipeline & Future Bookings

The good news is that the phone has been ringing! We've seen a **high volume of inquiries** recently, which suggests the spring and summer seasons will be busy.

- **February Bookings:** We currently have two events locked in for **February 6th** and **February 20th**.
- **Early Bird Special:** Someone has already officially booked their **Christmas party!** It's always a good sign when people are planning that far in advance.

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### Operations & Agreement Updates

I've officially **revamped the rental agreement** to tighten up our policies. This was prompted by some recent friction regarding the unauthorized use of Jujutsu equipment and supplies.

- **Goal:** To ensure expectations are crystal clear for all parties and to protect the assets of our regular groups.

- **Status:** The updated document has been sent to **Emma and Lance** for their records/review.
- 

### **Availability Note**

I will be away from **February 15th to the 22nd** attending a conference. I'll make sure everything is prepped for the Feb 20th event before I head out, but please keep those dates in mind for anything requiring my immediate attention.

**Quick Tip:** Since inquiries are high right now, I'll be pushing to convert those "interested" emails into "booked" dates before I leave for the conference!

We need to ensure the dates when confirmed are being put into the calendar as it appears somehow the preschool dates were not input.

**RIO TERRACE COMMUNITY LEAGUE Executive Board Meeting**  
**January 28, 2026; 8:42pm at the Rio Terrace building society**

**Agenda**

- 1) **Approval of Agenda**
- 2) **Approval of October 2025 Minutes (we did not have quorum for a Building Society meeting in November 2025)**
- 3) **Finance Report & budget update**
- 4) **Items for discussion**
  - a. **Subcommittee meetings & progress** (report as attached)  
**Hall Renovation** Status update (report from Brandon as attached). We expect to have \$800K. Suspected to not be enough for a second level to be added. Community engagement will be done, but some examples are the seniors who requested a small, cozier meeting area with seating. Could potentially use one of the rink rooms, which currently stores event supplies? We are not sure which walls could be taken out and which are load-bearing/contain conduit. We are also considering a commercial kitchen.
  - b. **Donations** N/A
  - c. **Grant funding** N/A